

Facility Fee Schedule for Short-Term Activities

Events at SCSD2 facilities that occur less than six times per year will be considered short-term. These users will be charged at the rates shown in Schedule A below. The daily or hourly rates will be applied depending on which total cost is the lowest.

Schedule A Short-term Facility Usage Fees			
Facility	Spaces	Usage Cost/Hour	Usage Cost/Day
Sheridan High School 1056 Long Dr.	Main Gym	\$75	\$500
	Aux Gym	\$60	\$400
	Wrestling room	\$25	\$150
	Auditorium	\$75	\$500
	Commons	\$15	\$100
	Kitchen (Includes SCSD2 cook)	\$50	\$350
	Track/Field (artificial turf)	\$110	\$800
	Soccer Field	\$30	\$200
	Stadium Seating	\$50	\$350
	Lighting	\$50	\$350
	Parking Lot (150 spaces)	\$15	\$100
	Tennis Courts	\$15	\$100
Sheridan Junior High School 500 Lewis St.	New Gym	\$75	\$500
	Old Gym	\$75	\$500
	Parking Lot (150 spaces)	\$15	\$100
	Commons	\$15	\$100
	Track/Field	\$75	\$500
Early Building (On SJHS Campus) 620 Lewis St.	Gym	\$75	\$500
	Ropes Course*	\$25	\$150
	Pool*	\$75	\$500
	Auditorium	\$75	\$500
Henry A. Coffeen Elementary School 1053 S. Sheridan Ave.	Gym/Stage	\$15	\$100
	Fields	\$15	\$100
Highland Park Elementary School 2 Mydland Rd.	Gym/Stage	\$15	\$100
	Fields	\$15	\$100
Meadowlark Elementary 1410 DeSmet	Gym/Stage	\$15	\$100
	Fields	\$15	\$100
Sagebrush Elementary School 1685 Hillpond Dr.	Gym/Stage	\$15	\$100
	Fields	\$15	\$100
Woodland Park Elementary School 1010 E. Woodland Park Rd.	Gym/Stage	\$15	\$100
	Fields	\$15	\$100
Story Elementary School 103 Fish Hatchery Rd.	Gym	\$10	\$60
Central Administration 201 N. Connor St. Suite 100	Board Room	\$25	\$150
	Main Conference Rm	\$10	\$60

*The District will provide certified supervisor(s) at the additional rate of \$40/hour per individual supervisor

Other Spaces Similar to All Facilities			
Classrooms	25 seats	\$8	\$50.00
Library / Media Center	Varies	\$12	\$75.00

An additional \$40.00 per hour per employee will also be charged when required.

Facility Fee Schedule for Long-Term Activities

The fees shown in Schedule B are designed for ongoing use of facilities for activities that serve the general public including groups or individuals requesting space for athletic or academic pursuits during normal staffing hours. Users that lease a facility more than six times per year for the same activity are eligible for these rates and will be charged for daily or weekly use, depending on which total cost is the lowest.

Schedule B Long-term Facility Usage Fees													
Number of Users/Day	0-20	21-40	41-60	61-80	81-100	101-125	126-150	151-200	201-250	251-300	301-350	351-400	400+
\$/day	\$5	\$10	\$16	\$22	\$28	\$35	\$45	\$55	\$70	\$85	\$100	\$115	varies
\$/week	\$18	\$35	\$55	\$75	\$95	\$120	\$155	\$195	\$240	\$300	\$350	\$400	varies

An additional \$40.00 per hour per employee will also be charged when required.

The District may require custodial, supervisory, and/or other personnel depending on the type of event.

Upon approval, District facilities may be reserved for up to 120 days at a time. The Lessee may renew for an additional 90 days prior to the end of the current agreement.

In the event that the Maintenance Department is called out for repairs or emergency maintenance services, fees will be billed at a rate of \$40.00 per hour (two hour minimum) and will be collected after the event.