

Highland Park Elementary PTO Minutes

April 18, 2024

- A. **Call to Order at 5:30:** Welcome to Parents and Teachers
 - 1. 11 total present- parents, teachers, and specialty staff
 - 2. Babysitter onsite for the meeting (paid by PTO)

- B. **Minutes:** Minutes from the previous meeting reviewed, approved, and posted for public viewing on the SCSD2 website for reference

- C. **Principal's Report:** Molly Swan
 - 1. Antelope Butte went well
 - 2. Science Day - kids mixed grades and rotate through the classrooms- used jogathon money to support
 - 3. Money requests
 - a. PE Equipment
 - b. Art night activities
 - c. K-5 Curriculum for Music
 - d. Science- butterfly and frog kits
 - 4. Musical next month- Thwacked-
 - a. 25 4th and 5th graders
 - b. May 23 @ 9:50 AM and 1:15 PM (45 min long)
 - c. Need Castle backdrop
 - d. Costume help before and during the show- Dress rehearsal May 21 and 22
 - i. Maid (3) - aprons, Felt frog masks to order, Coach , Librarian
 - e. PTO will organize Dinner- for 25 kids and 2 adults- Time TBD
 - i. Jogathon pay 50% of the costs
 - ii. May 14- 16
 - iii. May 21-22-
 - iv. Ideas for meals- pizza, sandwiches from walmart
 - f. Money for props
 - 5. Field trip costs have been asked for
 - 6. Talent show in May

- D. **Treasurer's Report:** Nicole Christensen
 - 1. Expenses- staff for Bingo for books, babysitter, bingo supplies

- E. **Old Business**
 - 1. **Bingo Supplies**

- a. Nicole ordered bingo supplies- a new cage and 400 cards
- 2. **Missoula Children's Theatre Follow-Up**
 - a. **Requirements:** \$3550 fee, provide lodging for 2 people for 7 days, a piano and accompanist for the week, 2 rehearsal spaces
- 3. **Family Art Night:** May 15 from 5-7 PM
 - a. Sign-up genius for volunteers
 - i. May 15 - volunteers to help with Craft activities
 - ii. May 8, 9, 13 volunteers to help hang up art afterschool
 - b. \$200 for supplies
 - c. Meeting on April 30 to finalize details

F. New Business

- 1. **Teacher Appreciation Week:** May 6-10
 - a. Lunch- Sign-up genius
 - i. Molly will confirm which day to bring the food
 - b. Columbian Coffee Guy - get orders ahead of time
- 2. **Last Day of School Celebration:** May 31
 - a. Pizza party for the school (kids and staff)
 - i. Get orders from each class and deliver those pizzas to that class
 - ii. Include ice cream treats
 - iii. Teachers pick their activity
 - b. No bouncy houses for the last day of school
 - i. Instead, pay for field day bouncy items
- 3. **5th Grade Celebration:** PTO is happy to help!
 - a. Low Key- Molly will confirm and contact if they want anything
- 4. **Staff changes**
 - a. Tracy Hed- School psychologist- Retiring- Card and Gift Card
 - b. Jordan Ring- Moving
 - c. Randi Hart- Moving

G. Adjournment at 7:00 pm