

Minutes

Highland Park Elementary PTO Meeting

January 18, 2024

- A. **Call to Order:** Welcome to Parents and Teachers
 - a. 14 total present- parents, teachers, and specialty staff
 - b. Babysitter onsite for the meeting (paid by PTO)

- B. **Minutes:** Minutes from the previous meeting reviewed, approved, and posted for public viewing on the SCSD2 website for reference

- C. **Principal's Report:** Molly Swan
 - a. Update on the spending of the Fun Run dollars
 - i. Mr. Elliot bought Gaga Pit
 - ii. Emily- bought books and technology centers
 - b. Ian Wallace would like to talk to PTO- Rooted in Wyoming Garden
 - c. PBIS meeting on Monday to create procedures for requesting funds
 - d. Parents please join us on March 7 at 11 am for PTO Luncheon-with Board Trustees and Assistant Superintendent Garriffa - 30 minutes

- D. **Treasurer's Report:** Nicole Christensen
 - a. Status on 501(c) 3 filing - paperwork is filled, but still waiting for IRS approval. We can act as if we are approved. A letter will come to the school- share with the accountant
 - b. PTO paid for 2nd grade class field trip to the Discovery Center - \$180

- E. **Old Business**
 - a. Christmas Events Feedback:
 - i. Angel Tree- all children received gifts, increased by 10 families this year.
 - ii. Food Drive for Food Group was successful
 - iii. Teacher Luncheon- Teachers sent a thank you note.

- F. **New Business**
 - a. Spring book fair- Do we want to do this with local Sheridan Stationary?
 - i. Concerns about scanner and cc reader
 - ii. SS would give HP 25% in sales, or 30% credit to Sheridan Stationary with 25% discount
 - iii. She delivers- approx 50 books per grade level

- iv. PTO responsibilities working, take down, theft,
- v. We have a book event coming- do we want two for spring?
- vi. Suggestion of a Virtual Bookfair
- vii. The decision was made to table it for this year and revisit it for next year

b. Bingo for Books and Dessert Raffle

- i. Date- March 7, 2024 5:30-7:00 pm
- ii. Food - Las Delicias- Will donate food- Chili, Hot dog, buns
- iii. PTO responsible for Water, paper goods, condiments chips donated by Walmart last year, Heather will check on it for this year.
- iv. Ask Rhonda if March 7 works for her
- v. Discussion on Cost- Last year - \$5 per person and \$20 per family
- vi. Bingo Supplies -Misty can contact Sagebrush to borrow
- vii. Books-Scholastic order, call for book donations on SeeSaw, existing book donations we have, etc.
- viii. Feb 19- Send out an email requesting parents to donate gently used books including chapter books, and boxes in the entryway for easy drop off during PT Conferences
- ix. Volunteers-Sign Up Genius
 - 1. Donate a cake for Auction in a disposable pan
 - a. Starting price of \$20 per cake
 - 2. People to watch for auction bids
- x. Dessert Auction- money to 5th grade for graduation
- xi. 5th Grade bingo checkers
- xii. Matt and JT to emcee

c. Bylaws Update - 2010 was the last update-

- i. a small separate session is gathering to suggest revisions before March 19 meeting. Contact Sarah if you would like to join this group.

G. Any Additional Concerns or Announcements

- a. March meeting date- March 19 at 5:30 pm
- b. Future Fundraiser idea- spaghetti dinner with dessert auction- added dessert auction to this years Bingo for Books

H. Adjournment: 6:20 pm

I. Next PTO Meeting: March 19 at 5:30 pm: Childcare Provided