

**ADMISSION OF FOREIGN EXCHANGE STUDENTS**

Foreign Exchange Students requesting to be considered for admission to the District must submit the required documentation outlined in this policy to the building principal by **April 15th** prior to the academic year in which the student seeks to enroll. Final approval of acceptance must be obtained by **June 1st**.

Foreign exchange students seeking enrollment must show compliance with the following requirements:

a. The student shall provide a transcript of prior education in English and evidence that the student is above average in academic achievement in his or her home country.

b. The student must demonstrate that he/she can effectively communicate in English through an objective measurement and virtual interview.

c. The student must show evidence of valid insurance coverage and permission for treatment for health and accident situations.

The District will only accept foreign exchange students that are sponsored by a student exchange organization that has been approved in advance by the Superintendent or Designee. The student exchange organization must provide the following:

1. Information verifying that the student has complied with all federal and/or state laws applicable to foreign exchange students.
2. Information about their organization: i.e., pamphlets, U.S. Department of State approval.
3. Current names and a phone number for the national organization, which may be used by school personnel if problems arise with the local organization.
4. A liaison person residing in the Sheridan community to assist students, host families, and school personnel with all problems and situations involving the student. This liaison shall be prepared to:
  - a. Explain all transcripts to counselors and school personnel and be available to assist the host family with the registration and enrollment process.
  - b. Visit the school in person to make plans for each foreign exchange student's placement and enrollment.
  - c. Be available to school personnel should any problems arise with the student's educational progress.

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Foreign exchange students will be placed in such classes as determined appropriate by the building principal. Math course placement will be determined based on placement exams administered by Sheridan High School.

Foreign exchange students are entitled to graduate from a District High School only if all graduation requirements are fulfilled.

First Reading: 1-12-26

Second Reading: 2-9-26