

AGENDA: FORMAT, PREPARATION, AND DISSEMINATION

The order of business during any meeting of the Board shall be determined by an agenda prepared by the Superintendent in consultation with the Board Chair.

Members of the staff, Board, or public who wish to have a particular item(s) placed on the agenda, or who desire to make a presentation to the Board, may make these requests to the Superintendent or the Board Chair seven days prior to the board meeting. The determination as to whether a request for a presentation to the Board shall be permitted is within the discretion of the Superintendent in consultation with the Board Chair. Accordingly, these requests may or may not be approved for inclusion on the agenda.

In order to give items of business advance study, the agenda, together with supporting materials, shall be sent to board members by the Superintendent sufficiently prior to the meeting.

The agenda shall be posted on the district's website as near as practicable to the time released to the Trustees to allow interested parties the ability to access the agenda and its content. At the Board's direction, the agenda may otherwise be distributed to interested organizations and agencies that request copies.

The Board shall follow the order of business set up by the agenda, unless, by Board Motion and approval, the Board agrees to modify the order of business. The agenda may allow time for the remarks of the public who wish to address the Board; however, the Chair may set a time limit and/or limit the number of speakers for such remarks to allow the Board to proceed with its scheduled business.

Invited guests appearing before the Board to speak may be given preference to other agenda items.

See also policies:

BEDH - Participation at Board Meetings

First Reading: 10-7-24
Second Reading: 11-4-24