

Sheridan County School District #2

Board Meeting



Date: August 15, 2016

Time: 6:00 p.m.

Place: Central Office

Sheridan County School District #2

Board of Trustees Meeting

Central Office – Board Room

August 15, 2016

6:00 p.m.

Agenda

- I. Call to Order**
 - A. Pledge of Allegiance
- II. Recognition**
 - A. Institute Recognitions - Craig Dougherty
- III. Approval of Agenda**
- IV. Welcome – Audience Comments**
- V. Consent Agenda Items**
 - A. Approval of Board Meeting Minutes - July 19, 2016
 - B. Approval of Bills for Payment
 - C. Acceptance of Out-of-State Tuition Request
 - D. Isolation Payments
 - 1. Campbell Family
- VI. Old Business**
 - A. Capital Construction Update (*Information*) - Craig Dougherty
 - B. Next Level Update (*Information*) - Mitch Craft
 - C. Award 2016-2017 Milk Products Bid (*Action*) - Roxie Taft
- VII. New Business**
 - A. Statewide Assessment Results (*Information*) - Mitch Craft
 - B. Approval of Routes and Non-Public Road Travel (*Action*) - Andrew Conrad
 - C. 2017-2018 Bus Replacement Authorization (*Action*) - Andrew Conrad
 - D. Professional Development Calendar (*Information*) - Mitch Craft
 - E. Summer School Update (*Information*) - Scott Stults
 - F. 2015-2016 Wellness Report (*Information*) - Cody Sinclair
 - G. Sick Leave Bank Committee Nominations (*Action*) - Cody Sinclair
- VIII. Reports and Communication**
 - A. Board of Trustees
 - 1. Board Reports
 - 2. Committee Reports
 - 3. Other
 - B. PTO/Parents/Students/Organizations
 - C. Site Administration and Staff
- IX. District Reports**
 - A. Superintendent

X. Executive Session

A. Personnel Matters, W.S. 16-4-405(a)(ii)

B. To Consider or Receive any Information Classified as Confidential by Law, W.S. 16-4-405(a)(ix)

XI. Adjournment

All agenda items address board goals. The goals are as follows:

Teaching and Learning

Resource Utilization

Leadership Capacity

Sheridan County School District No. 2

Board of Trustees Regular Monthly Meeting

Ann Perkins, Chairman

July 19, 2016

Craig Dougherty, Superintendent

MINUTES OF MEETING

I. Call to Order

The regular monthly meeting of the Board of Trustees of Sheridan County School District #2 was called to order at 6:00 p.m., Tuesday, July 19, 2016, in the Board Room at the Central Administration Office. The presiding officer was Ann Perkins, Chairman. A quorum was determined to be present with the following attendees:

Trustees:

Ann Perkins, Chairman
Tony Wendtland, Vice-Chairman
Craig Achord, Treasurer
Richard Bridger
Hollis Hackman
Wayne Schatz
Molly Steel
Sue Wilson

Administrators:

Craig Dougherty, Superintendent
Scott Stults, Assistant Superintendent
Mitch Craft, Assistant Superintendent
Traci Turk, Director of Special Programs
Roxie Taft, Business Manager
Julie Carroll, Facilities Director
Coree Kelly, Technology Director

Absent:

Marva Craft, Clerk

Absent:

A. Pledge of Allegiance

II. Recognition

A. Gabe Briggs - Senate Page for Senator Enzi - Brent Leibach

Sheridan High School Principal Brent Leibach introduced and welcomed Sheridan High School Senior Gabe Briggs. He said that Mr. Briggs represented Sheridan County School District #2 and the State of Wyoming as a Senate Page for Senator Mike Enzi in Washington D.C. Mr. Gabe Briggs took a moment to introduce and thank his family for their support. He described his daily life as a Page in Washington D.C. He said the school program is rigorous and elaborated that the material of a whole chapter is condensed into fifteen to thirty minutes. Mr. Briggs said the Page's primary duty was to prepare the Chamber and complete minor details of running the Chamber when Congress was in

session. Trustee Perkins thanked Mr. Briggs for the information and congratulated him on his experience and success.

B. Spring Sports Update - Kasey Garnhart

Assistant Athletic Director Kasey Garnhart thanked the Board of Trustees for the opportunity to present the spring sports update. Mr. Garnhart discussed the GPAs of those involved in extracurricular activities at Sheridan High School stating that in the 2015-2016 school year, every team/organization had a GPA of 3.0 or higher. Mr. Garnhart reported on the conclusion of the track and soccer teams. Mr. Garnhart said that the Sheridan High School boys soccer team were regional champs and took third at the state tournament. Mr. Garnhart concluded his presentation with the percentage of high school students who participate in an activity or athletic team: 61% of boys and 50% of girls in Sheridan High School participated. He said that this summer the athletes and students are in the gym, weight room, and music rooms working on their craft. Trustee Perkins thanked Mr. Garnhart for the report.

C. Kids Witness News, National Attendance - Mitch Craft

Assistant Superintendent Mitch Craft introduced Sheridan Junior High School Social Studies teacher Dana Wyatt and the Kids Witness News (KWN) student group. He said that this is the thirteenth national recognition the KWN has received under Ms. Wyatt's direction. Ms. Wyatt said that the KWN program has been an honor to organize and run. She shared the history of the KWN program at Sheridan Junior High School. Ms. Wyatt introduced Heather Langlois, a student at SJHS, and asked her to explain the video the students produced. Ms. Langlois said that the students chose to do a video about the Olympics and described the elements that were included in the video. Ms. Wyatt said that a link to a website of the SJHS team video will be shared with the Board of Trustees.

III. Approval of Agenda

TRUSTEE WILSON MADE A MOTION TO APPROVE THE AGENDA, AS AMENDED. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

IV. Welcome--Audience Comments

V. Consent Agenda Items

A. Approval of Board Meeting Minutes - June 20, 2016

B. Approval of Bills for Payment

General Clearing	\$2,424,983.73
Federal Fund	\$219,799.75
TOTAL:	\$2,644,783.48

TRUSTEE HACKMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS, AS PRESENTED. TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

VI. Old Business

A. Capital Construction Update (*Information*) - Craig Dougherty

Superintendent Craig Dougherty said that the Sheridan High School locker room project continues to run ahead of schedule. The goal is to have the locker rooms completed in September 2016. Mr. Dougherty said that a tour of the facility will be planned in August. Mr. Dougherty said that the John C. Schiffer Collaborative School still remains unfunded. He said that currently \$80 million is included in the supplemental budget for capital construction projects, but it still needs to go through the legislative process before being allocated. Mr. Dougherty discussed some of the planning money that is being reserved for Sagebrush Elementary School. There was a brief discussion on the maintenance needed for the Sagebrush Elementary School and other buildings in the district.

B. Next Level Update (*Information*) - Mitch Craft

Assistant Superintendent Mitch Craft introduced Sheridan High School Assistant Principal Cindy Dahl. Mrs. Dahl explained that there are two primary factors that indicate a student may drop out: attendance and the number of failed courses. She said that the high school has prepared a new program called the Success Academy to help students with credit recovery. Mrs. Dahl said that a lot of work was put into the development and implementation of the Success Academy. She explained that by using research based concepts, the staff was able to look at what would best fit our students and their learning needs. She described the Success Academy as a tool that allows teachers and administrators to focus on the individual student. Mrs. Dahl further described the Success Academy and shared some data. Trustee Hackman asked if additional staff was needed to help with this during summer school. Mrs. Dahl responded that the program was staffed with our own teachers. Trustee Wilson thanked Mrs. Dahl and the high school staff for the work they have done. Mrs. Dahl thanked the Board of Trustees for the opportunity to present the Success Academy information.

TRUSTEE WENDTLAND MADE A MOTION TO RECESS THE MEETING AT 6:49 PM FOR PUBLIC HEARING FOR PRESENTATION OF THE FISCAL YEAR

2017 BUDGET. TRUSTEE STEEL SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

VII. Recess for Public Hearing on Fiscal Year 2016-2017 Budget

A. Approval of Fiscal Year 2016-2017 Budget (*Action*) - Roxie Taft

Business Manager Roxie Taft presented the FY 2016-2017 budget. She asked if there were any questions and discussed those further with the Board of Trustees. Mrs. Taft offered the following amounts for the 2016-2017 fiscal year:

General Fund	\$	49,468,237
Special Revenue Fund	\$	6,000,000
Major Maintenance Fund	\$	2,065,000
Early Retirement Fund	\$	360,000
Capital Fund	\$	6,000,000
Food Service Fund	\$	1,750,000
Memorial Fund	\$	140,000
Activity Fund	\$	830,000
Total Budget Adoption	\$	66,613,237

TRUSTEE WILSON MADE A MOTION TO RETURN TO REGULAR SESSION AT 7:02 PM. TRUSTEE SCHATZ SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

TRUSTEE ACHORD MADE A MOTION TO ACCEPT THE BUDGET AND MILL LEVIES FOR FISCAL YEAR 2016-2017, AS PRESENTED. TRUSTEE STEEL SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

VIII. New Business

A. Approval of Wyoming High School Activities Association Activity Enrollment and Catastrophic/Liability Insurance (*Action*) - Scott Stults

Assistant Superintendent Scott Stults asked that the Board of Trustees take action to approve the Wyoming High School Activities Association enrollment and the catastrophic/liability insurance for the 2016-2017 school year. Trustee Wendtland asked if the new computer club is included in this insurance. Mr. Stults replied that the coding club would not have a WHSAA fee that we would be required to pay as it is not a WHSAA sanctioned activity. Trustee Wilson asked when the catastrophic insurance coverage begins and ends. Mr. Stults replied that it covers the first day of practice (starting in August) and ending with the last state tournament contest in May. Trustee Steel asked if the liability insurance is for the school district and that there is no coverage for students. Mr. Stults

confirmed this and added that additional insurance for students is available. He said that parents may sign-up their child for independent insurance if they choose to.

TRUSTEE SCHATZ MADE A MOTION TO APPROVE THE WYOMING HIGH SCHOOL ACTIVITIES ASSOCIATION ACTIVITY ENROLLMENT AND CATASTROPHIC/LIABILITY INSURANCE, AS PRESENTED. TRUSTEE HACKMAN SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

B. Appointment to Sheridan Recreation District Board (*Action*) - Scott Stults

Assistant Superintendent Scott Stults said that Kim Anderson wishes to be reappointed to the Sheridan Recreation District Board. He asked the Board of Trustees to support this. Trustee Perkins added that she had talked with Don Julian, the Sheridan Recreation District Board President, and he highly recommended Mr. Anderson to be reappointed.

TRUSTEE WILSON MADE A MOTION TO APPOINT KIM ANDERSON TO THE SHERIDAN RECREATION DISTRICT BOARD. TRUSTEE STEEL SECONDED THE MOTION AND IT CARRIED WITH A MAJORITY VOTE. TRUSTEE BRIDGER ABSTAINED.

C. Request to Advertise Bids for Facilities Projects (*Action*) - Julie Carroll

Facilities Director Julie Carroll said that we have been working on several projects funded by the state including the Henry A. Coffeen Elementary School playground. She said that we are trying to determine the best solution to fix the drainage issue that is occurring there. Ms. Carroll explained that we do not have any bids yet, as the district is still in the process of calculating everything, but when the occasion arises, we would like the ability to post and advertise a bid. Ms. Carroll added that as of July 1, the Wyoming School Facilities Department is now the Wyoming State Construction Department School Facilities Division. She assured that there are not a lot of major changes as of now. The district and division will continue to use the same systems already in place. Ms. Carroll asked the Board to approve the request to advertise bids for facilities projects.

TRUSTEE HACKMAN MADE A MOTION TO APPROVE THE REQUEST TO ADVERTISE BIDS FOR FACILITIES PROJECTS, AS PRESENTED. TRUSTEE BRIDGER SECONDED THE MOTION, AND IT PASSED WITH A UNANIMOUS VOTE.

IX. Reports and Communications

A. Board of Trustees

1. Board Reports

Trustee Bridger said that with the budget cuts and the loss of an important position,

he is prepared to relook at what our administration might need to get the day-to-day functions completed. He said it is always a work in progress and if things need to be changed in the near future, he is open to them and ready to help.

Trustee Steel said that she was impressed with the organization of the 3-on-3 Hoop Jam. She said it was well planned, had easy access, and went well.

Trustee Perkins invited everyone to the Sheridan Recreation District Board meeting. She asked Mr. Craft if there has been any action necessary for the Sheridan Community Education Foundation. Mr. Craft invited Trustee Bridger to help answer this question. Trustee Bridger said that there has been activity, but no items necessary for action.

Trustee Perkins shared information about the Kendrick Park Pool meetings that have been taking place. She thanked Ms. Carroll for her hard work and addition to the Woodland Park Elementary School playground. Trustee Perkins also thanked the media for attending the meeting and reporting our district news.

2. Committee Reports

There were no other committee reports.

3. Other

There were no other board reports.

B. PTO/Parents/Students/Organizations

There were no PTO/Parents/Students/Organizations reports.

C. Site/Administration/Staff

There were no Site/Administration/Staff reports.

X. District Administration Reports

A. Superintendent

Superintendent Dougherty thanked Business Manager Roxie Taft and her staff for their tremendous work with the budget. Mr. Dougherty invited everyone to the 2nd Annual PLC Institute located at Sheridan College. He said the conference runs from July 20 through July 22. Mr. Dougherty said that Sheridan County School District #2 is number one in the state again. He said that through collaboration, the district has been able to focus on every student's needs. Mr. Dougherty informed everyone that he was invited to Laramie, WY to be involved in the interviews of the new Executive Director for the Trustees Education Initiative. He said there were great candidates and the Department of Education Board of Trustees will make the final decision. Mr. Dougherty thanked Principal Brent Leibach and Assistant Principal Cindy Dahl and their staff for the amazing work of the Success

Academy. He thanked them for their commitment to learning. Mr. Dougherty said that the amount of professional development time the teachers have committed to this summer is stunning. He said they are working hard to improve student learning. Trustee Wendtland said he is grateful for the relationship the district has with Sheridan College. Craig agreed and again invited everyone to the PLC Insitute. He said that on Thursday evening, the Craft Brothers will be entertaining, and he added that G.H. Phipps donated refreshments. Mr. Dougherty encouraged everyone to attend the social in order to celebrate all teachers.

TRUSTEE PERKINS MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:30 P.M. TO CONSIDER PERSONNEL MATTERS PERTAINING TO THE APPOINTMENT AND/OR EMPLOYMENT OF SCHOOL DISTRICT EMPLOYEES, PURSUANT TO W.S. 16-4-405(a)(ii). TRUSTEE WENDTLAND SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

XI. Executive Session:

The Board went into Executive Session at 7:30 p.m. to address personnel and legal matters.

TRUSTEE SCHATZ MADE A MOTION TO RETURN TO REGULAR SESSION AT 7:56 P.M. TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

The meeting reconvened at 7:57 p.m.

TRUSTEE HACKMAN MADE A MOTION TO APPROVE THE REVISED PERSONNEL ACTION REPORT, AS PRESENTED. TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A MAJORITY VOTE. TRUSTEE ACHORD ABSTAINED.

XII. Adjournment:

TRUSTEE WILSON MADE A MOTION TO ADJOURN THE MEETING AT 7:58 P.M. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

The meeting adjourned at 7:58 p.m.

Chairman

Clerk

**SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
PERSONNEL ACTION REPORT
July 19, 2016**

ADMINISTRATIVE STAFF

Changes/Transfers:

Theodore Bonnema	Principal	Effective
Henry A. Coffeen School to	1.0 FTE to 0.9 FTE and 0.1 FTE	7/25/16
Henry A. Coffeen and Story	205 days	
Schools		

CERTIFIED STAFF

Approvals:

Jennifer Evans	Teacher-Kindergarten	Effective
Woodland Park School	1.0 FTE (187 days)	8/19/16

Changes/Transfers:

Tammy Caywood	Teacher-Kindergarten to Classic Kindergarten	Effective
Woodland Park School	1.0 FTE (185 days)	8/23/16

Margaret Klebba	Teacher-Classic Kindergarten	Effective
Woodland Park School to	1.0 FTE (185 days)	8/23/16
Henry A. Coffeen School		

Erin Osborne	Teacher-Math	Effective
Sheridan Junior High	0.8 FTE to 1.0 FTE (185 days)	8/23/16
School		

Kathryn Stutheit	Teacher-Math (1.0 FTE) to Teacher-Math (0.8	Effective
Sheridan Junior High	FTE)/Instructional Facilitator (0.2 FTE)	8/19/16
School	187 days	

CLASSIFIED STAFF**Approvals:**

Shelby Smiley	School Nurse	Effective
Highland Park School	6.0 hours/day (180 days)	8/29/16

Changes/Transfers:

Sarah Bishop	Network Technician to Network Specialist	Effective
Technology Department	8.0 hours/day (261 days)	6/16/16

Jennifer Bower	Secretary-Special Education	Effective
Administration Building	6.0 hours/day to 7.0 hours/day (261 days)	7/1/16

Heather Schmidt	Paraprofessional-Special Education/Bus (3.0	Effective
Transportation Department	hours/day)/Meal Delivery (2.0 hours/day) to	8/30/16
to Sheridan High School	Paraprofessional-Special Education 1:2 (7.0	
	hours/day) 175 days	

Resignations:

Emily Kading	Paraprofessional-Title I	Effective
Henry A. Coffeen School	7.0 hours/day (175 days)	6/3/16

Marvin Kehrwald	Paraprofessional-ESL	Effective
Highland Park School	6.75 hours/day (175 days)	6/3/16

Lauren Stewart	Paraprofessional-After School Program	Effective
Woodland Park School	3.0 hours/day (143 days)	6/3/16

Judith Willis	Paraprofessional-General Office	Effective
Henry A. Coffeen School	7.0 hours/day (175 days)	8/12/16

Terminations:

Cydney Wheeler	Bus Driver-Rotator	Effective
Transportation Department	2.0 to 4.0 hours/day (175 days)	6/20/16

ELEMENTARY BRIDGES SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Theodore Bonnema	Henry A. Coffeen Principal (10 half days)
Scott Cleland	Highland Park Principal (10 half days)
Brett Dahl	Sagebrush Principal (10 half days)
Casey O'Connor	Meadowlark Principal (10 half days)
Paige Sanders	Woodland Park Principal (10 half days)

HENRY A. COFFEEN SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
W. Rob Aksamit	Teacher-Math Interventionist
Brenda Brastrup	Paraprofessional
Angela Hillier	Paraprofessional-Office

HIGHLAND PARK SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Keri Griffith	Teacher-Grades 3rd-5th Math Intervention
Shelby Smiley	School Nurse

MEADOWLARK SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Abbey Fried	Teacher (Substitute)
Cristina Gorzalka	Teacher (Substitute)

SHERIDAN JUNIOR HIGH SCHOOL BRIDGES RUNNING START SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Kim Anderson	Sheridan Junior High School Assistant Principal (5 half days)
Bradley Gregorich	Sheridan Junior High School Assistant Principal (5 half days)

SHERIDAN HIGH SCHOOL BRIDGES SUCCESS ACADEMY SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Cindy Dahl	Sheridan High School Assistant Principal (2 days)
Jeffrey Mowry	Sheridan High School Assistant Principal (2 days)
William Ryan	Teacher-Science (Substitute)

PROFESSIONAL LEARNING COMMUNITIES SUMMER INSTITUTE - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Darcie Achord	Math: Progression and Transfer of Knowledge in the Intermediate Grades
Lara Basye	Technology Integration for Kindergarten Literacy
Kellie Boedecker	Time is on Your Side - Making the Elements of Literacy Fit in Your Busy Classroom
Torey Burrows	Purposeful Technology in the Primary Classroom
Emily Damby	K-2 Guided Reading and Comprehension
Jennifer Debban	Using Technology and Fluid Grouping to Differentiate Math Instruction
Janelle Dill	Technology Integration for Kindergarten Literacy
Judith Dougherty	Prompting for Strategic Activity and the Scale of Help
Meagan Dow	Using Technology and Fluid Grouping to Differentiate Math Instruction
Meagan Dow	Purposeful Technology in the Primary Classroom

Megan Edmunds	Google Driver's Education
Abbey Fried	Technology Integration for Kindergarten Literacy
Megan Garnhart	Enhancing Math Differentiation: Living the Dream
Kristie Garriffa	Back to the Basics: Comprehension Strategy Instruction in Grades 2-6
Valerie Grammens	Using Technology and Fluid Grouping to Differentiate Math Instruction
Bailey Gregorich	Strategic Reading in Intermediate Grades
Jennifer Jones	Teaching Primary Writing Using Balanced Literacy Elements
Molly Mason	Stranded? Deflated? Need Help With Your Balance?
Jennifer McIntire	Back to the Basics: Comprehension Strategy Instruction in Grades 2-6
Heather Miller	Teaching Primary Writing Using Balanced Literacy Elements
Shebree Moore	Guided Reading Plus
Abby Mowry	Engage, Enhance, and Extend with Technology in the Primary Classroom
Abby Mowry	Best of the Best Language Arts Technology
Pamela O'Connell	Guided Reading Plus
Pamela O'Connell	Comprehension Focus Groups
Courtney Pushcar	The Power of Data Notebooks K-5
Melissa Rasmussen	Close Reading in K-1
Andrea Rice	K-2 Guided Reading and Comprehension
Nicole Rice	Stranded? Deflated? Need Help With Your Balance?
Amanda Roseberry	Strategic Reading in Intermediate Grades
Amanda Roseberry	Enhancing Math Differentiation: Living the Dream
Megan Russell	The Power of Data Notebooks K-5
Amanda Smith	Close Reading in K-1
Laura Smith	Motivating Young Authors
Jessica Sparks	Teaching Primary Writing Using Balanced Literacy Elements
Molly Swan	Mindset-Feedback-Engagement & Grit
Sherry Thompson	Cultivating Stronger Mathematicians

SPECIAL PROGRAMS EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Kellie Boedecker	Balanced Literacy Training (General Fund-PD)
Scott Cleland	Project Lead the Way (PLTW - 21 CCLC Grant)
Judith Dougherty	Reading Recovery Teacher Leader (Title II-A)
Judith Dougherty	Reading Recovery Reporting (Title II-A/08)
Megan Edmunds	Balanced Literacy Training (General Fund-PD)
Megan Garnhart	Project Lead the Way (PLTW - 21 CCLC Grant)

Kristie Garriffa	New Teacher Development (Title II-A)
Kristie Garriffa	Balanced Literacy Training (General Fund-PD)
Bradley Gregorich	Attendance Survey Data Analysis (Dropout Prevention)
Birch Haraden	Project Lead the Way (PLTW - 21 CCLC Grant)
Sara Koehler	Project Lead the Way (PLTW - 21 CCLC Grant)
Jennifer McIntire	New Teacher Development (Title II-A)
Pamela O'Connell	Balanced Literacy Training (General Fund-PD)
Christine Spielman	Balanced Literacy Training (General Fund-PD)

EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Ashley Cooper	Soccer-Girls Assistant Coach-SHS
Nicholas Morton	Soccer-Girls Assistant Coach-SHS
Stephanie Penrose	Soccer-Girls Assistant Coach-SHS



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

STUDENT ATTENDANCE AGREEMENT

School Year 20 16 - 20 17

SECTION I: TO BE COMPLETED BY PARENT/GUARDIAN -OR- OFFICIAL OF STATE AGENCY/COURT

I request that the following student be allowed to attend a school district outside the student's District of Residence.

Student Name (last, first, middle initial)

Link, Bryel, J

Grade (for year of attendance)

12

Birth Date

Mo May

Day 1

Year 1998

Student Address

HC 42 Box 626

City/State/Zip Code

Busby, MT 59016

Parent/Guardian Address (if different)

City/State/Zip Code

Name of Parent/Guardian or Group Home Representative -OR- Name and Title of Official of State Agency/Court Responsible for Placement (print)

Shonda Link

Telephone Number

(406) 757-2510

Representing (name and address of state agency/court/group home, if state agency/court request OR completed by group home manager on behalf of parent/guardian)

Parent Request

This agreement will be returned to the parent/guardian after acceptance by the district of choice and will specify the costs, if any, which will be charged to the parent/guardian for attendance. If the student attends under this agreement, the parent/guardian agrees to pay the costs, if any, charged to the parent/guardian under the terms of this agreement.

Signature of Parent/Guardian:

Shonda Link

Date:

6-21-2016

State Agency/Court Request OR Group Home Representative

Signature of Official of State Agency/Court/Group Home:

Date:

SECTION II: TO BE COMPLETED BY DISTRICT OF CHOICE/PLACEMENT

Student State ID

District Last Attended

Sheridan Cnty SD #2, Sheridan, WY

District of Choice/Placement

Sheridan Cnty SD #2, Sheridan, WY

District of Residence

Hardin SD #1, Hardin, MT

Individual Making Request

- ☒ Parent/Guardian
☐ Court
☐ State Agency

Student Placement

- ☐ Group Home Placement
☐ Foster Home Placement
☒ District to District Placement

First Date of Attendance 08/30/2016

Annual Pupil Instruction Days 170

SECTION III: TRANSPORTATION – TO BE COMPLETED BY DISTRICT OF CHOICE/PLACEMENT AND DISTRICT OF RESIDENCE

☐ NO TRANSPORTATION will be provided. Parent/guardian will transport at own expense. (GO TO SECTION IV)

Check all that apply

District of Choice/Placement:

- ☐ Bus service, at NO COST
☐ Bus service, charging parents \$ _____ per _____ (attach payment schedule)
☐ Bus service, charging District of Residence \$ _____ per _____ (attach payment schedule)
☐ Bus service, charging State of Montana \$ _____ per year (over-schedule costs only -- attach documentation of costs)
☐ Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)

District of Residence:

- ☐ Bus service, at NO COST
☐ Bus service, charging parent \$ _____ per _____ (attach payment schedule)
☒ Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (over 3 miles from school or bus stop)



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

SECTION IV: TUITION COSTS - TO BE COMPLETED BY DISTRICT OF CHOICE/PLACEMENT

TYPE OF AGREEMENT	REGULAR ED RATE	SPECIAL RATE (ATTACH FP-14A) Option A-Line 10a or 10b Option B-Line 22 Option C-Line 26 w/o Disabilities-Line 38	TOTAL ANNUAL TUITION (Enter ONLY the annualized amount – payee in parenthesis)
Check One and Indicate the <u>Annual</u> Amount of Regular Ed, Special Rate and Total Tuition			
Parent/Guardian Request:			
<input type="checkbox"/> Discretionary - Parent/Guardian requests to enroll student <u>outside</u> district of residence.	<input type="checkbox"/> Tuition Waived <input type="checkbox"/> \$ _____		\$ _____ (Parent/Guardian)
<input type="checkbox"/> Mandatory - Elementary student to attend where high school age sibling(s) attends.	<input type="checkbox"/> Tuition Waived <input type="checkbox"/> \$ _____		\$ _____ (Parent/Guardian)
<input type="checkbox"/> Mandatory Student lives closer to school of choice and at least 3 miles from resident district school AND district of residence provides no bus service or mileage reimbursements.	<input type="checkbox"/> Tuition Waived <input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	\$ _____ (District of Residence)
<input checked="" type="checkbox"/> Mandatory - Geographic barrier prohibits attendance in <u>District of</u> Residence.	<input type="checkbox"/> Tuition Waived <input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	\$ _____ (District of Residence)
State/Court Placement: (includes State/Court Foster and State/Court/Parental Group Home placements)	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	\$ _____ (State of Montana)
<input type="checkbox"/> Mandatory			
District-to-District Placement:			
<input type="checkbox"/> Discretionary	<input type="checkbox"/> Tuition Waived <input checked="" type="checkbox"/> \$ 14,010.88	<input type="checkbox"/> \$ _____	\$ _____ (District of Residence)

SECTION V: AGREEMENTS AND SIGNATURES

A signature below acknowledges receipt of the student attendance agreement form. If transportation is provided and tuition is not waived, tuition will be charged to the parent/guardian, district of residence or state of Montana as indicated in Sections III and IV above.

A. DISTRICT OF CHOICE/PLACEMENT – This signature is required for both discretionary and mandatory agreements

The Board of Trustees:

- ☐ APPROVES this attendance agreement
☐ DISAPPROVES this attendance agreement

Print Name of Chairperson, Board of Trustees: _____

Signature of Chairperson, District of Choice/Placement: _____ Date: _____

B. DISTRICT OF RESIDENCE

The Board of Trustees:

- ☐ APPROVES this attendance agreement (**ONLY** if transportation is charged and/or district is charged tuition)
☐ DISAPPROVES this attendance agreement

☐ ACKNOWLEDGES receipt of this attendance agreement (**ONLY** if no transportation is charged and tuition is waived OR parent is charged tuition)

Print Name of Chairperson, Board of Trustees: _____

Signature of Chairperson, District of Residence: _____ Date: _____

C. SUPERINTENDENT OF PUBLIC INSTRUCTION (Required only for State/Court/Group Home Placement)

The Superintendent of Public Instruction:

- ☐ ACKNOWLEDGES receipt of this attendance agreement

Print Name of OPI Representative: _____

Signature of OPI Representative: _____ Date: _____

SECTION VI: TIMELINES

Date Initial Agreement Received (District of Choice/Placement)	Date Agreement Approved/Disapproved (District of Choice/Placement)
Date Agreement Received (Resident District)	Date Agreement Approved/Disapproved/ Acknowledged Receipt of (Resident District)

Pupil Transportation
Wyoming Department of Education
Hathaway Building, 2nd Floor
Cheyenne, Wyoming 82002-0050
Telephone: (307) 777-6265

WDE-108
Effective Date: September 1, 2003
Due Date: As Necessary

Application for Reimbursement for Private Transportation or Maintenance of Isolated Pupils

General Instructions: In no case can the amount claimed exceed the actual costs incurred by the pupil or his/her parent or legal guardian. Do not include any costs for which reimbursement has been or will be claimed under the special education provisions of the School Foundation Program.

Laura Campbell
Name of Applicant (Parent or Guardian)

40 Verona Rd Wyno, WY 82845
Family Address (Street, RR, or Road, City, State, ZIP)

Reimbursement is requested for the following pupil(s) :

Name of Pupil	Age	Grade	Name of School That Pupil Will Attend
Elizabeth Campbell	5	K	Coffeen

Type of Reimbursement Requested

(Please Fill In One of the Following Tables)

Monthly Maintenance for Isolated Pupil(s):

Name of Pupil	Amount Requested

(For Board of Trustee Use Only)

Comments:

Authorized Board Signature

Date

Mileage Reimbursement for Use of Personal Vehicle:

Note: No person is eligible as an isolated pupil under this section unless the pupil's parents or legal guardians demonstrate to the local school board that the family's residing in the isolated location is necessary for the family's financial well being. Reimbursement under this section must be based on actual miles traveled by one vehicle in one school day, regardless of the number of students transported. W.S. 21-4-401 (d) further requires that "... the total miles claimed shall be computed excluding the first two (2) miles traveled each way. " Since there are usually two trips to the bus stop or school each day (one in the morning and one in the afternoon), please exclude a total of four (4) miles a day.

Daily Miles Claimed	Number of Days	Total Amount
30.6	175	5355 miles

I certify that the above claims are true and correct to the best of my knowledge and belief.

Laura Campbell
Signature of Parent or Legal Guardian

8/8/2016
Date

Calculations associated with the APPLICATION FOR ISOLATION

07/19/2016

Submitted for 40 Verona Road to the nearest bus stop by Laura Campbell.

For Kindergarten student (Elizabeth Campbell) in the AM and PM:

AM = 40 Verona Road to Intersection at Ulm Rd/SR Buffalo Creek Rd: 5.1 miles one way

PM = 40 Verona Road to Driveway at 663 Wyarno Road: 12.2 miles one way

TOTAL = 34.6 miles (Minus 4 miles per W.S. 21-4-401 which excludes 2 miles each trip) = **30.6 miles per day**

Expense = \$16.52 per day / approx. \$330.40 per month

Additional Information

At this time, the rate of pay is \$.54 per mile

All reimbursement for private transportation or maintenance of isolated pupils requests must be approved by the Board prior to any final agreements.

Parents wanting to participate in this program need to complete a WDE-108 Form every month / participants will be paid by the District every month as well.



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: August 8, 2016

TO: Board of Trustees

FROM: Craig Dougherty, Superintendent

SUBJ: **Capital Construction Update** *(Information)*

Sheridan High School Projects and Future Planning

Specific to the old locker room area, floor finishes, tile, and ceiling tile installation has begun and will continue over the next several weeks. Electrical and mechanical trim out will be occurring until the project is complete. Construction continues on schedule and will continue through September 2016. The completion of the punch list continues for the new locker rooms and classrooms. Our Trustee tour of the SHS locker room facility is slated for Monday, August 15, at 5:00 pm.

Collaborative School

As it stands now, the construction of the John C. Schiffer Collaborative School remains unfunded. We will be working with the legislative Joint Appropriations Committee (JAC) and Select Committee on School Facilities to include collaborative school funding in the 2017 supplemental budget request. The Select Committee on School Facilities will meet August 31st and October 25th. The JAC meeting is October 24th.



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: July 11, 2016

TO: Board of Trustees

FROM: Mitch Craft

SUBJ: **Next Level Update** *(Information)*

For this month's Next Level update, Trustees will hear from the team implementing the Parent Liaison Program (PLP) at our five elementary sites. Compass Center for Families (formerly known as Child Advocacy Services of the Big Horns/CASA), the nonprofit organization running the PLP, just completed their 2015-2016 annual report and are excited to share outcomes with our Trustees. Staff from Compass will provide a short presentation and be on hand to answer questions from Trustees.

Parent Liaison 2015-2016 Annual Report



COMPASS

center for families

TURN TO US.

NEXT LEVEL 



Creating strong partnerships between schools and parents; ensuring success for ALL children in Sheridan County School District #2

What a wild and crazy year it has been. And we couldn't be more excited to be along for the ride!

It seems just like yesterday that this agency was approached about housing a new, innovative program for the Next Level organization. After years of research, hard work and never wavering commitment, we are here ready to present our annual report to our stakeholders, partners and collaborators in this wonderful program.

We couldn't be more pleased with our first year. Our accomplishments included building a team of partners and professionals: First with, Thrive, Sheridan County School District #2, and Next Level. These partnerships allowed us to concentrate on the inaugural launch of this program. We had great success with our interviewing and hiring phase of implementation. The parent liaisons and program manager have been a huge asset for the program.

We were incredibly pleased with the launch of the program. If you recall, Thrive implemented their parent liaison program in one school at a time over the span of many years. Sheridan was able to successfully launch the program in all elementary schools simultaneously and relatively smoothly. This speaks to the readiness of our community as well as the vision of stakeholders, next level and school administration. This year, the parent liaison's focused on the four essential components of the parent liaison program: Support to Families, Support to Schools, Parent Education, and Resource Networking.

I want to thank several people that made this all possible. First, Mitch Craft and his amazing team at Next Level for even thinking of us as a potential partner. Your belief in us is still humbling. Thank you to Steve Wellington and Deborah Neuman for their support, coaching and guidance as we went on this journey. Deb, what a great program you created and Steve, thank you for the amazing supervision and training you provided to all of us.

Thank you also, to the Sheridan County School District #2 for welcoming us with open arms. Scott Stults, the elementary principals and the school staff have been such encouraging and supportive partners in our shared goals or student success. Your welcoming nature and patience helped us feel at home in some pretty incredible spaces and buildings surrounded with talented and dedicated teachers and staff.

And finally, thank you to the many funders and stakeholders who shared our vision for academic excellence and took a chance on funding a program that we believe will make a difference for EVERY family in Sheridan County. We simply couldn't do what we do without you. With us, you believe that strong families are the backbone of a strong and vibrant community. Thank you for placing your trust in all of us.

This annual report has been an amazing process. So much knowledge and new understanding was gained as we poured over our mountains of data. Making sense of everything made us look at the strengths and challenges we face, and we look forward to another great year.

Respectfully,

Susan L. Carr
Executive Director
Compass – Center for Families

Kassahn Sanders Mathson, LCSW
Program Manager
Parent Liaison Program



End of the year data

2,954 direct contacts made to families

- Of these contacts, 403 of them were welcome calls made to every parent of Kindergartners or to new families entering the school district
- 68 families participated in the free Love and Logic classes presented at each school
- 252 families were actively engaged with the parent liaison program. We consider any family who has three or more direct contacts with a parent liaison to be engaged with the program.

Service goals of 252 engaged families



- 75 families needed assistance with locating or identifying community resources
- 45 families requested assistance with a child's behavioral issues
- 41 families had attendance concerns or were at high risk of missing school frequently.
- 38 families used the parent liaison program for help with parent education
- 28 families contacted the liaison program information on increasing parent engagement in the classroom
- 9 families had concerns or questions about their child's academic path

252 Families were referred to the following services



- 165 referrals were given for concrete supports such as housing, food, clothing etc.
- 156 referrals were made back to the school for supports. In most cases, the parent liaison was the resource they needed to remove barriers to academic success. In other cases meeting were set up with the school counselors, teachers, principals or other school professional.
- 15 referrals were made to mental health professionals
- 14 referrals were made to the medical community or other healthcare providers
- 733 referrals were made in the "Other" category. These specific needs were documented in case notes.

Although it cannot be directly attributed to the implementation of the Parent Liaison Program, the school district reported each elementary school reduced their percentage of students with eight or more absences. There was an overall reduction of 3.5% compared to previous school year. Additionally, the Department of Family Services reported a reduction in the number of academic neglect reports received this school year compared to the previous.

PL

End of the year data



2,448 referrals were made to parent liaisons by school staff

Risk factors identified in children and parents



- Single parent household
- Parental financial stress and reduced resources
- Parental separation or divorce
- Child's emotional well-being
- Child's behavioral concerns from school and parents
- Child's social issues such as bullying, social awareness and emotional intelligence

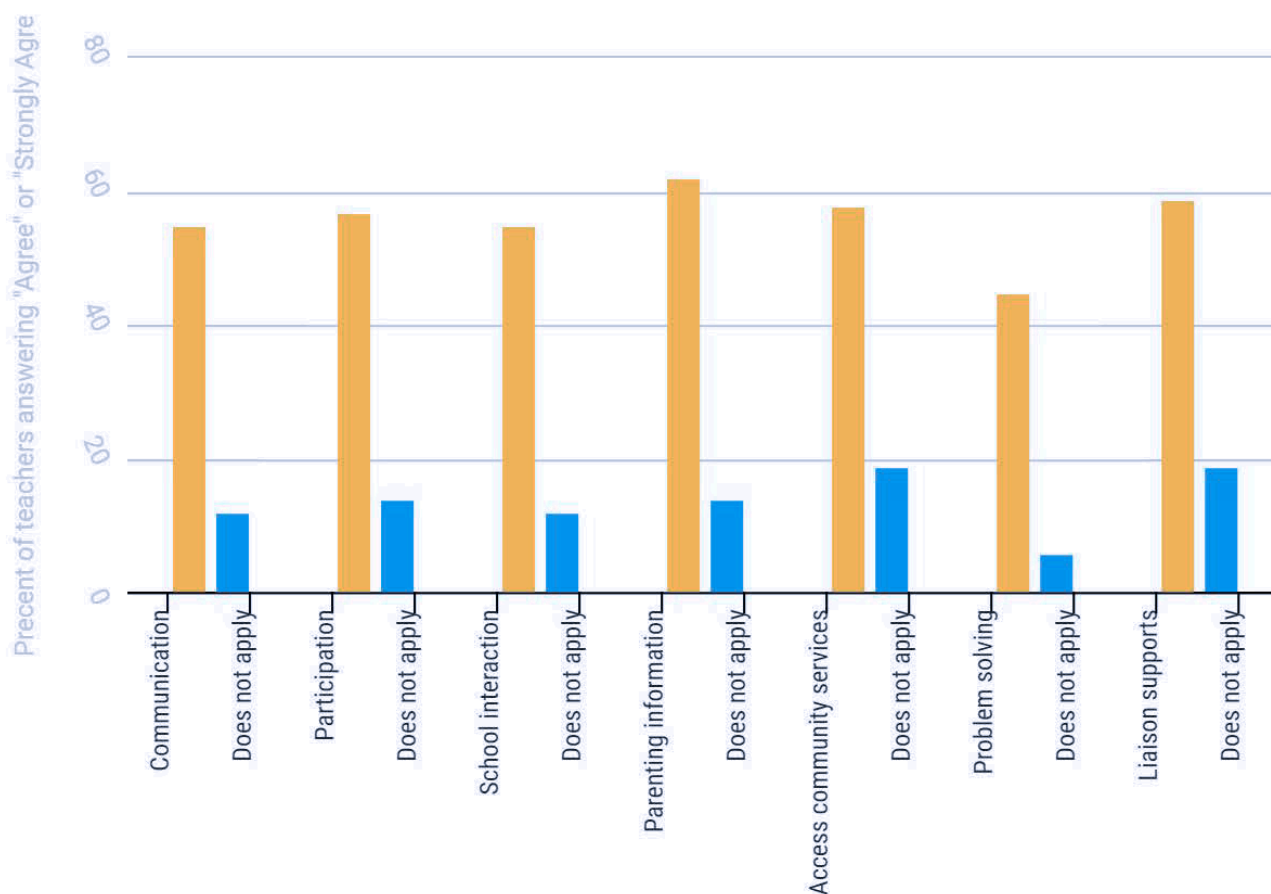




Parent survey results

Each family who received three or more connections with a parent liaison were considered to be "engaged" by the program. Each of these families were given a survey to complete. Each survey included several questions that asked parents to give their thoughts about the Parent Liaison Program and how it worked for them. Each parent was given a choice of "does not apply" as an selection.

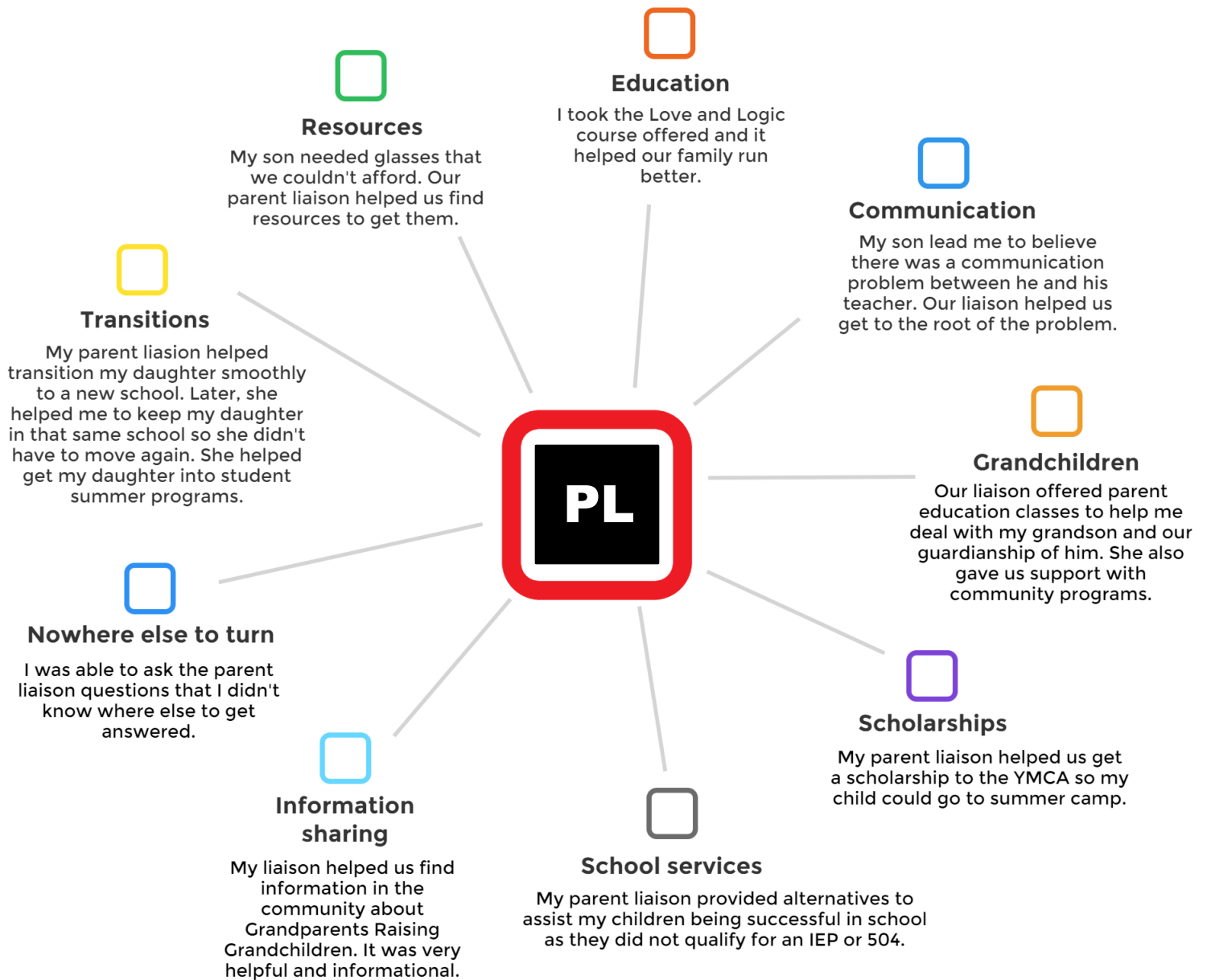
Percent of parents/families who "Agree" or "Strongly Agree" on outcomes



- Communication: 55% of parents agree that the Parent Liaison enhanced their ability to communicate with their children's teacher and school
- Participation: 57% of parents agree that the Parent Liaison enabled them to find meaningful ways to participate in school.
- School Interaction: 55% of parents agree that support from the Parent Liaison increased the quality of interaction between the school and the parent.
- Parenting Information: 62% of parents agree that the Parent Liaison supported their ability to explore parenting issues and locate parenting information.
- Access Community Services: 58% of parents agree that the Parent Liaison increased their knowledge of and ability to access community services.
- Problem Solving: 45% of parents agree that the Parent Liaison encouraged their success in solving personal and school-related problems.
- Support: 59% of parents agree that the Parent Liaison supported them in achieving their goals.

PL

Parent survey quotes

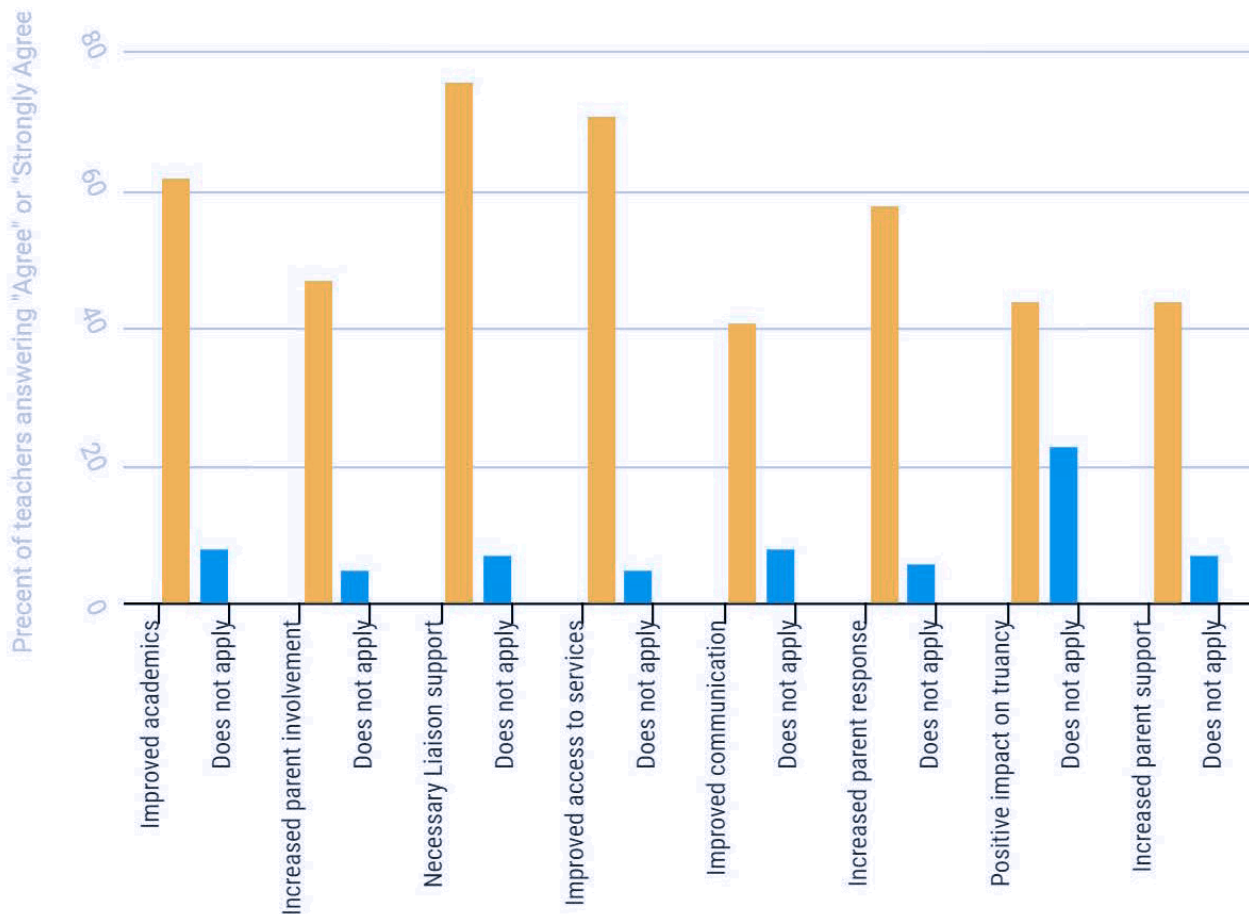




Teacher survey results

Each teacher and administrator in each of the five elementary schools were given a survey to complete. Each survey included several questions that asked teachers to give their thoughts about the Parent Liaison Program and how it worked for them. Each outcome is listed below. Each teacher was given the opportunity to choose "does not apply" as a selection.

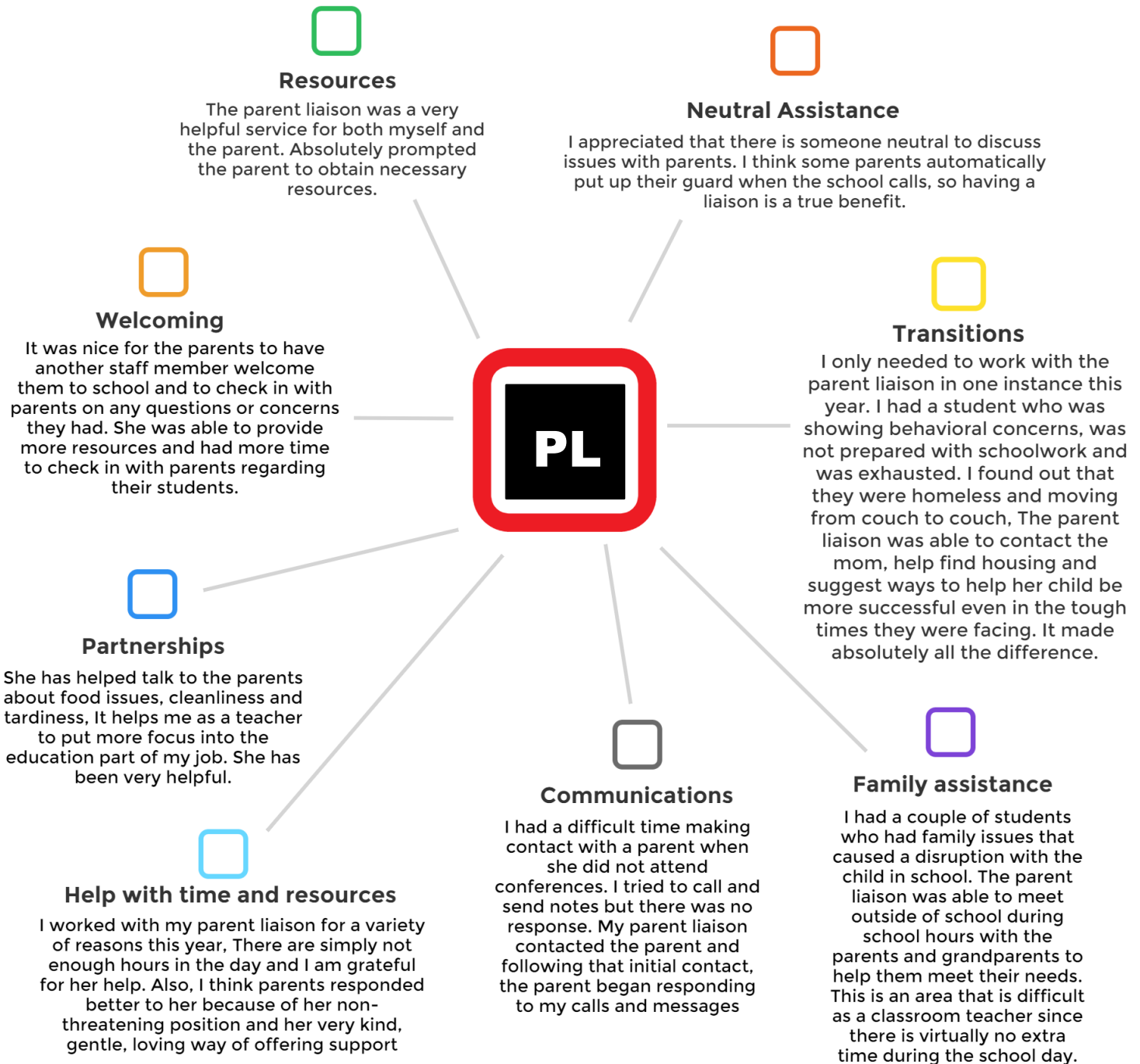
Percent of teachers who "Agree" or "Strongly Agree" on outcomes



- Academics: 62% of teachers responding agree that parent's support of their child's academic needs improved after receiving services from the Parent Liaison.
- Parent Involvement: 47% percent of teachers responding agree that parents became more involved at school after receiving support services from the Parent Liaison
- Necessary Support: 76% of teachers responding agree that parents received necessary supports from the Parent Liaison
- Access Community Services: 71% of teachers responding agree that parents were able to access community services more effectively after receiving support from the Parent Liaison.
- Communication: 41% of teachers responding agree that communication between parents and teachers improved after parents received services from the Parent Liaison.
- Parental Response: 58% of teachers responding agree that parents addressed the concerns of the school as a result of receiving support from the Parent Liaison
- Truancy: 44% of teachers responding agree that the Parent Liaison was able to impact truancy or tardiness, when it was a problem.
- Parental Support: 44% of teachers agree that parents were more supportive of the school due to the services provided by the Parent Liaison.

PL

Teacher survey quotes





A look at our families



Parent Liaison: Beth Lenz, M.Ed., LPC

This winter, it was brought to the attention of Beth Lenz, the parent liaison at Woodland Park and Sagebrush that a new family had moved into the school district under stressful circumstances. The mother was fleeing a domestic violence relationship that had begun to be abusive to her children. When Mrs. Lenz called the mother to welcome her to the school, she made it clear she was desperate to create stability for her family but did not know where to turn. Mrs. Lenz spent many hours meeting with the mother in the community. She developed an understanding of how the abuse impacted the children and what the school could expect academically, emotionally, and behaviorally. She then worked to connect the family with countless community resources such as housing, food sources, childcare, counseling, the Advocacy and Resource Center, the Department of Family Services, etc. The family has now settled into the community and are on the path to recovery. The children transitioned with great understanding into their school and did well. The mother feels incredibly supported by and engaged with the school.



Parent Liaison: Kelly Rickett, BA

When Kelly Rickett began making welcome calls to families at both Highland Park and Meadowlark Elementary, she discovered there were many grandparents raising their grandchild throughout the school district. Some of these grandparents felt their grandchildren were struggling with emotional and behavioral issues that were impacting their performance in the classroom. They expressed being unsure how to communicate with the school regarding these issues, lacked confidence and skills in parenting their grandchildren, and did not know where to turn for support and resource. Mrs. Rickett, in working to connect families to multiple community resources, contacted Stella Montano at the Senior Center. Ms. Montano recognized this gap in services and developed a grandparent support group that meets monthly. Many of these grandparents also chose to participate in the Love and Logic classes provided by their elementary school. Grandparents reported feeling more supported by and engaged with the school and their kids are doing better in the classroom.



Parent Liaison: Carol Clark, BS

As Coffeen Elementary School is the school with the largest percentage of students having eight or more absences, Carol Clark worked diligently with families to address attendance issues. In one instance, there was a child who only absent occasionally, but was habitually tardy. She would miss 15 minutes up to two hours of key academic instruction that occurs in morning. Mrs. Clark, having established a relationship with the child's mother earlier in the year through a welcome call, spoke with her about the concern. Mrs. Clark had the time to listen to the challenges the mother was facing, all which were unknown to the school. She was a recently single parent with younger children at home. She worked full-time and was attending school part-time to better her family's future economic standing. After feeling heard and supported, she was willing to listen to Mrs. Clark about the school's concerns. She understand how the absences were impacting her daughter's education and took responsibility. The child attended regularly after this conversation and showed rapid academic progress.



Looking forward

As the Parent Liaison Program is a new resource in the school district, we anticipated some recognition challenges. It became clear in our annual strategic planning session that the understanding of the parent liaison program, for both parents and school staff, needed to expand. Not surprisingly, this was reflected in some of the parent and teacher comments in our annual evaluation.

“I really didn’t utilize this service as I should have because it is new and I really just forgot about it.”

“Please provide ongoing and even increased awareness and presence in the school to keep the service in the fore-front of teacher’s minds.”

“Perhaps letting us know more about the services she can provide for parents to assist their children.”

“Let me know when you are communicating with a parent on my behalf.”

“There wasn’t a clear introduction to the teachers this year so it was a little confusing to what the PL’s role was. It would be important to begin the year with all teachers having a solid understanding of the parent liaison position.”

These concerns were anticipated in the strategic planning session and as a result, we identified public outreach and improved messaging as our number one goals for next year. Please see attached strategic plan.

There is a high level of excitement moving into the next school year as the 2016-2017 kindergarten class will be the first class to have early engagement with their parent liaison. Each family had the opportunity to meet their parent liaison this spring during kindergarten screening and registration. When these families receive a welcome call at the beginning of the upcoming school year, they will already know who their parent liaison is and can expand their understanding as to how their parent liaison can assist them.

Additionally, in our desire for better data collection and tracking, we began working with our IT specialist, Dan Alsup, to improve our tracking system for next year. He is currently modifying our system to not only make data easier to track, but will expand our ability to generate meaningful reports. Mr. Alsup was able to generate reports about service goals, service referrals, and risk factors. These reports brought to our attention incongruences in our coding, such as in the "Other" category under Provided Services. The parent liaisons will receive training to more consistently code our data next year in these areas.



Parent Liaison Budget**3 year pilot - 2.5 Parent Liaisons plus one program manager (PT)****Year 1 - 2015-2016**

			<u>Actual Expenses</u>
Thrive Startup Cost	\$12,500.00	Thrive Startup Cost	\$ 12,500.00
Thrive Affiliate Fee	\$10,000.00	Thrive Affiliate Fee	\$ 10,000.00
Salary	\$75,000.00	Salary	\$ 80,520.00
Payroll Taxes	\$7,500.00	Payroll taxes	\$ 8,100.00
Benefit Stipends	\$7,500.00	Benefit stipends	\$ 9,125.00
Supplies	\$1,000.00	supplies	\$ 3,854.00
Equipment	\$9,000.00	Equipment	\$ 2,345.00
Administrative Costs	\$5,000.00	Administrative	\$ 5,000.00
<i>Subtotal</i>	\$127,500.00		\$131,444.00

Year 2 - 2016-2017

			<u>Actual Revenue</u>
Thrive Affiliate Fee	\$10,000.00	SCEF	\$ 4,584.38
Salary	\$75,000.00	Startup cost	\$ 12,500.00
Payroll Taxes	\$7,500.00	Affiliate Fee	\$ 10,000.00
Benefit Stipends	\$7,500.00	SCSD#2	\$ 96,003.00
Supplies	\$1,000.00	DFS Prevention	\$ 6,000.00
Administrative Costs	\$5,000.00	Dan and Jeannie Scott Foundation	\$ 7,000.00
<i>Subtotal</i>	\$106,000.00		

Year 3 - 2017-2018

		\$ 136,087.38
Thrive Affiliate Fee	\$10,000.00	
Salary	\$75,000.00	
Payroll Taxes	\$7,500.00	
Benefit Stipends	\$7,500.00	
Supplies	\$1,000.00	
Administrative Costs	\$5,000.00	
<i>Subtotal</i>	\$106,000.00	

The budget surplus is reserved for the Parent Liaison program manager salary into a portion of 2016-17. Per the Dan and Jeannie Scott Foundation grant to Compass - Center for Families

Total for 3 Year Pilot	\$339,500.00
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Contact information



CAROL CLARK , BS

H. A. COFFEEN ELEMENTARY

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carol.clark@nextlevelwyo.org



BETH LENZ, M.ED., LPC

SAGEBRUSH ELEMENTARY

WOODLAND PARK ELEMENTARY

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KELLY RICKETT, BA

HIGHLAND PARK ELEMENTARY

MEADOWLARK ELEMENTARY

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kelly.rickett@nextlevelwyo.org



PL

Contact information



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PARENT LIAISON PROGRAM MANAGER

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SUSAN L. CARR

EXECUTIVE DIRECTOR

COMPASS – CENTER FOR FAMILIES

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TURN TO US.
COMPASS
center for families

 **CASA**
Court Appointed Special Advocates
FOR CHILDREN



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: August 8, 2016

TO: Board of Trustees

FROM: Roxie Taft, Business Manager

SUBJ: **Award 2016-2017 Milk Products Bid** *(Action)*

The district utilized an online bid company, as recommended by the Wyoming Department of Education, to solicit our milk bids for school year 2016-17. We received one bid from Meadowgold Dairy for a price of \$0.32 per carton for white milk and \$0.33 per carton for chocolate milk. Milk is included in the price of a purchased lunch or breakfast. We charge students \$0.35 for extra cartons or for those students wishing to purchase a milk to drink with their cold lunch.

I am requesting the board award the milk product bid to Meadow Gold Dairy.



Excellence and Accountability

Craig Dougherty, Superintendent

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201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: August 8, 2016

TO: Board of Trustees

FROM: Mitch Craft, Assistant Superintendent

SUBJ: **Statewide Assessment Results** *(Information)*

On Monday I will provide you with a report that presents this year's results from the Proficiency Assessment for Wyoming Students or PAWS. In aggregate, these results demonstrate that Sheridan County School District No. 2 is once again the top performing school district in Wyoming. Like last year, these scores will be used in the two accountability systems mandated by the state and federal governments.

At this meeting, I will present the results as we compare our district to all other districts, the large (4A) districts, and to the state average results.

ACT results remain under embargo until August 22, so I will present those results at your September board meeting.



DATE: August 8, 2016

TO: Board of Trustees

FROM: Andrew Conrad, Transportation Director

SUBJ: **Approval of Routes and Non-Public Road Travel** (*Action*)

The Wyoming Department of Education (WDE) requires that all routes be approved by local school boards on a yearly basis. The main concern for the WDE is that the routes comply with the state mandated walking distances and for travel on roads other than those maintained by city, county, state, and federal governments.

One copy of all the routes will be available for the Board and another copy will be available at the desk of Jacee VanDyke (Executive Assistant to the Superintendent). The package is large enough that making multiple paper copies or e-mailing it would be impractical. Bus routes are available to the public on the district website.

When the routes are planned or revised, the following state-mandated walking distances are considered:

Elementary school walking distance equals 1.0 mile radius or less around school
Junior High school walking distance equals 1.5 mile radius or less around school
High school walking distance equals 2.0 mile radius or less around school

There are circumstances that are considered when the routes are planned and these will include factors like physical barriers (rivers, busy streets, dead end streets, etc.), where registered sex offenders live, and for any other reason that student safety might be compromised. In these cases, the rule for the walking distance radius may not apply. We also pick up students within the walking distance radius, as defined above, if the path of the bus going to or from a school goes right past a bus stop located within the walking distance. Bus routes are in a constant state of flux due to changes in where our student population resides. Copies of bus most routes are available online, upon request, and in the Sheridan Press "Back to School Issue."

Our routes are planned to best serve our student population in as safe a manner as possible. To accomplish this task, there are times when our buses must travel on non-public roads and the following table contains a list of all the roads that are currently traveled by our route buses, public and private.

Bus Route (s)	Town (area)	Road name	Type of road
Multiple routes	Sheridan (west)	YMCA parking lots	Private
13,14, K	Sheridan (south)	Woodland Park Village	Private
13,14, K	Sheridan (south)	Cox Valley	Subdivision
13,14, K	Sheridan (south)	East Lane	Subdivision
13,14, K	Sheridan (south)	Coyote Lane	Subdivision
2, K	Sheridan	Driveway at 1505 Leopard St	Private
K	Sheridan	First Light Daycare driveway	Private
16	Sheridan	Courtyard Apartments (1735 S. Sheridan Ave.)	Private
28	Sheridan	Avoca Place	Private
22, K	Sheridan (south)	Stone Mill Construction parking lot	Private
22, K	Sheridan (south)	Old Prime Rate Motors parking lot	Private
21	Sheridan (south)	Brite Beginnings DC Rd.	Private
9, 22	Sheridan (south)	Scotty's Skate Castle parking lot	Private
Field Trips	Sheridan (east)	Driveway at 501 US Hwy 14 (CHAPS)	Private
15, 39, K	Story	Wheatley Drive	Subdivision
15, 39, K	Story	Oxbow Drive	Subdivision

Note: K is used generically to designate kindergarten routes.

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Harvey Purcella bus #1 AM

7:11 E 3rd St & N Gould St (at alley between Gould and Broadway)

7:13 N Gould & E 6th St north side

7:15 W 7th St & Val Vista St

7:16 Val Vista St & W 5th St north side

7:16 Val Vista St & W 4th St north side

7:21 N Jefferson St & W Brundage St

7:22 W Loucks St & Bellevue Ave

7:23 W Works St & S Jefferson St

7:23 W Works St & Thurmond

7:27 S Thurmond St & W Nebraska St

7:28 S Thurmond St & W Montana St

7:30 **Arrive: Meadowlark School**

Start JHS/ SHS run

7:33 DeSmet Ave & Absaraka St

7:34 DeSmet Ave & Kona Pl

7:35 Airport Rd & Zuni Dr

7:37 Papago & papago Ct

7:39 Bannock Dr & Papago Dr

7:40 Pima Dr & Airport Rd

7:41 DeSmet Ave & Absaraka St

7:42 Cedar Ave & Olympus Dr

7:44 833 Olympus Dr

7:45 Birch St & Cedar Ave

7:46 Huntington St & Ash Ave

7:47 Huntington St & Linden Ave

7:57 Arrive: JHS

8:03 Arrive: SHS

8:08 Arrive: FM/TWP

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Harvey Purcella #1PM

3:00 Leave: Meadowlark

3:03 S Thurmond St & W Nebraska St northside

3:03 S Thurmond St & W Kilbourne northside

3:04 S Thurmond St & W Works St north side

3:05 N Thurmond St & W Brundage @ alley

3:05 337 W Brundage @ alley

3:06 N Linden & W Brundage southside

3:07 W Loucks St & Bellevue Ave westside

3:09 W Works St & S Jefferson St westside

3:12 Jefferson & Smith south side

3:14 417 N Jefferson St - YMCA

3:18 E 2nd St & Broadway

3:19 E 3rd St & N Gould St (at alley between Gould and Broadway)

3:21 N Gould St & E 6th St north side
3:22 W 7th St & Val Vista St
3:22 Val Vista St & W 5th St north side
3:28 710 Marion St - Marion Daycare
3:30 JH - N E corner of old gym rarely
3:37 Leave: JHS
3:45 Leave: SHS
3:58 Huntington St & S Linden Ave eastside
3:59 Huntington St & Ash Ave eastside
4:00 Birch St & Cedar Ave northside
4:01 821 Olympus Dr
4:01 Cedar & Absaraka
4:02 DeSmet Ave & Absaraka south side
4:03 DeSmet Ave & Arapahoe St
4:04 Airport Rd & Pima Dr
4:05 Airport Rd & Papago Dr
4:06 1984 Papago Dr
4:06 Papago Dr & Bannock Dr
4:07 Papago Dr & Papago Ct

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Scott Williams AM 2

7:11 Monte Vista & Beckton

7:12 550 Schiller

7:13 908 Leopard St

7:13 932/941 Leopard St

7:14 1501 Leopard St

7:15 1505 Leopard St

7:20 Harrison & Johnson - east side

7:21 Sherman Ave & Monte Vista St

7:23 439 W Whitney St

7:24 W Whitney & S Thurmond

7:25 226 W Burkitt

7:30 Arrive: Meadowlark School

7:38 Harrison & Johnson

7:40 941/932 Leopard St

7:42 1501 Leopard St

7:47 Burkitt & Linden

7:48 W Works & S Jefferson

7:51 S Thurmond St & W Works St

7:52 N Thurmond St & W Brundage St

7:58 Arrive: JHS/ ACE STUDENTS - EARLY BLDG

8:04 Arrive: SHS

8:08 Arrive: FM/TWP

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Scott Williams PM 2

3:00 Leave: Meadowlark School

3:05 439 W Whitney St

3:07 Sherman Ave & Monte Vista St

3:07 Monte Vista & Beckton @ Schiller

3:08 550 Schiller

3:09 908 Leopard St

3:09 932 Leopard St

3:10 1505 Leopard St

3:15 Brooks St & Works **(ABC Daycare)**

3:25 JH bus loop drop ML Orchestra

3:37 Leave: JHS

3:45 Leave: SHS

3:54 N Thurmond St & W Brundage St

3:55 S Thurmond St & W Works St

3:56 W Works & Jefferson

3:57 Burkitt & S Linden Ave

3:59 Harrison & Johnson

4:00 908 Leopard St

4:00 1066 Leopard St

4:02 1501 Leopard St

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Highland Park Elementary

TIME BUS STOP LOCATION Connie Graves AM 3

7:11 Marion St & Marion Ct

7:11 710 Marion - daycare 672-5408

7:12 640 Marion St by alley

7:15 848 Bellevue Ave

7:15 Delphi & Avon

7:16 LaClede & Florence

7:18 Florence & Avon

7:22 875 Dunnuck St - Western Apts @ mailboxes

7:23 Dunnuck St & Michael Dr 1st west entrance

7:25 Dunnuck St & Michael Dr - 2nd or east entrance

7:30 Arrive: Highland Park

7:37 Arrive: Sagebrush School LOAD JH WALKERS

7:43 Arrive: SJHS / ACE STUDENTS - EARLY BLDG

TIME BUS STOP LOCATION Connie Graves PM 3

3:00 Leave: Highland Park

3:06 LaClede & Florence

3:08 Florence & Avon

3:10 875 Dunnuck St - Western Apts @ mailboxes

3:12 Dunnuck St & Michael Dr - 2nd or east entrance

3:13 Adair @ alley b4 W5th St

3:14 Marion St & Marion Ct

3:15 710 Marion - daycare 672-5408

3:15 640 Marion St by alley

3:16 Arlington & Burton

3:17 848 Bellevue Ave

3:18 Avon St & Clarendon

3:18 Clarendon & Lewis

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Sagebrush Elementary

TIME BUS STOP LOCATION Michelle Rhoades AM 4

7:13 1898 Fort Rd #10 +jh,hs
7:14 1898 Fort Rd #16b +jh,hs
7:19 Dana & W 17th St +jh,hs
7:21 W 15th & Parker + jh, hs
7:22 W 15th & Bowman + jh, hs
7:23 W 16th & Taylor
7:24 1849 W 17th St
7:26 W 17th St & Hickory Ave

7:30 Arrive: Sagebrush HP, WP Transfers to bus 13

7:35 W 16th St & Taylor Ave
7:36 W16th St & Willow
7:37 W 16th & Mckenzie
7:37 W 17th St & Elm
7:38 W 17th St & Hickory Ave
7:38 17th & Mydland Rd
7:39 Mydland Rd & West Park Dr

7:41 Arrive: SHS (load JH students)

7:46 Arrive: FM/TWP

7:50 Arrive: JHS

Serving Sagebrush Elementary

TIME BUS STOP LOCATION Michelle Rhoades PM 4

3:00 Leave: Sagebrush

3:05 863 Highland Ave
3:10 710 Marion St
3:21 1898 Fort Rd #10
3:22 1898 Fort Rd #16B
3:25 Dana & W 17th St
3:26 W 15th & Dana Ave
3:26 W 15th & Parker
3:27 W 15th & Bowman
3:27 W 16th St & Taylor Av
3:29 W 17th St & Hickory Ave

3:40 Leave: JHS

3:50 Leave: SHS

3:51 Mydland Rd & West Park Dr
3:52 17th & Mydland Rd
3:53 W 17th St & Hickory
3:53 W 17th St & Elm Ave
3:54 W 16th & Mckenzie
3:54 W 16th St & Willow
3:55 Taylor Ave & W 16th St

3:56 W15th & Holloway
3:57 W 15th & Parker Ave
3:58 W 15th & Dana Ave
4:05 1898 Fort Rd #16B (VA)

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Sagebrush Elementary

TIME BUS STOP LOCATION Adriane Duff AM 5

7:20 W 12th & Omarr

7:21 W 12th St & Parker

7:21 W12th & Bowman

7:22 W 12th St & Holloway

7:23 W 12th St & Taylor

7:25 Holmes & W 12th St

7:26 Holmes & W 13th St

7:27 W 12th & Highland

7:30 **Arrive: Sagebrush School**

Start JHS & SHS run

7:32 Highland & Hillpond Dr @ mailboxes

7:33 Highland & W 12th St

7:34 W 12th St & Holmes

7:35 W 12th & Taylor

7:36 W 12th St & Holloway

7:36 W 12th & Bowman

7:37 W 12th & Parker

7:38 W 12th St & Omarr

7:39 Parker & W 10th St

7:40 W 8th St & Dana

7:44 **Arrive: JHS**

7:52 **Arrive: SHS**

7:57 **Arrive: FM/TWP**

Serving Sagebrush Elementary

TIME BUS STOP LOCATION Adriane Duff PM 5

2:53 Leave: Highland

3:00 Leave: Sagebrush School

3:11 W 12 th St & Highland

3:11 W 12th St & Holmes

3:10 W 12th St & Yankee

3:09 W 12th St & Taylor

3:09 W 12th St & Holloway

3:10 W 12th St & Parker

3:11 W 12th St & Omarr

3:18 Adair & Dunnuck

3:21 YMCA

3:37 Leave: JHS

3:41 Spaulding St & W 7th St

3:42 Spaulding St & W 9th St

3:43 Spaulding St & W 10th St

3:44 W 11th St & Dana

3:44 W 11th St & Omarr

3:45 W 11th St & Parker

3:45 W 11th St & Holloway

3:46 W 11th St & Taylor

3:46 W 11th St & Yankee

3:47 W 11th St & Holmes

3:47 Highland & W 11th St

3:49 Highland & Hillpond

3:52 Leave: SHS

3:54 Highland & Hillpond Dr @ mailboxes

3:55 Highland & W 11th St

3:55 W 11th St & Yankee

3:56 W 11th St & Taylor

3:57 W 10th St & Holloway

3:58 W 11th St & Holloway

3:58 W11th St & Parker

3:59 Dana & W 10th St

4:00 W 8th & Marion

4:02 Spaulding & W 7 th St

4:03 Spaulding & W 6 th St

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving H A Coffeen Elementary

TIME BUS STOP LOCATION Mark Kirkham AM 6

7:09 Massey Ave & W Kooi St
7:15 N Gould St & E 8th St
7:15 N Gould St & E 10th St
7:16 N Gould & E 12th St
7:17 1900 N Main St - Sheridan apts
7:19 W 16th St & Frackleton St
7:20 238 W 15th St (at alley)
7:22 W 11th & Val Vista St
7:23 Val Vista St & W 10th St
7:24 Marion St & W 9th St

7:34 Arrive: H A Coffeen Transfer WP to Bus #20

JH & SHS run

7:40 Broadway St & E 3rd St
7:42 N Gould St & E 7th St
7:43 N Gould St & E 10th St
7:44 N Gould St & E 12th St
7:45 1900 N Main St - Sheridan apts
7:47 Massey Ave & W Kooi St
7:48 2366 N Main St
7:50 2056 Frackleton St
7:51 W 15th St & Demple
7:53 W 9th St & Val Vista St @ alley
7:54 Spaulding St & W 7th St

7:57 Arrive: JHS

8:05 Arrive: SHS

8:10 Arrive: FM/TWP

TIME BUS STOP LOCATION Mark Kirkham PM 6

3:00 Leave: H A Coffeen

3:06 YMCA
3:08 Dow & N Gould
3:10 N Gould & E 2nd St
3:12 N Gould St & E 8th St
3:13 N Gould St & E 10th St
3:14 N Gould St & E 12th St
3:15 1900 N Main St - Sheridan apts
3:18 Massey Ave & W Kooi St
3:20 2366 N Main St
3:21 16th & Demple
3:22 Frackleton & 14th St
3:24 11th & Val Vista
3:25 Val Vista St & W 10th St

3:26 W 9th St & Spaulding

3:27 Marion St & W 9th St

3:38 Leave staging area

3:40 Leave: JHS

3:50 Leave: SHS

3:58 N Gould St & E 6 th St

3:58 N Gould St & E 10 th St

4:00 N Gould St & E 12 th St

4:01 1900 N Main St - Sheridan apts

4:05 W Kooi St & Massey Ave

4:05 2366 N Main St

4:07 W 16th St & Demple St

4:08 Demple St & W 15th St

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving H A Coffeen Elementary

TIME BUS STOP LOCATION Valerie Wells AM 7

7:14 1738 Kroe Ln
7:17 Kroe Ln & N Sheridan
7:18 E Loucks & Sheridan @ alley
7:18 E Works & Water
7:19 E Works St & S Carlin St
7:20 S Carlin St & E Burkitt
7:20 S Carlin St & Park St
7:21 S Carlin St & E College Ave
7:25 Gillette St & W Timberline Dr @ mailboxes
7:26 Gillette St & Frank St
7:26 Carrington St & Heald St
7:27 Wyoming & College
7:30 1718 Coffeen Ave - Quik Sak load JH & HS

7:34 Arrive: H A Coffeen transfer WP to Bus #20

Start JHS/ SHS run

7:37 E Works & Water
7:38 E Works & S Carlin
7:39 S Canby St & Park St
7:39 529 S Canby St
7:40 Heald St & Carrington
7:41 Gillette St & W Timberline Dr @ mailboxes
7:42 Gillette St & Frank St
7:45 W Works & Custer
7:47 Park & Wyoming
7:50 **Arrive: JHS**
7:58 **Arrive: SHS**
8:02 **Arrive: FM/TWP**

TIME BUS STOP Valerie Wells PM 7

3:00 Leave: H A Coffeen

3:03 1718 Coffeen Ave - Quik Sak
3:06 Sugarland & Sugarview
3:10 Wyoming Ave & Heald
3:12 Gillette St & W Timberline Dr @ mailboxes
3:13 Gillette St & Frank St
3:14 Carrington St & Heald St
3:15 S Carlin St & E College Ave
3:16 S Carlin St & Park St
3:16 S Carlin St & E Works St
3:16 E Works & Water x's in frt
3:17 E Loucks St & Sheridan
3:18 Kroe Ln & Sheridan Ave

3:21 1738 Kroe Ln

3:40 Leave: JHS

3:50 Leave: SHS

3:55 Lewis & Exeter

3:56 Lewis St & Bellevue Ave - SJHS

Dow & Marion St - Library - YMCA (upon request)

4:00 E Works & Connor

4:00 E Works & Custer

4:02 E Works & Water

4:03 E Works & S Carlin

4:05 S Canby St & Park St

4:06 529 S Canby St

4:07 Gillette St & W Timberline Dr @ mailboxes

4:08 Gillette St & Frank St

4:09 Carrington & Heald St

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving JHS & SHS

TIME BUS STOP LOCATION Carol Yates AM 8

7:18 1091 Beckton Rd
7:22 Big Goose & Beckton Hall
7:23 Big Goose & Timm Dr
7:25 Big Goose & Goose Ln
7:26 Big Goose Rd & Gosling Dr
7:26 Big Goose Rd & Owl Crk
7:27 602 Big Goose
7:28 Big Goose Rd & Pierce Ln
7:32 Big Goose & Brayton Ln
7:32 296 Big Goose
7:33 W Loucks St & Weeping Willow Ln
7:34 W Loucks St & Red Fox Dr
7:36 Ospery Blvd & Kingfisher Ave
7:37 Ospery Blvd & Bluebird
7:39 1870 W Loucks
7:40 W Loucks St & Centennial Ln
7:42 S Badger St & W Works St
7:45 Sparrowhawk Rd & Pheasant Pl
7:45 Sparrowhawk & Summit Dr (north entrance)
7:46 Dome Dr & Mydland Rd
7:50 Mydland Rd @ Stadium Pl **JH KIDS**
7:51 Mydland Rd & Quail Ridge Drive **JH KIDS**
7:51 **Arrive: SHS**
7:54 675 Long Dr (At Office Sign)
7:56 **Arrive: FM/TWP**
7:59 **Arrive: JHS**
Serving JHS & SHS

TIME BUS STOP LOCATION Carol Yates PM 8

3:40 **Leave: JHS**
3:43 Woodworth & Idaho
3:45 675 Long Dr (At Office Sign)
3:47 Mydland Rd @ Stadium Pl
3:48 Mydland Rd & Quail Ridge Drive
3:50 **Leave: SHS**
3:53 Mydland & Dome
3:54 Sparrowhawk Rd & Summit Dr
3:54 Sparrowhawk Rd & Pheasant Pl
3:56 W Loucks St & Centennial Ln
3:57 S Badger St & W Loucks St
3:58 W Works & Vale
3:59 N Elk St & W Loucks St
4:01 Ospery Blvd & Kingfisher Ave

4:02 Bluebird Ln & Ospery Blvd
4:04 2936 W Loucks
4:05 W Loucks St & Red Fox Dr
4:05 W Loucks St & Weeping Willow Ln
4:07 296 Big Goose
4:07 Big Goose & Brayton Ln
4:07 Big Goose & Carrington Way
4:11 557/558 Big Goose
4:11 Big Goose Rd & Pierce Ln
4:12 602 Big Goose
4:12 Big Goose Rd & Owl Crk
4:13 Big Goose Rd & Gosling Dr
4:13 Big Goose & Goose Ln
4:14 Big Goose & Timm Dr
4:16 Big Goose & Grandview Dr
4:16 Big Goose & Beckton Hall
4:20 1091 Beckton Rd

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving H A Coffeen Elementary

TIME BUS STOP LOCATION Shelley Anderson AM 9

7:02 Beatty Spur Rd & Beatty Spur Ln

7:03 61/72 Beatty Spur Rd

7:08 1211 Decker Rd

7:10 1313 Decker Hwy

7:16 802 Decker Rd

7:18 535 Decker Rd

7:23 168 Decker Rd

7:25 98 Decker Rd

7:35 Arrive: H A Coffeen load JH/HS walkers

7:48 Arrive: JHS

7:51 Arrive: Sagebrush

7:54 Arrive: SHS

8:00 Arrive: FM/TWP

Serving H A Coffeen Elementary

TIME BUS STOP LOCATION Shelley Anderson PM 9

2:53 Leave: Sagebrush

2:58 Ar/Lv: Highland Park transfers to buses

3:04 825 S Thurmond

3:06 Leave: Meadowlark

3:10 654 E Brundage Ln

3:12 1735 S Sheridan

3:13 S Sheridan Ave & Avoca Ave

3:20 366 Brundage St

3:21 Sheridan & Kroe Ln

3:37 Leave: JHS tranfers from HACE bus 20

3:47 Leave: SHS

3:59 98 Decker Rd

4:00 168 Decker Rd

4:04 535 Decker Rd

4:06 802 Decker Rd

4:09 935 Decker Rd

4:11 61 Beatty Spur Rd

4:12 Beatty Spur Rd & Beatty Spur Ln

4:15 1211 Decker Hwy

4:17 1313 Decker Hwy

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Woodland Park Elementary , JH, HS

TIME BUS STOP LOCATION Steve Brantz AM 10

7:07 US Hwy 14 E & Sundown Dr
US Hwy 14 and Murphy Gulch Rd Rd - IN BAD WEATHER MG MEET
7:09 Murphy Gulch Rd (CR 147) & Brookie Rd
7:10 51 Murphy Gulch Rd
7:11 Murphy Gulch Rd & Jim Creek
7:14 US Hwy 14 & Upper Prairie Dog
7:17 818 Hwy 14 E
7:21 US Hwy 14 & Upper Cat Rd
7:26 325 Hwy 14 E
7:27 261 Hwy 14 E
7:29 US Hwy 14 & East Ridge Rd
7:30 US Hwy 14 & Peno Rd - rarely
7:31 E Brundage Ln & Eastern Hills
7:32 1916 / 1856 E Brundage Ln
7:40 **Arrive: Woodland Park transfer HS, JH to 12 or 14**
Serving Woodland Park Elementary & JH, HS

TIME BUS STOP LOCATION Steve Brantz PM 10

3:00 Leave: Woodland Park School

3:08 1856 E Brundage Ln
3:09 E Brundage Ln & Valley View Dr
3:10 East Ridge Rd & East Ridge Rd
3:11 US Hwy 14 & Peno Rd
3:18 Thurmond & W Burkitt
3:19 Thurmond & W Works
3:21 417 N Jefferson St
3:25 710 Marion St
3:28 JH - ORCHESTRA
3:30 863 Highland Ave
3:35 Leave: FM/TWP transfer to buses at HS

3:40 Leave: SHS

4:03 E Brundage Ln & Dry Ranch Rd
4:04 1856 E Brundage Ln
4:05 E Brundage Ln & Eastern Hills
4:06 US Hwy 14 & Peno Rd
4:07 US Hwy 14 & East Ridge Rd
4:08 261 Hwy 14 E
4:10 325 Hwy 14 E
4:18 818 Hwy 14E
4:21 508 Upper Prairie Dog Rd
4:25 Murphy Gulch Rd & Brookie Rd
4:26 51 Murphy Gulch Rd
4:27 Murphy Gulch Rd & Jim Creek Rd
4:30 US Hwy 14 & Sundown Dr

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Woodland Park Elementary , HS, JH

TIME BUS STOP LOCATION Mike Brown AM 11

7:11 Knode Rd & Canvasback
7:17 175 Upper Rd
7:21 Upper Rd & Cessna Rd
7:22 Upper Rd & Piper Rd
7:23 411 Upper Rd
7:25 433 Upper Rd
7:26 480 Upper Rd
7:29 North Park Rd & Paradise Dr
7:31 Paradise Park Rd & Taxi Dr
7:32 Paradise Park Rd & Airway Dr
7:33 4683 Bighorn Ave
7:35 35 Woodland Park Rd
7:35 25 Woodland Park Rd
7:39 Arrive: Woodland Park - transfer JH & HS to 12, 14 or 15
Serving Woodland Park Elementary

TIME BUS STOP LOCATION Mike Brown PM 11

3:00 Leave: Woodland Park
3:11 Knode Rd & Canvasback
3:16 175 Upper Rd
3:17 116 Metz Rd
3:17 95 Metz
3:17 82 Metz
3:20 Swaim Rd & Sherri View Dr
3:21 Swaim Rd & Indian Paint Brush
3:25 Upper Rd & Cessna Rd
3:26 411 Upper Rd
3:27 480 Upper Rd
3:28 North Park Rd & Paradise Dr
3:31 4683 Bighorn Ave
3:38 Sheridan Ave & Avoca
3:40 Sheridan Ave & Wyoming

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Woodland Park School, SJHS, SHS

TIME BUS STOP LOCATION Lisa Tracy AM 12

7:15 W Home Ranch Cir & Shadow Ridge Blvd
7:15 Shadow Ridge Blvd & Mountain Shadows Blvd
7:21 Swaim Rd & Big Horn Meadows Dr
7:22 Swaim Rd & Sherri View Ct
7:22 Swaim Rd & Sherri View Dr
7:23 60 Swaim Rd - before pond
7:23 Swaim Rd & Indian Paint Brush
7:27 224 Upper Rd
7:28 116 Metz Rd
7:29 95 Metz Rd
7:30 82 Metz
7:30 Metz & Cattail Ln
7:31 Big Horn Ave & Bridger Point Dr
7:38 Arrive: Woodland Park School
7:46 1735 S Sheridan Ave
7:47 1321 S Sheridan
7:54 Arrive: JHS
7:57 Arrive: SHS
8:02 Arrive: FM/TWP

serving JH, HS

TIME BUS STOP LOCATION Lisa Tracy PM 12

3:37 Leave: JHS
3:45 Leave: SHS
3:59 S Sheridan & Montana
3:59 1321 S Sheridan
4:00 1735 S Sheridan Ave
4:03 Bighorn Ave & Aspen Grove
4:04 3470 Big Horn Ave
4:09 Paradise Park Rd & Airway Dr
4:09 Paradise Park Rd & Taxi
4:11 95 Paradise Park Dr
4:14 North Park Rd & Paradise Dr
4:16 480 Upper Rd
4:18 433 Upper Rd
4:18 411 Upper Rd
4:18 Upper Rd & Paradise Park Rd
4:20 Upper Rd & Piper Rd
4:21 Upper Rd & Cessna Rd
4:21 Upper Rd & keebler
4:23 Swaim Rd & Indian Paint Brush
4:24 60 Swaim Rd

4:26	Swaim Rd & Sherri View Dr
4:26	Swaim Rd & Sherri View Ct
4:27	Swaim Rd & Bighorn Meadows
4:30	224 Upper Rd
4:35	Big Horn Ave & Bridger Point Dr
4:40	Knode Rd & Canvasback Rd

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Sagebrush Elementary

TIME BUS STOP LOCATION Angel Roberts AM 13

7:26 Ridgeway & W 10th St
7:26 W 10th St & Dana
7:27 W 10th & Omarr
7:28 W 10th St & Parker Ave
7:29 W 10th St & Taylor Ave
7:30 W 10th St & Holmes Ave
7:30 W 10th & Highland

7:32 Ar/Lv: Sagebrush

7:37 Ar/Lv: Highland

7:57 Ar/Lv: Woodland

Sagebrush, HS, JH

TIME BUS STOP LOCATION Angel Roberts PM 13

3:00 Leave: Sagebrush

3:03 Highland & W 10th St
3:05 W 10th St & Taylor Ave
3:07 W 10th St & Parker Ave
3:08 W 10th & Omarr
3:09 W 10th St & Dana Ave
3:10 Ridgeway & W 10th St
3:15 E 2nd St & Broadway
3:29 **JH bus loop - orchestra**

3:37 Leave: JHS

3:41 Hillpond Dr & N Heights Ln
3:42 Sagebrush School
3:44 Hillpond Dr & Stadium Dr

3:46 Leave: SHS

4:01 Coffeen Ave and Harvey Ln
4:02 Fleming Blvd & Woodward Dr
4:04 Woodland Park school
4:07 5901 Coffeen Ave **(unload at basket ball court)**
4:09 6077 Coffeen Ave
4:11 Maverick Dr & Meadow Ln
4:11 Maverick Ln & Maverick Dr
4:12 6 Maverick Ln
4:13 Cox Valley & McNalley Ln
4:14 57 Cox Valley Rd
4:16 East Ln & Coyote Ln
4:23 US Hwy 87 & Maxine Pl

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Woodland Park Elementary, HS, JH

TIME BUS STOP LOCATION LaRae Reeves AM 14

6:59 216 (212) Meade Creek Rd

7:01 129 Meade Creek Rd

in adverse weather 129, 216 meet at 120 Meade Creek Rd

7:03 120 Meade Creek Rd

7:05 15 Meade Creek Rd

7:17 East Ln & Coyote Ln

7:20 85 Cox Valley Rd

7:21 57 Cox Valley Rd

7:21 41 Cox Valley Rd

7:22 Cox Valley & McNalley Ln

7:24 Maverick Ln & Maverick Dr

7:25 Maverick Dr & Meadow Lane Rd

7:29 5901 at 2nd st on corner - load JH/HS only

7:30 5901 Coffeen Ave by Basket Ball Courts - elementary

7:33 5622 Coffeen Ave

7:38 Arrive: Woodland Park

8:00 Arrive: JHS

8:10 Arrive: SHS

8:15 Arrive: FM/TWP

Serving Woodland Park Elementary

TIME BUS STOP LOCATION LaRae Reeves PM14

3:00 Leave: Woodland Park School

3:08 5901 Coffeen Ave (at basket ball courts)

3:10 6077 Coffeen

3:13 Maverick Dr & Meadow Lane Rd

3:15 Maverick Ln & Maverick Dr

3:16 Cox Valley Rd & McNalley Ln

3:19 57 Cox Valley Rd

3:20 85 Cox Valley Rd

3:21 East Ln & Coyote Ln

3:28 US Hwy 87 & Maxine Pl

3:31 191 Kruse Crk Rd

3:32 Kruse Crk Rd & Stage Route Rd

3:35 43 Meade Crk

3:36 120 Meade Crk

3:39 129 Meade Creek Rd

3:40 212 (216) Meade Creek Rd

Be at bus stop 5 minutes before scheduled time!!!!!!

Story area – SJHS & SHS

TIME BUS STOP LOCATION David Kaufman AM 15

6:58 Wheatley Dr & Fischer Dr
7:03 Fish Hatchery Rd & Cottage Grove
7:04 Fish Hatchery Rd & Businga Ln
7:06 Mtn Home & N Piney
7:07 N Piney Rd & Pinedale
7:09 N Piney Rd & Ponderosa Dr
7:11 Fish Hatchery Rd & Lodore St
7:12 Fish Hatchery & N Piney
7:14 34 Fish Hatchery Rd
7:15 Tunnel Inn (402 Hwy 193)
7:20 **HWY 87 & CR 127 Meet bus #39 transfer JH & HS**
7:26 US Hwy 87 & Kruse Crk Rd
7:29 US Hwy 87 & Maxine Pl
7:35 **Arrive: Woodland Park**
7:58 **Arrive: JHS**
8:06 **Arrive: SHS**
8:12 **Arrive: FM/TWP**

Serving Highland Park Elementary, Story area –JH & SHS

TIME BUS STOP LOCATION David Kaufman PM 15

3:00 **Leave: Highland Park**
3:06 863 Highland Ave - Childrens Center **AM Bus #17**
3:10 JH - Orchestra
3:12 244 Lewis St
3:13 417 N Jefferson St
3:18 W Works & Main St
3:21 N Gould & Brundage
3:23 366 Brundage St
none E 2nd St & N Gould Greatfoundation 675-1814
3:37 **Leave: JHS load bus 10 kids**
3:45 **Leave: SHS XFER JH TO BUS 10**
4:03 Meade Crk off ramp
4:09 40 Upper Prairie Dog
4:10 19 Upper Prairie Dog
4:13 34 Fish Hatchery Rd
4:14 Fish Hatchery Rd & N Piney
4:15 Fish Hatchery Rd and Lodore St
4:17 Wheatley Dr & Oxbow
4:20 Fish Hatchery Rd & Cottage Grove
4:21 Fish Hatchery Rd & Businga Ln
4:23 N Piney & Mtn Home
4:24 N Piney Rd & Pinedale

- 4:24 N Piney Rd & Ponderosa Dr - North entrance
- 4:25 N Piney Rd & Ponderosa Dr - Fire Station

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Highland Park Elementary

TIME BUS STOP LOCATION Mark Reeves AM 17

7:13 2250 W 5th St
7:15 675 Long Dr @ office sign
7:16 Long Drive & Fairway Ln
7:17 N Mountain View & Second West Pky
7:18 S Mountview Dr & Scott Dr
7:19 1642 Hillcrest Dr
7:20 1508 Hillcrest Dr
7:22 Jackson Ave & Woodworth
7:23 Jackson & Pioneer
7:23 Jackson & LaClede
7:24 Jackson & Lewis
7:26 863 Highland Ave
7:30 **Arrive: Sagebrush**
7:33 Mydland & Quail Ridge
7:34 Mydland Rd & Stadium town homes
7:37 **Arrive: Highland Park**
7:43 **Arrive: JHS**

Serving Highland Park Elementary

TIME BUS STOP LOCATION Mark Reeves PM 17

3:00 Leave: Highland Park
3:06 Quail Ridge & Bob White Ct
3:06 Mydland Rd & Stadium town homes
3:08 2250 W 5th St
3:12 675 Long Dr
3:13 Long Drive & Fairway Ln
3:14 N Mountain View Dr @ stop sign off of Victoria
3:15 1st W Parkway & S Mtn View Dr
3:15 Scott Dr & Hillcrest
3:15 Hillcrest & Scott Dr
3:16 1674 Hillcrest Dr
3:16 1508 Hillcrest Dr
3:19 Woodworth St & Jackson Ave
3:19 Jackson & Pioneer
3:19 Jackson & LaClede
3:20 Jackson & Lewis
3:20 Lewis & Highland

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Bill Clouthier 19 AM

7:08 Aspen Grove & Weeping Willow Ct

7:10 2608 Big Horn Ave

7:11 3482 Big Horn Ave

7:14 Papago Dr & Papago Ct

7:15 Bannock Dr & Papago Dr

7:16 Airport Rd & Zuni Dr

7:17 420 Airport Rd

7:17 Airport Rd & Warren

7:20 Edwards Dr & Liberty Ct

7:20 Edwards Dr & Minuteman Ct

7:20 Edwards & Davis Tee

7:21 1737 Edwards Dr

7:21 Edwards Dr & Steffen Ct

7:21 Edwards & Big Horn

7:23 1505 Big Horn Ave

7:24 1217 Big Horn Ave

7:24 727 Big Horn Ave

7:26 Brooks & Kilbourne

7:27 Kilbourne St & S Main St

7:28 S Main St & Burrows St

7:32 Arrive: Meadowlark load jh/hs

7:34 Cheyenne & Big Horn

7:37 Edwards Dr & Liberty Ct

7:37 Edwards Dr & Minuteman Ct

7:38 Edwards Dr & Davis Tee

7:38 1737 Edwards Dr

7:38 1681 Edwards Dr

7:38 Edwards Dr & Steffen Ct

7:39 Edwards & Big Horn

7:39 1555 Big Horn Ave

7:40 Big Horn Ave & Herbert St

7:41 S Thurmond St & W Nebraska St

7:42 S Thurmond St & W College St

7:43 Brooks & Kilbourne St

7:48 Arrive: JHS

7:56 Arrive: High School

8:00 Arrive: FM/TWP

Serving Meadowlark Elementary

TIME BUS STOP LOCATION Bill Clouthier 19 PM

3:00 Leave: Meadowlark

3:03 Airport & Warren

3:03 420 Airport Rd

3:04 Airport Rd & Zuni Dr

3:06 Bannock Dr & Papago Dr

3:07 Papago Dr & Papago Ct

3:08 Aspen Grove & Weeping Willow Ct

3:09 2608 Big Horn Ave

3:10 3482 Big Horn Ave

3:13 Edwards Dr & Liberty Ct

3:14 Edwards Dr & Minuteman Ct
3:14 Edwards Dr & Davis Tee
3:15 Edwards Dr & Steffen Ct
3:16 Edwards Dr & Bighorn Ave
3:16 1505 Big Horn Ave
3:17 1217 Big Horn Ave
3:18 Nebraska & Big Horn Ave
3:19 S Main St & Burrows
3:19 S Main St & Kilbourne St
3:28 863 Highland Ave
3:42 Leave: JHS
3:50 Leave: SHS
4:00 S Thurmond St & W Kilbourne St
4:01 S Thurmond St & W College St
4:02 S Thurmond St & W Nebraska St
4:04 S Thurmond & Herbert St
4:06 Meadowlark School
4:07 1555 Big Horn Ave
4:09 Edwards Dr & Liberty Ct
4:10 Edwards Dr & Minuteman Ct
4:11 Edwards Dr & Davis Tee
4:11 1737 Edwards Dr
4:11 1681 Edwards Dr
4:11 Edwards Dr & Steffen Ct
4:12 Edwards Dr & Bighorn Ave

Be at bus stop 5 minutes before scheduled time!!!!!!

Henry A Coffeen Elementary

TIME BUS STOP LOCATION Leroy Shell 20 AM

6:56 237 Ulm Rd
6:59 RS-Bufflo Ulm Rd & Dutch Crk Rd
7:00 1063 Wyarno Rd
7:05 665 Wyarno Rd
7:07 502 Wildcat Rd
7:07 498 Wildcat Rd
7:08 490 Wildcat Rd
7:18 3.90 miles out Cat Creek Rd
7:23 111 Cat Creek Rd

7:38 Arrive: HA Coffeen transfer JH, HS to 23

7:48 Arrive: Woodland Park

TIME BUS STOP LOCATION Leroy Shell 20 PM

3:00 Leave: HA Coffeen

3:05 W Works & S Main
3:07 E Works St & S Conner St
3:14 710 Marion St
3:17 Dunnuck & Bellevue
3:18 Greystone & Burton
3:20 863 Highland Ave
3:23 Long Dr @ apt sign
3:27 JH bus loop - Orchestra

3:37 Leave: JHS transfer CF to bus 9 & 23

3:45 Leave: SHS behind Bus 23

3:56 58 Wildcat Rd
4:00 111 Cat Creek Rd
4:06 226 Cat Creek
4:07 327 Cat Creek Rd
4:09 3.90 miles out Cat Creek Rd
4:16 490 Wildcat Rd
4:16 498 Wildcat Rd
4:19 502 Wildcat Rd
4:28 1063 Wyarno Rd
4:29 Ulm Rd SR-Bufflo & Dutch Crk Rd
4:29 237 Ulm Rd
4:36 146 SR - Buffalo Creek Rd

Be at bus stop 5 minutes before scheduled time!!!!!!
serving Woodland Park School

TIME BUS STOP LOCATION Jared Green 22 AM

7:13 Big Horn Ave & Foothill Dr
7:13 Big Horn Ave & Crystal Crk Dr
7:14 Big Horn Ave & Home Ranch Cir
7:17 3470 Big Horn Ave
7:19 3017 Big Horn Ave
7:20 2717 Big Horn Ave
7:22 460 E Brundage Ln
7:24 Coffeen Ave & 1st Ave West
7:26 Coffeen Ave & 5th Ave East
7:27 Coffeen Ave & 3rd Ave E
7:30 Coffeen Ave & Adkins St
7:30 Coffeen Ave & Adkins Ave
7:31 4700 Coffeen
7:33 Coffeen Ave and Harvey Ln
7:34 Fleming Blvd & Woodward Dr
7:35 Arrive: Woodland Park
7:42 Coffeen Ave & 5th Ave East
7:43 Coffeen Ave & 3rd Ave East
7:55 Arrive: JHS
8:02 Leave: SHS
8:10 Leave: FM/TWP on Burton
serving Woodland Park School

TIME BUS STOP LOCATION Jared Green 22 PM

3:00 Leave: Woodland Park
3:05 Dome Loop & Center St
3:07 Coffeen & 5th Ave E
3:08 Coffeen Ave & 3rd Ave E
3:09 Coffeen Ave & 1st Ave E
3:10 Coffeen Ave & 1st Ave West
3:14 4046 Coffeen Ave
3:17 35 Woodland Park Rd
3:17 WPR & Welton Ln
3:17 75 Woodland Park Rd
3:18 Big Horn & Foothills Dr
3:19 Big Horn Ave & Crystal Crk Dr
3:20 Big Horn Ave & Home Ranch Cir
3:21 Shadow Ridge Blvd & W Home Ranch Cr
3:22 Shadow Ridge Blvd & MTN Shadows Blvd
3:24 3470 Big Horn Ave
3:25 3017 Big Horn Ave
3:27 2717 Big Horn Ave
3:29 460 E Brundage Ln
3:40 Leave: JHS
3:50 Leave: SHS
4:03 Coffeen Ave & 1st Ave West
4:05 Coffeen Ave & 5th Ave East

4:06 Coffeen Ave & 3rd Ave E
4:06 Coffeen Ave & 1st Ave E
4:07 2726 Coffeen Ave
4:08 Dome Loop & Center St
4:08 Dome Loop & Center St
4:09 Coffeen & Adkins St
4:09 Coffeen & Adkins Ave
4:10 25 Woodland Park Rd
4:11 75 Woodland Park Rd
4:11 Big Horn Ave & Crystal Crk Dr
4:13 Big Horn Ave & Home Ranch Pl
4:14 Big Horn Ave & Home Ranch Cir
4:14 Shadow Ridge Blvd & W Home Ranch Cr
4:15 Parkview & Mountain Shadow Blvd
4:15 Shadow Ridge Blvd & MTN Shadows Blvd
4:18 460 E Brundage Ln

Be at bus stop 5 minutes before scheduled time!!!!!!

Henry A Coffeen Elementary

TIME BUS STOP LOCATION Georgia Sears 23 AM

7:00 1198 Lower Prairie Dog Rd
7:11 Coutant Creek Rd & Misty Moon Ln
7:13 56 Taylor Rd
7:14 82 Taylor Rd
7:16 Taylor Rd & Coutant Crk
7:20 599 Lower Prairie Dog
7:24 305 Lower Prairie Dog
7:38 Arrive: H A Coffeen load JH/HS kids
7:50 Arrive: JHS
7:53 Arrive: FM/TWP
7:58 Arrive: SHS

TIME BUS STOP LOCATION Georgia Sears 23 PM

3:37 Leave: JHS get HACE transfer from 20
3:45 Leave: SHS
4:10 339 Lower Prairie Dog Rd
4:12 514 Lower Prairie Dog
4:14 599 Lower Prairie Dog
4:17 Coutant Crk Rd & Misty Moon Ln
4:18 Coutant Crk @ Weavers
4:21 82 Taylor Rd
4:35 1198 Lower Prairie Dog Rd

Be at bus stop 5 minutes before scheduled time!!!!!!

H A Coffeen Elementary

TIME BUS STOP LOCATION Ron Maixner

7:05 Kittering Rd & Allen Ave +JH, HS

7:08 Popular Tr & Look Out Pt

7:12 E 5th St & Lincoln Dr

7:14 E 7th St & Skeel

7:15 E 6th St & N Sheridan Ave

7:16 N Custer St & E 4th St

7:16 N Custer & E 3rd St

7:17 N Custer & E 1st St

7:17 N Custer & A St

7:18 N Sheridan Ave & 1st St

7:19 705 N Sheridan Ave

7:23 Custer St & E Works

7:24 Park & Wyoming

7:25 Wyoming & Bryant

7:27 Perkins & Gladstone

7:29 S Main & College

7:34 **Arrive: H A Coffeen**

Start JHS & SHS run

7:38 Sheridan & "B" St

7:39 Sheridan & 1st St

7:40 N Custer St & 3rd St

7:42 E 5th St & Lincoln Dr

7:43 Skeels St & E 6th St

7:44 Skeels & E 7th St

7:46 Popular Trl & Lookout Pt

7:48 N Sheridan Ave & E 6th St

7:49 E 6th St & N Custer St

7:52 Adair & Dunnuck & St

7:53 Dunnuck & Michael Dr East

7:54 875 Dunnuck St @ mailboxes

7:58 Arrive: JHS

8:06 Arrive: SHS

8:11 Arrive: FM/TWP

TIME BUS STOP LOCATION Ron Maixner PM 24

3:00 Leave: H A Coffeen

3:04 S Main & College

3:05 Perkins & Gladstone

3:07 Park & Custer

3:09 Custer St & E Works

none Custer & E Loucks

3:10 Custer & A St

3:11 Sheridan & 1st St

3:12 N Custer & E 1st St

3:12 N Custer & E 3rd St
3:12 N Custer & E 4th St
3:14 E 5th St & Lincoln Dr
3:15 Skeels & E 6th St
3:16 N Sheridan Ave & E 7th St
3:17 E 7th St & Skeel St
3:20 Popular Tr & Look Out Pt
3:45 Leave: SHS
3:50 1938 W 5th St
3:53 875 Dunnuck St
3:54 Dunnuck & Clarendon
3:55 Dunnuck & Bellevue
3:56 Adair St & Dunnuck
3:59 Broadway & E 3rd St
4:03 Sheridan & Kroe Ln
4:04 Sheridan & E 1st St
4:04 1st St & Custer
4:05 N Custer St & 3rd St
4:06 E 5th St & Lincoln Dr
4:07 E 6th St & Skeel St
4:07 E 6th St & Sheridan Ave
4:08 N Custer St & 6th St
4:09 E 7th St & Skeels
4:11 Popular Trl & Lookout Pt
4:14 Kittering Rd & Allen Ave
4:19 1407 KROE Ln

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving - JHS and SHS

TIME BUS STOP LOCATION Randy Peck 25 AM

7:38 E Montana St & Emerson St
7:39 Emerson St & Brock Ave
7:40 Brock Ave & Gladstone St
7:40 Gladstone St & E Montana St
7:41 Sumner St & E Burrows St
7:42 Sumner St & E College Ave
7:43 Sumner St & E Perkins St

7:49 Arrive: JHS

7:55 Arrive: SHS

8:00 Arrive: FM/TWP

Serving SJHS & SHS

TIME BUS STOP LOCATION Randy Peck 25 PM

4:00 Sumner St & E Perkins St
4:01 Sumner St & E College Ave
4:02 Sumner St & E Burrows St
4:03 Gladstone St & E Montana St
4:04 Gladstone St & Brock Ave
4:05 Brock Ave & Emerson St
4:06 Emerson St & E Montana St
4:08 Avoca Ave & Avoca Pl
4:10 Sugarland Dr & Sugarview
4:13 1718 Coffeen Ave

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Highland Park Elementary

TIME BUS STOP LOCATION Misty Jolovich 26 AM

7:01 Big Goose & Grandview Dr
7:02 Big Goose & Timm Dr
7:02 726 Big Goose Rd
7:03 Big Goose & Goose Ln
7:04 Big Goose & Gosling Dr
7:05 Big Goose & Owl Creek & Beaver Crk
7:06 585 Big Goose Rd & Pierce Rd
7:09 Big Goose & Lane Ln
7:09 320 Big Goose
7:09 296 Big Goose Rd
7:10 W Loucks St & Weeping Willow Ln
7:11 W Loucks & Red Fox Dr
7:12 2856 W Loucks
7:14 Osprey Blvd & Kingfisher Ave
7:15 Osprey & Bluebird Ln
7:16 Bluebird & Kingfisher
7:18 1870 W loucks St
7:21 S Badger St & W Works St
7:22 W Works & Elk
7:24 17 N Badger
7:25 N Elk St & W Loucks St
7:30 Arrive: Highland Park School
7:35 Arrive: Sagebrush School
7:45 Arrive: H A Coffeen

TIME BUS STOP LOCATION Misty Jolovich 26 PM

3:04 Leave: Highland Park
3:08 W Loucks & Independent Ln
3:08 W Loucks & Centenial Ln
3:10 S Badger St & W Works St
3:11 W Works & Elk
3:12 17 N Badger
3:13 N Elk St & W Loucks St
3:16 1870 W loucks St
3:18 Ospery Blvd & Kingfisher Ave
3:19 Bluebird Ln & Kingfisher
3:19 Kingfisher & Bluebird
3:22 2856 W Loucks
3:23 W Loucks & Red Fox Dr
3:23 Big Goose Rd & Weeping Willow Ln
3:23 Big Goose Rd & Golf Course Rd
3:23 296 Big Goose Rd
3:23 320 Big Goose/ Brayton Ln
3:23 Big Goose & Lane Ln
3:25 Big Goose & Carrington Way
3:26 564 Big Goose Rd
3:26 Big Goose Rd & Pierce Rd

3:28 Big Goose & Owl Creek
3:29 Big Goose Rd & Gosling Dr
3:29 Big Goose & Goose Ln
3:29 Big Goose & Timm Dr
3:34 Big Goose & Beckton Hall Rd
3:35 726 Big Goose Rd

Be at bus stop 5 minutes before scheduled time!!!!!!

Serving Story Elementary

TIME BUS STOP LOCATION Sheri Bonine AM 39

7:14 Upper Prairie Dog Rd & Pompey Rd

7:17 40 Upper Prairie Dog Rd

7:18 19 Upper Prairie Dog Rd

7:20 **Hwy 87 @ UPD (Transfer JH & HS)**

7:22 578 Hwy 193

7:33 #8 Blue Sky

7:34 10 Oxbow

7:35 21 French Pete

7:39 FHR & Piney Ave

7:41 Arrive: Story School

Serving Story Elementary

BUS STOP LOCATION Sheri Bonine PM 39

2:57 Leave: Story School

3:02 French Pete & Fischer

3:03 21 French Pete

3:04 10 Oxbow

3:07 FHR & Businga

3:09 FHR & Piney Ave

3:15 578 Hwy 193

3:17 19 Upper Prairie Dog Rd

3:20 Upper Prairie Dog Rd & Pompey Rd

3:38 3450 Hwy 87

3:48 N Piney Rd @ Grocery store

3:55 John Ln & Helen Ln



DATE: August 8, 2016

TO: Board of Trustees

FROM: Andrew Conrad, Transportation Director

SUBJ: **2017-2018 Bus Replacement Authorization** (*Action*)

Background

In 2002, the Wyoming Department of Education established the *State Bid/District Buy Program* for the purchase of new school buses. The state requests bids based on the need for new buses in each district across the state, from various bus dealers. The state then provides each district with prices for the requested bus types from each vendor, along with a median cost. Each district usually chooses buses from this list, which are less than or equal to the median price figure the state has provided. If the district wishes to add non-state supported options to the baseline specification or exceed the median price provided by the state, the district must do so at their own expense. Selection of bus vendors is the next step in the acquisition process, at which time each district will arrange payment method. I am recommending that we utilize this process to replace the buses listed below in school year 2017-2018.

Identification of Bus to Replace

<u>Bus</u>	<u>Year Model</u>	<u>Manufacturer</u>	<u>Vehicle VIN</u>	<u>Total miles (as of August 2016)</u>
6	2005	International	4DRBUAAN85B978802	111,668
10	2005	International	4DRBUAANX5B978803	123,797
14	2005	International	4DRBUAAN35B978805	166,909
26	2005	International	4DRBUAAN15B978804	135,447

I request that the Board approve the authorization to replace the buses listed above. The buses will meet the criteria for replacement under the WDE *State Bid/District Buy Program*. All four listed buses qualify with an optimal life cycle of 12 years when replaced in school year 2017-2018. At the present time, the Wyoming Department of Education reimburses our district 100% of bus replacement costs. We will utilize the bus lease program through First Federal Bank and Trust as outlined by Business Manager Roxie Taft and approved by Trustees at last month's board meeting.



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: August 8, 2016

TO: Board of Trustees

FROM: Mitch Craft, Assistant Superintendent

SUBJ: Professional Development Calendar *(Information)*

The calendar link, <https://sites.google.com/a/scsd2.com/intranet/home>, shows our professional development days and teacher work days for the month of August.

New teachers report for Orientation on Friday, August 19. Returning faculty will report back on Tuesday, August 23.

The Back-to-School Picnic is scheduled for August 23, beginning at 5:00 pm at Sheridan Junior High School. We hope you will be able to attend.

Staff development highlights for this August include:

- Balanced Literacy training for new elementary teachers and veterans seeking a refresher
- Tableau training for principals and counselors
- Infinite Campus training for counselors, secretaries, principals, and discipline assistants
- Elementary math curriculum pilot training in Eureka Math and Everyday Math 4
- Professional Learning Communities trainings and refreshers at all sites
- Boys Town Well Managed Classroom
- Crisis Prevention Intervention

We are looking forward to another excellent school year!



DATE: August 8, 2016

TO: Board of Trustees

FROM: Scott Stults, Assistant Superintendent

SUBJ: **Summer School Update** *(Information)*

Elementary

Each of our five elementary schools personalized their own summer school program by using their site teachers to work with their specific students July 25th - August 12th. The focus continues to be remediation in small groups for those students kindergarten through fifth grade in all core areas. Collectively there are 305 students being provided this opportunity.

Junior High

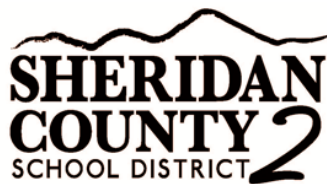
Running Start is off and moving. We are serving 70 incoming sixth through eighth grade students over a three week period from August 1st to August 19th. Running Start is a preventative and proactive program focused on incoming students instead of outgoing students. Running Start teachers focus on building foundational skills essential for success at the upcoming grade level and also take an interdisciplinary approach to teaching and learning. Teacher teams include Language Arts, Math, Science, Social Studies, and Physical Education specialists. These teachers work together to design a combination of content-specific and interdisciplinary activities that build foundational skills and enrich student learning. In addition to core academic skill building, the Running Start schedule has been built to accommodate daily intervention in the areas of Language Arts and Math. These daily intervention periods allow core teachers to provide intense, student-specific interventions which immediately address individual academic needs. Students will engage in 75 total contact hours, spread across single core subjects and interdisciplinary learning.

High School

The new summer school session was designed for the student to recover the actual credit for the course that they did not reach proficiency in during the regular school year. This was a critical change to allow the students to start their new school year prepared and ready for the next grade level course and to keep them on track to graduate with their cohort group. In the past, the students enrolled in summer school were only allowed to receive elective credit toward graduation. The high teacher to student ratio allowed for our students to receive quality direct instruction that utilized best practices differentiated according to the learning style of the student, as well individual assistance from highly qualified teachers. The standard based courses offered to students were English 9, 10, and 11; Integrated Science, Biology, Algebra I, Geometry, and Algebra II. We also offered a second semester course for Algebra I for those students that needed more content covered as well as an elective Social Studies course.

For the 2016 session of the Success Academy Summer School Program, 42 students were enrolled. There were 32 students that recovered credit in 37 courses. All 32 students recovered courses that were necessary to keep them on track for graduation with their cohort group as well as moving them on to their

next grade level course. There were nine students who demonstrated proficiency in a math course, allowing movement to their next level math course. One student was considered a non-completer as a result of absences.



Excellence and Accountability

Craig Dougherty, Superintendent

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201 N. Connor, Suite 100
P.O. Box 919
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Phone: 307-674-7405
Fax: 307-674-5041

DATE: August 3, 2016

TO: Board of Trustees

FROM: Cody Sinclair, Human Resources Coordinator

SUBJ: **2015-2016 Wellness Report** *(Information)*

The District's Wellness Program participation remained steady in 2015-2016. Employees took advantage of on-site Workforce Wellness Screenings as 52% of the staff (320 individuals) participated in one or more parts of the wellness screening. In 2014-2015, the participation rate was 53% (331 individuals). An increased number of employees earned half-days of wellness leave this year, as 211 earned a half-day of leave by completing the blood screening, health risk assessment, physical health assessment, and self-reported wellness action items checklist. Last year, 158 staff earned the half day of leave. Below is a breakdown of the number of staff completing the blood screening, health risk assessment, physical health assessment, and self-reported wellness action items checklist:

- Blood Screening = 320
- Health Risk Assessment = 243
- Physical Health Assessment = 242
- Wellness Action Items Checklist = 211

The 242 staff who completed the physical health assessment received a wellness t-shirt (bronze award), 61 staff who earned a score of good or better in all five areas (push-ups, curl-ups, a one mile timed walk, body fat, and flexibility) received \$25 in chamber bucks (silver award), and 42 staff who achieved a score of excellent in all five areas received \$50 in chamber bucks (gold award). Additionally, in 2015-2016 the District made on-site flu shots available to staff and held the Maintain, Don't Gain team weight challenge over the Thanksgiving/Christmas Breaks.

In 2016-2017, the District plans to continue with on-site flu vaccinations, Workforce Wellness Screenings, and the Maintain, Don't Gain Challenge. Please contact me should you have any questions about the District Wellness Program or about the aggregate data from the online health risk assessment.



SCSD#2 Wellness



Executive Summary Report SCSD 2 Wellness Sheridan County School District Number 2 01-Nov-2015 to 04-May-2016 04-May-2016 10:38 AM

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Sheridan Memorial Hospital
Wellness
1401 W 5th Street
Sheridan, WY 82801

Introduction

The effectiveness of any organization is dependent upon the health and productivity of its employees. Taking steps to protect and improve their health is good business and pays real dividends in:

- Lower healthcare costs
- Less sickness and work-loss time
- Improved productivity
- Improved morale



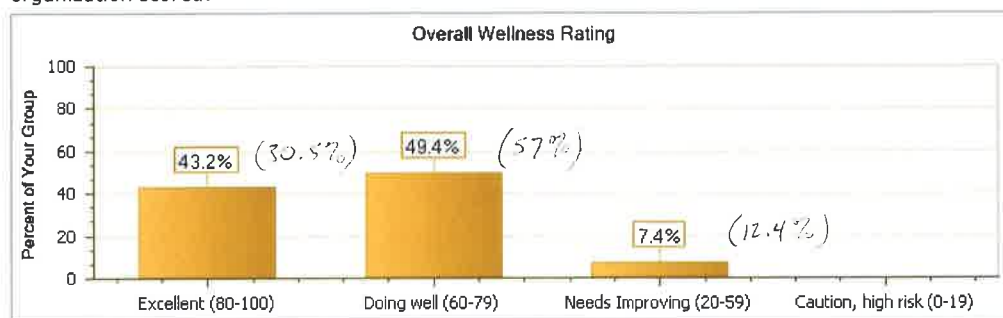
Participation Rates

A critical factor in the success of any wellness program is to achieve a high participation rate. Organizations desiring to significantly lower their healthcare costs should aim for participation rates of 85% or higher.¹ Your participation results are listed below:

Number of eligible employees	Number who participated	Percent participation	Recommended Goal ¹
620	243 (249)	39% (40%)	85% +

Overall Wellness Rating and Scores

Research has identified specific health risks linked to chronic disease, high healthcare costs, decreased productivity, and decreased life span. The presence or absence of these health risks determines an overall wellness score (0-100). The higher the score, the higher the wellness rating and health of your employees. High wellness scores are also linked to lower healthcare costs. Here is how your organization scored:



The average wellness score for your organization is **77** out of a possible 100 points. Your organization's rating is **"Doing Well."**

Health Age

Each person's "health age" was determined by their health practices. People who live healthfully may be physically or biologically younger than their actual age. People with poor health practices may be older than their chronological age. Here are the results in your organization:

- 74.9% had a "health age" younger than their actual age. *64.3%*
- 25.1% of employees had a "health age" greater than or equal to their actual age. *35.7%*
- The average person could add **5.6** years to their life by adopting a healthier lifestyle as recommended in their personal report. *6.3*

Priority Health Recommendations

When planning your worksite wellness program, consider these Important factors:

- Which health risks are most prevalent?
- What do employees want to change?
- How ready are they to make changes?
- Which health problems are the most costly?
- What can make the greatest health impact?

Most of these questions can be answered by reviewing this Executive Summary. From the list below, check the priorities you want to address first in your organization.



Top Six Priorities Based on Prevalence of Risks

- 1 [] **Blood Pressure Reduction** (5)
High blood pressure is a common health problem and a marker for high healthcare costs. Untreated it increases a person's risk for heart disease, stroke, dementia, kidney failure, and eye disease. In your organization, **118** people (**48.6%**) have prehypertension (120/80 - 139/89), and **44** (**18.1%**) already have high blood pressure (140/90+).
- 2 [] **Fitness Promotion** (1)
Physical activity helps prevent obesity, high blood pressure, diabetes, heart disease, and depression. In your organization, **159** people (**65.4%**) get less than 5 days/week of physical activity which is recommended for good health, and **9** people (**3.7%**) get no regular exercise. Physical activity interventions are among the most effective worksite wellness programs for improving health.
- 3 [] **Good Nutrition** (3)
Good nutrition lays the foundation for good health. Choosing primarily unrefined, plant-based, low-calorie, low saturated-fat foods can greatly decrease risk of heart disease, diabetes, and many cancers. In your organization, **147** people (**60.5%**) are at increased risk with 6+ nutritional risk factors; **44** (**18.1%**) are at high risk with 10+ nutritional risk factors.
- 4 [] **Osteoporosis** (2)
Osteoporosis affects 44 million Americans and is a major cause of fractures and high healthcare costs. Healthy eating, regular physical activity, and not smoking can largely prevent this problem, especially if started early in life. In your organization, **146** people (**60.1%**) have 2+ risk factors, and **0** (**0%**) have 4 or more risks for osteoporosis.
- 5 [] **Weight Management** (4)
Excess weight is one of our nation's most common health problems. In your organization, **85** people (**35%**) are overweight (BMI 25 - 29.9), and another **45** (**18.5%**) are obese (BMI 30+) or at high risk. Weight management helps prevent more serious health problems in the future, curtails high healthcare costs, and improves productivity in the workforce.
- 6 [] **Sleep** (6)
A lack of adequate sleep (7-8 hours per night) increases a person's risk for weight gain, high blood pressure, stress and depression, and early death. It also decreases productivity. In your organization, **99** people (**40.7%**) get inadequate sleep. Encourage your employees to get 7-8 hours of sleep on a regular basis.

102 (41%)
23 (9%)

194 (78%)
22 (9%)

149 (60%)
67 (27%)

92 (37%)
42 (17%)

101 (41%)

Coronary Risk

Keeping the heart in good condition is a critical goal for any worksite wellness program. The key to heart health is to actively eliminate any known risk factors. If a person waits for symptoms to occur before taking action, the first symptom may be a fatal heart attack. Large population studies show that 70-80% of heart disease is linked to modifiable risks.²

Coronary risks found in your organization are listed below. Note the coronary risks you want to target in your worksite wellness program.



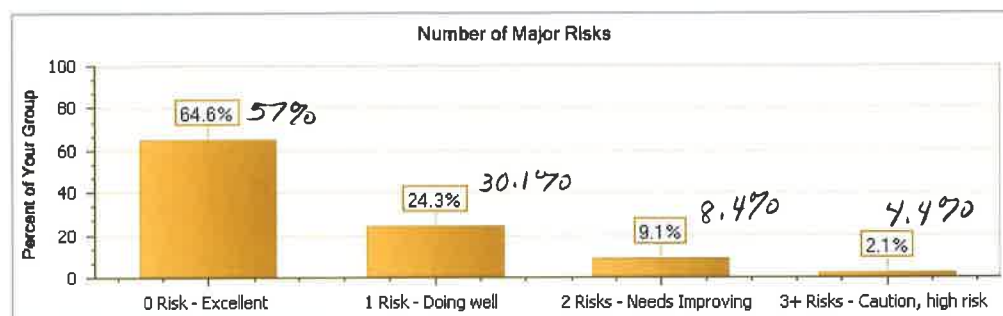
Modifiable Risks

Coronary Risk Factors	Your Results Number	(%)	National Norms ³
Existing heart disease	2	0.8%	11%
Elevated cholesterol (LDL 130 - 159.9mg/dL)	38	15.6%	24%
High cholesterol* (LDL 160+ mg/dL)	10	4.1%	10%
Low HDL cholesterol* (HDL < 39.9 mg/dL)	14	5.8%	22%
Elevated blood pressure (120-139/80-89)	118	48.6%	29%
▶ High blood pressure* (140/90+)	44	18.1%	31%
▶ Prediabetes* (glucose 100-125.9 mg/dL Fasting, 140-199.9-mg/dL Non-Fasting)	36	14.8%	25%
Diabetes* (glucose 126+ mg/dL Fasting, 200+ mg/dL Non-Fasting)	4	1.6%	11%
Current smoker*	0	0%	19%
Overweight (BMI 25-29.9)	85	35%	33%
▶ Obese* (BMI 30+)	45	18.5%	36%
Elevated triglycerides (150-199.9mg/dL)	22	9.1%	15%
High triglycerides (200+ mg/dL)	16	6.6%	16%
Stress levels continually high	18	7.4%	10%
Low physical activity (1-4 days/wk)	150	61.7%	61%
No regular physical activity*	9	3.7%	11%
Metabolic syndrome* (3+ indicators)	12	4.9%	23%
Low fruit/vegetable intake (<5 cups/day)	154	63.4%	73%
Low whole-grain intake (<3 serv/day)	134	55.1%	62%
High saturated fat intake	81	33.3%	29%
High cholesterol (TC 240+ mg/dL)	14	5.8%	27%

* Major Risks ▶ Top major coronary risks in your organization

Overall Coronary Risk

(includes non-modifiable risks of age, gender and health history)



Cancer Risk

Cancer is the second leading cause of death overall and the leading cause of death for persons of working age. The good news is that at least two-thirds of all cancer deaths can be prevented according to a report by the American Cancer Society.⁴

There are two key strategies to reduce cancer: (1) eliminate any known cancer risks, and (2) get the proper cancer checkups as recommended for a person's age and gender.⁵

Modifiable cancer risks found in your organization are listed below. Note the cancer risks you want to target in your worksite wellness program.



Modifiable Risks

Cancer Risk Factors	Your Results Number	(%)	National Norms ³
A personal history of cancer	5	2.1%	6%
Current smoker*	0	0%	19%
▶ Excessive weight* (BMI 30+)	45	18.5%	36%
Low fruit/vegetable intake (<5 C/day)	154	63.4%	73%
High red meat/saturated fat intake	93	38.3%	37%
▶ Diabetes* (glucose 126+ mg/dL fasting, 200+ mg/dL non-fasting)	4	1.6%	11%
Low whole-grain intake (< 3 serv/day)	134	55.1%	62%
▶ No* or low physical activity (<5 days/wk)	159	65.4%	72%
High alcohol intake (women 8+ drinks/week, men 15+ drinks/week)	4	1.6%	10%
Excess sun exposure	9	3.7%	8%

* Major Risks ▶ Top major cancer risks in your organization

2014-15
4.4%
2%
16.9%
73.9%
42.6%
4%
69.1%
77.9%
2%
6%

Cancer Screening

A proven way to lower a person's risk of death from cancer is to get the cancer checkups recommended for the person's age and gender. Compliance rates for people in your organization are shown below:

Mammograms - 87.7% of women are current on exams; 9.4% are not. 82.6%

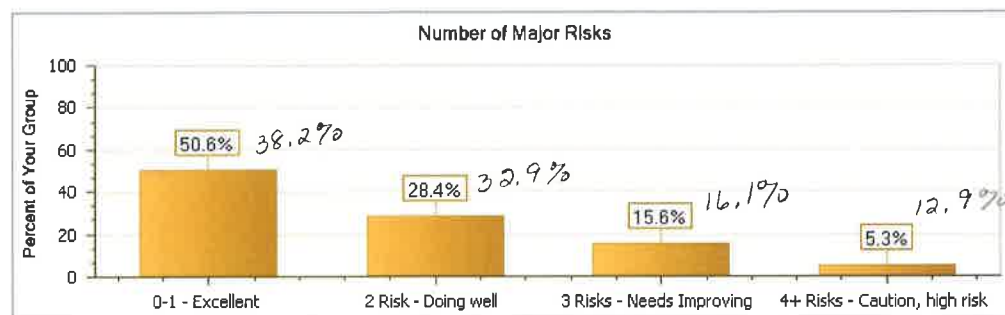
PAP tests - 84.6% of women are current on exams; 7.7% are not. 83%

Prostate check - 88.9% of men are current on exam; 11.1% are not. 58.3%

Colon screening - 67.6% of men and women are current on exam; 26.5% are not. 60.5%

Overall Cancer Risk

(includes non-modifiable risks of age, gender and health history)



Diabetes Risk

About 24 million Americans (10.7% of adults) currently have diabetes.⁶ One third of these don't even know they are diabetic. Another 57 million Americans have prediabetes. Diabetes is increasing rapidly and is now the 6th leading cause of death in America. It is projected that 1 out of 3 persons born today will develop diabetes in their lifetime.

The good news is that type 2 diabetes is largely preventable.⁷ The NIH Diabetes Prevention Trial⁸ showed a 58% decrease in risk of developing diabetes in people with prediabetes as they improved their diet and activity levels. Modifiable risks for diabetes in your organization are listed below.



Modifiable Risks

Diabetes Risk Factors	Your Results		National Norms ³
	Number	(%)	
Diabetes* (glucose 126+ mg/dL fasting, 200+ mg/dL non-fasting)	4	1.6%	11%
Prediabetes* (glucose 100-125.9 mg/dL fasting, 140-199.9 mg/dL non-fasting)	36	14.8%	25%
Current smoker*	0	0%	19%
Overweight (BMI 25-29.9)	85	35%	33%
▶ Obese* (BMI 30+)	45	18.5%	36%
▶ Nutrition factors linked to diabetes*	123	50.6%	58%
▶ Low physical activity* (<3 days/week)	55	22.6%	37%
High triglycerides (200+ mg/dL)	16	6.6%	16%
Low HDL cholesterol* (HDL <39.9 mg/dL)	14	5.8%	22%
High blood pressure* (140/90+)	44	18.1%	31%
A1C high in nondiabetes (5.7%+)	1	0.4%	2%

* Major Risks ▶ Top major diabetes risks in your organization

Diabetes Screening

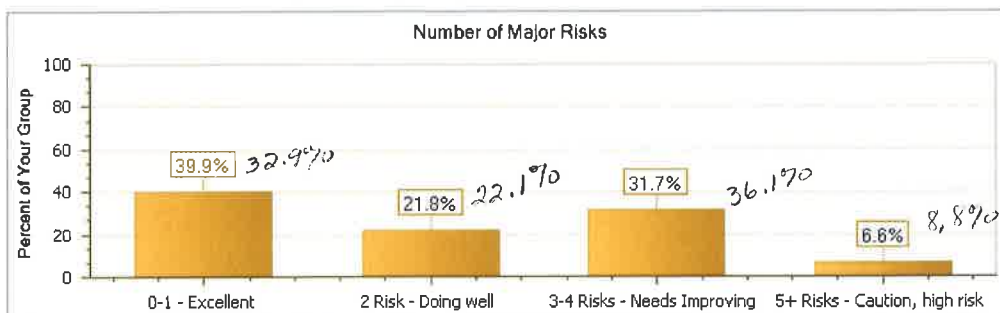
Anyone 45 years or older should be tested for diabetes. Persons younger than 45 who are obese (BMI 30+) and have one or more other risk factors should also be tested using a blood glucose test.⁹

Number of people in your organization who need screening: 211 86.8%

Number of people in your organization getting screened: 205 84.4%

Overall Diabetes Risk

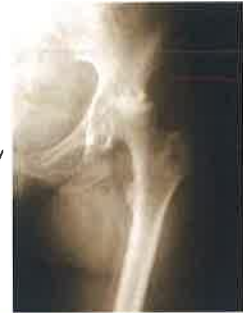
(includes non-modifiable risks of age, gender and health history)



Osteoporosis Risk

Keeping bones strong and healthy is essential for preventing fractures and the costly medical care following a spine or hip fracture. Osteoporosis, or porous bone, leads to bone fragility and fractures. The National Osteoporosis Foundation (NOF) estimates that 44 million Americans (55% of persons 50 or older) have weakened bones (low bone mass).

By living an active lifestyle, eating nutritiously, and eliminating known risks, osteoporosis is a largely preventable disease, especially when a bone-healthy lifestyle is practiced over a lifetime. Modifiable risks for your organization are listed below.



Modifiable Risks

Osteoporosis Risk Factors	Your Results Number	(%)	National Norms ³
▶ No regular physical activity*	9	3.7%	11%
▶ Low physical activity* (1-2 days/week)	46	18.9%	26%
Current smoker*	0	0%	19%
Underweight (BMI < 18.5)	3	1.2%	1%
▶ Low dairy (<2 serv/day) and no calcium supplement*	61	25.1%	31%
Low fruit/vegetable Intake (<5 C/day)	154	63.4%	73%
High alcohol intake (women 8+ drinks/week, men 15+ drinks/week)	4	1.6%	10%
Elevated blood pressure (120-139/80-89)	118	48.6%	29%
High blood pressure (140/90+)	44	18.1%	31%

* Major Risks ▶ Top major osteoporosis risks in your organization

2014-15
8.84%
27.3%
2%
2.4%
25.7%
73.9%
2%
41%
9.2%

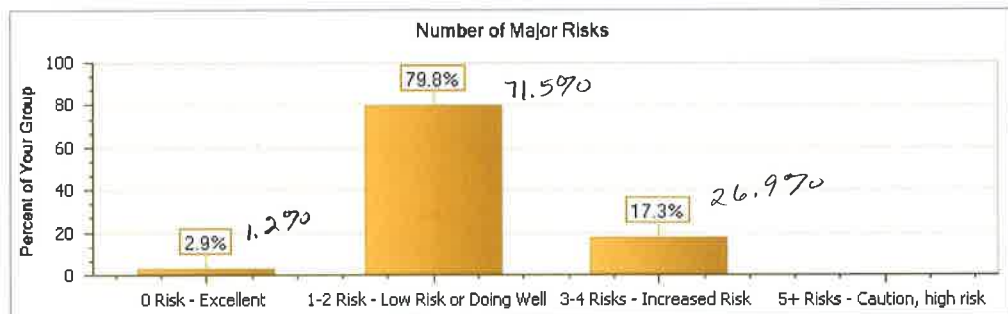
Recommendations

Key recommendations of the National Osteoporosis Foundation:¹⁰

- Get recommended levels of calcium and vitamin D daily.
- Engage in daily weight-bearing exercise.
- Avoid smoking and excess alcohol intake.
- Encourage people to talk with their doctor about bone health, and get a bone density test (recommended for all women over age 65 and any person at high risk).

Overall Risk

(includes non-modifiable risks of age, gender, race and health history)



Nutrition

Good nutrition is vital for energy, good health, and prevention of disease. Poor eating habits lead to obesity, diabetes, high blood pressure, cancer, coronary heart disease, and stroke.

Listed below are nutritional risk indicators that are linked to early disease. The number and percentage of employees in your organization who need improvement in these areas are listed below. Choosing nutritious foods plays an important role in keeping employees healthy and productive.



Modifiable Risks

Nutrition Risk Factors	Your Results Number	(%)	National Norms ³
Low in whole grains (<3 serv/day)	134	55.1%	62%
Low fruit/vegetable intake (<5 C/day)	154	63.4%	73%
High intake of saturated fats	81	33.3%	29%
High-fat meats (eaten most days)	60	24.7%	29%
Choose primarily unhealthy fats	52	21.4%	17%
Choose mostly high saturated fat proteins	60	24.7%	29%
Seldom eat nuts (<3 times/wk)	125	51.4%	65%
Low dairy intake (<2 serv/day and no calcium supplement)	61	25.1%	31%
High sweets intake (3+ serv/day)	27	11.1%	14%
Food intake high in sodium (salt)	18	7.4%	8%
Skipping breakfast often	26	10.7%	15%
Low intake of water (<5 cups/day)	92	37.9%	56%
Excess calorie intake (BMI 30+)	45	18.5%	36%

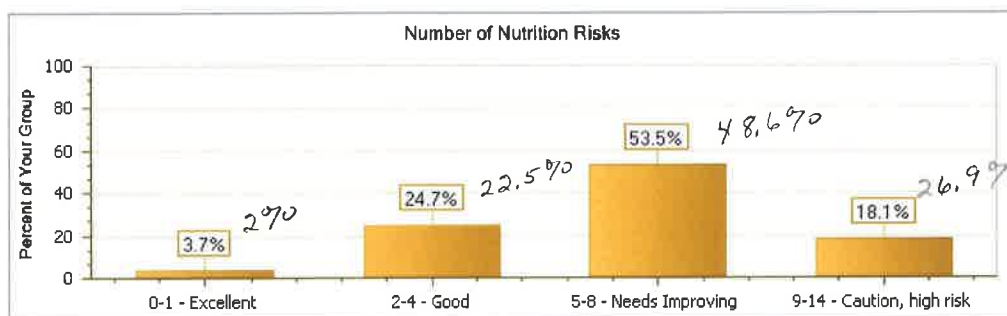
Top nutrition needs in your organization

Dietary Guidelines

Key Dietary Guidelines:¹¹

- Eat a variety of fresh fruits and vegetables - 5-9 servings daily.
- Eat primarily whole-grain breads and cereals - 3+ servings daily.
- Limit animal/saturated fats. Use vegetable oils in their place.
- Limit sugar/sweets, desserts, and other refined carbohydrates.
- Balance weight with lower-calorie foods and regular activity.
- Limit sodium (salt) in the diet to less than 2,300 mg per day.

Overall Risk



Fitness

Regular physical activity keeps the muscles, bones, and waistline in better shape. Exercise has also been shown to decrease one's risk for high blood pressure, heart disease, diabetes, certain cancers, and stroke.

Fit people are also sick less often, require less healthcare, are happier, and are more productive employees. Regular physical activity is a key element in any organization's employee wellness program. Exercise programs pay good dividends for both the employee and for the organization.



Modifiable Risks

Fitness Indicators	Your Results Number	(%)	National Norms ³
▶ Low physical activity (1-2 days per week)	46	18.9%	45%
▶ No regular physical activity (0 day per week)	9	3.7%	27%
▶ No regular strength training (<2 days per week)	98	40.3%	61%
▶ No regular stretching regime (<2 days per week)	122	50.2%	61%
▶ Top fitness needs in your organization			

2014-15
27.3%
8.8%
56.6%
63.9%

Recommendations

Suggestions for Physical Activity Interventions:

- Pedometer program - Set a goal of 8,000-10,000 steps daily.
- Walking program - Recommend 30 minutes, 5+ times per week.
- Running program - Aim for 20-30+ minutes, 3-5 days per week.
- Encourage employees to walk or bike to work if they are able.
- Assist with gym memberships for employees/family members.
- Initiate an online exercise logging system.

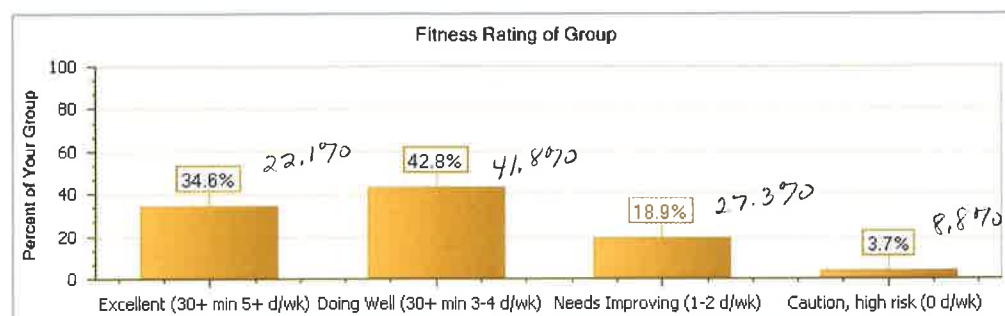
Exercise Guidelines

All healthy adults need 30 minutes of moderate-intensity aerobic activity 5 or more days per week, or vigorous activity for 20+ minutes 3 or more days per week.¹² Combinations of moderate and vigorous activity can meet this goal.

To further improve personal fitness, reduce risks for chronic diseases, or to help prevent weight gain, the recommendation is 45-60 minutes daily.

In addition, do muscular strength and stretching activities 2 days per week.

Overall Risk



Stress and Coping

High levels of stress and poor coping ability are significant causes of high healthcare claims, impaired productivity, and low job satisfaction. They also contribute to depression, anxiety, and other chronic health conditions.

In this report, stress is defined as "feelings of tension, irritability, and anxiety often resulting in difficulty sleeping." See below how stress is affecting people in your organization.



Modifiable Risks

Stress Risk Factors	Your Results		National Norms ³
	Number	(%)	
▶ High levels of stress at home	35	14.4%	12%
▶ High levels of stress at work ¹³	78	32.1%	26%
High levels of financial stress	19	7.8%	8%
▶ 2+ major life events causing stress	31	12.8%	15%
Feelings of little or no control over life	2	0.8%	3%
Negative outlook on the future	8	3.3%	3%
Depressed mood - feeling down, unhappy, or hopeless	28	11.5%	11%

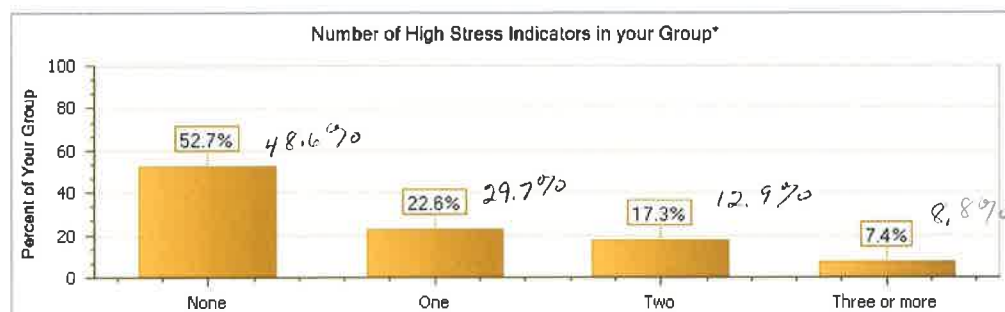
▶ Top stress indicators needing attention in your organization

Recommendations

Suggestions for Stress-Reduction Interventions:

- Hold a class on improving coping skills.
- Provide an online intervention for stress reduction.
- Make available a self-study guide on reducing stress.
- Refer persons needing help to an employee assistance program.
- Promote regular physical activity - a great stress reducer.
- Provide a financial planning program for employees.
- Provide job training as needed for new employees.
- Develop a corporate culture and management practices that help create a stress-free work environment.

Overall Risk



* Even one high-stress indicator can have a negative impact on health and productivity.

Safety

Promoting safety at work and home is an excellent way to reduce high healthcare costs due to accidents, injuries, and disability. For persons under the age of 40, accidents are the leading cause of disability and injury.

The report below identifies unsafe practices by people in your organization that need attention. Make safety a major goal and value for your employees. Remember, most accidents can be prevented!



Modifiable Risks

Safety Factors	Your Results Number	(%)	National Norms ³
▶ Not always wearing a safety belt	30	12.3%	15%
Driving high miles yearly	22	9.1%	18%
▶ Not always using good lifting technique	97	39.9%	36%
▶ Not always wearing a helmet when needed	53	21.8%	12%
No smoke detectors at home	3	1.2%	3%
Driving soon after drinking alcohol (or riding with someone who has)	24	9.9%	13%
Not using child seats when needed	2	0.8%	1%
Excessive sun exposure	9	3.7%	8%

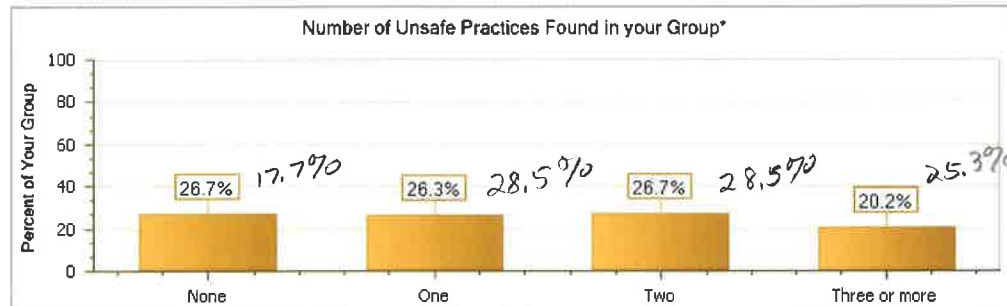
▶ Top safety needs in your organization

Recommendations

Suggestions for Improving Safety:

- Have a safety committee in your organization.
- Provide awards for departments with good safety records.
- Conduct safety campaigns yearly to highlight safety needs.
- Display posters on safety throughout the year.

Overall Risk



* Even one major accident can have a significant impact on healthcare costs for the year.

Weight

Excess body weight is one of the most common health conditions linked to chronic disease and higher healthcare costs. Excess body weight increases a person's risk for high blood pressure, diabetes, coronary heart disease, stroke, depression, and disability.

The prevalence of overweight and obesity in your organization is shown below. Taking steps to prevent and deal with excess weight needs to be an important component of every employee wellness program.



Modifiable Risks

Weight/Body Composition:	Your Results Number	(%)	National Norms ³
Underweight (BMI < 18.5)	3	1.2%	1%
Healthy weight range (BMI 18.5-24.9)	110	45.3%	30%
Overweight (BMI 25-29.9)	85	35%	33%
Obese, high risk (BMI 30-34.9)	30	12.3%	22%
Very obese, very high risk (BMI 35+)	15	6.2%	14%
High waist circumference (men 40+ inches, women 35+ inches)	56	23%	29%
Obese and no exercise* (<2 days/wk)	6	2.5%	10%

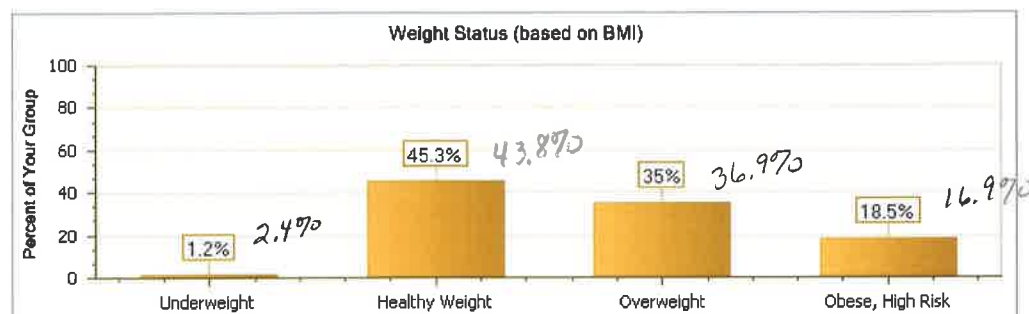
* Regular physical activity helps offset many of the health risks of obesity

Recommendations

Suggestions for Managing Excess Body Weight:

- Provide an onsite weight-loss support group.
- Make available self-study guides for weight loss.
- Promote physical activity programs, such as walking and using pedometers, biking to work, and gym memberships.
- Provide periodic nutrition programs featuring low-calorie meals.
- Provide incentives for those who are overweight to exercise regularly. Research shows that people who exercise have reduced healthcare costs, even if they don't lose weight.¹⁴

Overall Risk



Chronic Health Conditions

A major factor driving healthcare costs in any organization is the number of chronic health conditions present. Persons with high blood pressure, asthma, diabetes, and other chronic conditions have significantly higher medical claims. It is important that these people get good medical care and help in managing their condition to prevent future problems and complications. It also helps minimize healthcare costs in the future.

Common chronic conditions found in your organization are listed below.



Modifiable Risks

Chronic Health Conditions:	Your Results		National Norms ³
	Number	(%)	
▶ Allergies	87	35.8%	28%
Asthma	21	8.6%	8%
Arthritis	19	7.8%	11%
Chronic back pain	10	4.1%	8%
Chronic lung disease (COPD)	0	0%	1%
Chronic sinus problem	12	4.9%	5%
Coronary heart disease	2	0.8%	11%
Cancer	5	2.1%	6%
Diabetes	3	1.2%	11%
Stroke	1	0.4%	3%
Broken bones in last 10 yrs	25	10.3%	8%
▶ High blood pressure (140/90+)	44	18.1%	31%
▶ Depressed mood for 2 or more weeks	28	11.5%	11%
▶ Top chronic health conditions in your organization			

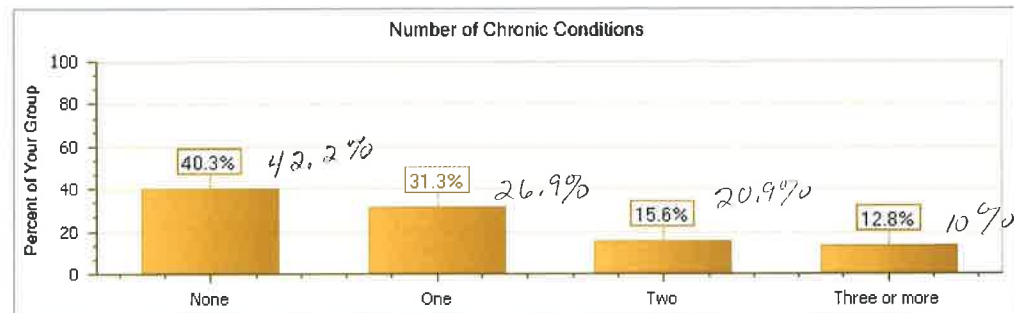
2014-15
33.3%
8%
12%
6.8%
0%
4.8%
1.2%
4.4%
2.8%
0
10.8%
9.2%
9.2%

Recommendations

Suggestions for Managing Chronic Conditions:

- Encourage people with health problems to get regular medical care. This can help prevent more serious complications in the future. This is especially important for diabetics and people with high blood pressure.
- Make self-study guides available that pertain to their health problems.
- Offer help from a health coach to assist them in managing their health problems and reducing their risks.

Overall Risk



Health Interests

When planning your wellness program, it is important to know the health needs and interests of your employees. The following tables show the health needs and interests of your employees:



Prevalence

Health Interests:	Number	Your Results (%)	National Norms ³
▶ Nutrition/healthy eating	75	30.9%	42%
▶ Weight management	78	32.1%	41%
Group fitness class	39	16%	21%
Walking group	33	13.6%	17%
Cholesterol reduction	34	14%	27%
Blood pressure reduction	14	5.8%	18%
Reducing diabetes risk	35	14.4%	20%
Men's health issues	4	1.6%	14%
Reducing coronary risk	5	2.1%	17%
Reducing cancer risk	28	11.5%	25%
Alcohol/drug help	0	0%	2%
Medical self-care	45	18.5%	22%
Healthy back	4	1.6%	16%
▶ Stress reduction	77	31.7%	32%
Women's health issues	20	8.2%	19%
Dealing with depression	18	7.4%	13%

▶ Top health interests in your organization

Lifestyle Change Desired:*	Number	(%)
Be physically active	95	39.1%
Practice good eating habits	85	35%
Avoid smoking or using tobacco	0	0%
Lose weight or maintain a healthy weight	118	48.6%
Cope better with stress	44	18.1%
Lower or maintain healthy cholesterol	45	18.5%
Lower or maintain healthy blood pressure	19	7.8%
Avoid alcohol or drink in moderation	2	0.8%
Live an overall healthy lifestyle	46	18.9%

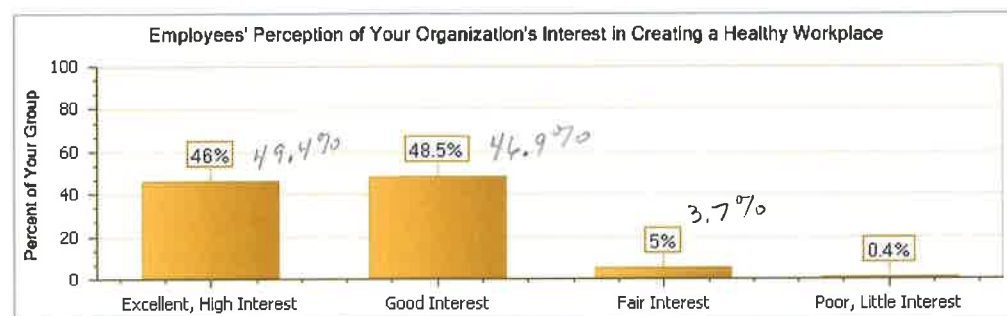
* Recently started or expressed a desire to change within the next 1 to 6 months.

Recommendations

Suggestions for Providing Health Programs:

- Invite experts to present on specific health topics.
- Make self-study guides available for topics of interest.
- Offer health coaching to assist employees in managing changes.
- Provide online interventions.
- Refer employees to helpful programs in your community.

Health Culture



Demographics

Age, gender, and race are important considerations in assessing risk and planning interventions. Many health conditions are more prevalent in certain ethnic groups. Increasing age is a strong indicator of healthcare costs. Planning age/gender specific interventions can help improve participation and effectiveness of corporate wellness programs. Key demographic indicators for your organization are listed below.



Percentages

Gender	Your Results	
	Number	(%)
Men	48	19.8%
Women	195	80.2%
Total number of people in the group	243	100%

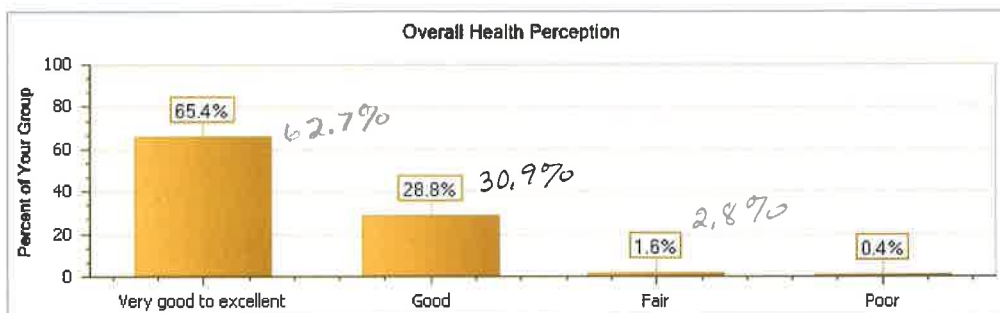
Age	Your Results	
	Number	(%)
<20 years	0	0%
20-29	52	21.4%
30-39	62	25.5%
40-49	61	25.1%
50-59	51	21%
60+	17	7%

Race/Ethnicity	Your Results	
	Number	(%)*
White/Caucasian	234	96.3%
African American	1	0.4%
Hispanic/Latino	5	2.1%
Asian	0	0%
Native American	0	0%
Other	2	0.8%

* based on self-reported responses

Health perception

In general, I would say my health is....



2014-15
19.7%
80.3%
100%
0%
17.2%
22.5%
25.3%
27.3%
7.2%
96.8%
0%
1.6%
2.8%
0%
0.4%

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Note: Scoring algorithms for overall risk developed by Don R. Hall, DrPH, CHES, and Gerard D. McLane, DrPH, CHES, after reviewing large-population data from national and international studies and from guidelines established by the National Institutes of Health.

Glossary

This glossary can give you a better understanding of terms and risk factors mentioned in this report. If further help is needed, ask your health coordinator or a health professional for specific guidance.



A1C

A1C is an abbreviation for *glycated hemoglobin*, a blood test that reflects how high the blood sugar levels have been over the past three months. For non-diabetics, an A1C of less than 5.7% is normal; a level of 5.7 to 6.4% is called prediabetes and indicates increased risk for coronary heart disease and diabetes. An A1C level of 6.5% or higher indicates diabetes. For diabetics, an A1C of less than 7.0% is recommended and indicates good glycemic control.

Blood pressure

Blood pressure is an indicator of health that is reported as two numbers separated with a slash such as 110/70. The first number represents the *systolic* pressure in the arteries, when the heart is contracting. The second number represents the *diastolic* pressure in the arteries between heart beats, when the heart is resting. If either number gets too high, it signals the potential for damage to the heart, arteries, eyes, kidneys, and brain. Normal blood pressure is less than 120/80. Prehypertension is indicated by blood pressure of 120/80 to 139/89. High blood pressure is 140/90 or higher.

BMI

BMI, or *body mass index*, is a measure of weight in relation to height. According to research, a healthy weight is indicated by a BMI in the range of 18.5 to 24.9, overweight is a BMI of 25 to 29.9, and obesity or high risk is a BMI of 30+. Use a BMI calculator to determine BMI and health risk.

Bone density

All healthy bones lose some density as people grow older. The condition called *osteopenia* is a thinning of the bones. A more advanced bone density loss is called *osteoporosis*. Because bones are living tissue, they can become stronger and denser with exercise – specifically, weight-bearing exercise. Potassium and magnesium are nutrients found in high concentrations in many fruits and vegetables. They, even more so than calcium, are vitally important to bone health.

Cholesterol

Cholesterol is a fatty substance normally found in the blood. However, if the cholesterol level becomes too high, it can accumulate in the arteries which can lead to atherosclerosis, coronary heart disease, and stroke. Cholesterol comes in various forms. HDL (the “good” cholesterol) is considered protective because it helps remove excess cholesterol from the artery walls, thus preventing heart disease. High levels of LDL (the “bad” cholesterol) will clog the arteries and contribute to heart disease. Norms for each are shown below:

Risk Rating	Total cholesterol	LDL cholesterol	HDL cholesterol
Ideal	Less than 160	Less than 100	60+ mg/dL
Desirable	Less than 200	Less than 130	45+ men, 55+ women
At risk	200+ mg/dL	130+ mg/dL	Less than desirable
High risk	240+ mg/dL	160+ mg/dL	Less than 40 mg/dL

People at high risk, such as diabetics or those with heart disease, should aim for the “ideal” goal.

Diabetes

Diabetes is a disease characterized by high blood sugar (fasting glucose level of 126 mg/dL or higher; nonfasting glucose of 200 mg/dL or higher; or A1C level of 6.5% or higher). The high sugar in the blood can damage the arteries resulting in heart disease and stroke. High blood sugar can also damage the eyes and kidneys causing blindness and kidney failure, and lead to other complications, such as poor circulation and nerve damage. A healthy lifestyle (including regular physical activity, healthy meals low in saturated fat and refined carbohydrates, and high in fiber) and good glycemic control (including insulin or other medications if needed) can minimize these serious complications. All people age 45 or older – or younger than 45 if they have risk factors such as obesity or a family history of diabetes – should be screened for diabetes with a fasting blood sugar (glucose) test.

Fruits and vegetables

Fruit and vegetable intake is linked to a decreased risk of heart disease, cancer, stroke, and osteoporosis, and to overall good health and longevity. The MyPyramid.gov and the DASH Diet by NIH recommends 7 to 10 servings of fruits and vegetables daily. One serving = 1/2 cup chopped or cooked vegetables; 1 cup raw leafy vegetables; 1 medium apple, banana, orange, or pear; 1/2 cup of chopped, cooked, or canned fruit; and 3/4 cup fruit juice.

Glucose

Glucose is another name for blood sugar. Glucose is required for energy. If the glucose levels get too low (hypoglycemia) it causes symptoms such as hunger, shakiness, headache, inability to concentrate, and emotional effects. Eating food with carbohydrate relieves the system. If the blood sugar level gets too high, it can damage the arteries, heart, eyes, and kidneys, and increase the risk for cancer and cardiovascular disease. Norms are listed below:

Blood sugar (glucose) norms	Fasting	Non-fasting
Normal	60-90 mg/dL	Less than 200

High normal	90-99.9 mg/dL	100-139.9 mg/dL
Prediabetes	100-125.9 mg/dL	140-199.9 mg/dL
Diabetes	126 mg/dL or higher	140 mg/dL or higher

HDL cholesterol

HDL stands for *high-density lipoproteins*, a protein-fat complex that transports cholesterol and fat in the blood. Cholesterol carried in association with HDL (the “good” cholesterol) is desirable because it is being carried out of the body rather than being deposited in an artery wall. People with high HDL levels (60 mg/dL or higher) seldom have heart or circulatory problems because HDL removes excess cholesterol from arteries and prevents coronary artery disease. The higher the HDL cholesterol level, the lower the risk of heart disease. Low HDL levels (40 mg/dL or lower) are linked to a high risk of coronary heart disease. Most research shows that HDL cholesterol level is a better indicator of risk than either total cholesterol or LDL level. Average HDL cholesterol level is 45 for men and 55 for women.

The remaining types of cholesterol are *non-HDL*, or “bad” cholesterol. They include LDL (low-density lipoprotein), IDL (intermediate-density lipoproteins), and VLDL (very-low-density cholesterol). VLDL is made up mostly of triglyceride (blood fat) and a small amount of cholesterol. All non-HDL cholesterol is atherogenic, meaning it can damage the heart by advancing atherosclerosis.

Health age

A person’s “health age” is determined by his or her health practices. People with poor health practices could have a health age that is much older than their chronological age. People who live healthfully could be physically or biologically younger, and therefore have a younger health age than their actual age.

Heart disease

The term “heart disease” refers to several abnormal conditions including: *coronary artery disease* (hardened, narrowed arteries that reduce blood flow to the heart) that can cause *angina* (chest pain) or *heart attack* (from a severely or completely blocked artery that stops blood flow to the heart), *heart failure* (when the heart has difficulty pumping blood), and *arrhythmias* (changes in the heartbeat). Heart disease often has no immediate symptoms. However, shortness of breath, chest or arm pain, dizziness, nausea, or abnormal heartbeats can be symptoms of heart disease and warning signs of a heart attack.

Hypertension

Hypertension, also called “high blood pressure,” is a blood pressure reading at or above 140/90. The top number is the systolic pressure – the pressure created when the heart contracts. The bottom number is the diastolic pressure – the pressure inside blood vessels when the heart is at rest.

If blood pressure is at or above 140/90, the heart is working harder than it should just to keep enough blood flowing throughout the body. This extra effort could damage the heart muscle and cause a heart attack, a stroke, kidney failure, or brain damage. The most common causes of high blood pressure are: smoking, a diet high in saturated fat and salt, a lack of exercise, being overweight, and drinking an excessive amount of alcohol.

LDL cholesterol

Cholesterol is carried in protein-fat complexes (called lipoproteins) in the blood. *Low-density lipoproteins* (LDL) carry cholesterol that is likely to be deposited in the arteries, if the LDL level in the blood is high. The recommended level of LDL (or “bad” cholesterol) is less than 130 mg/dL – or less than 100 mg/dL if a person already has coronary heart disease or diabetes. Eating low-cholesterol, high-fiber meals, maintaining a healthy weight, and getting regular exercise helps keep LDL cholesterol levels within a healthy range.

Metabolic syndrome

Metabolic syndrome is a cluster of “moderate” health risks. However, when these health risks occur together, it significantly increases the risk for heart disease, stroke, and diabetes. A person with any 3 of the following conditions has metabolic syndrome:

- Elevated blood pressure: 130/85 or higher
- Insulin resistance: indicated by elevated fasting blood glucose levels of 100 mg/dL or higher
- Elevated triglycerides: 150 mg/dL or higher
- Abdominal obesity: waist circumference of 40+ inches (men) or 35+ inches (women)
- Low HDL cholesterol: less than 40 mg/dL (men) or less than 50 mg/dL (women)

It is estimated that 1 out of 4 adults in the United States has metabolic syndrome.

METs

METs are multiples of resting metabolism and are measures of intensity of physical activity. At rest, a person’s metabolism is 1.0 MET. Walking fast is a 4.0 MET activity. Running a mile in ten minutes is a 10 MET activity. While running at this speed a person burns 10 times as much energy as when sitting quietly at rest.

NIH

NIH is an abbreviation for the National Institutes of Health, a government agency that is part of the U.S. Department of Health and Human Services. The NIH provides information and guidelines for identifying, treating, and preventing disease and improving health, and is composed of many institutes, each focusing on its specific health concerns. NIH institutes include the National Heart, Lung, and Blood

Institute; the National Cancer Institute; and others that direct research for metabolic diseases, digestive diseases, and many other disorders. The NIH is recognized as a major source of evidence-based knowledge in health and medicine.

Non-HDL cholesterol

Cholesterol in the blood is actually a cholesterol-protein package. HDL (high-density lipoprotein, the "good" cholesterol) contains the highest amount of protein and lowest amount of cholesterol. HDL cholesterol acts to remove cholesterol from the blood, which protects against heart disease.

Obese

Obese is a medical term that refers to being significantly overweight (excess fat weight) and at increased risk for development of serious diseases including high blood pressure, heart disease, cancer, stroke, and diabetes. Obesity is generally defined as having a BMI (body mass index) of 30 or higher.

Osteoporosis

Osteoporosis is a disease in which bones become porous and fragile. This disease usually progresses unnoticed until a bone breaks, most often in the hip, wrist, or spine. A diet rich in calcium, potassium, magnesium, and vitamin D (which helps calcium absorption) can keep bones strong. Risk factors for osteoporosis include being small-boned and thin, being Caucasian or Asian, being female over age 50, not exercising, and being a smoker.

Overweight

A person who has more body fat than is optimally healthy, and has a BMI (body mass index) of 25 to 29.9, is considered overweight. Approximately 64% of the U.S. adult population is overweight, and more than 17% of U.S. children and adolescents are overweight. These percentages continue to rise every year.

Physical activity

Physical activity is an important part of weight management. While most weight loss occurs because of reduced calorie intake, weight regain is greatly prevented by sustained physical activity. Physical activity also reduces the risk of cardiovascular disease and diabetes beyond the reduced risk produced by weight loss alone.

Moderate physical activity burns 3.5 to 7 calories per minute, requires deep breathing, and would be described as "fairly easy" to "somewhat hard."

Examples of moderate physical activity (3-6 METs):

- Walking 2 miles in 30-35 minutes
- Bicycling 8-9 mph for 30 minutes
- Low-impact aerobics to music for 30 minutes
- Active dancing for 30+ minutes
- Playing 9 holes of golf, walking
- Swimming laps for 20-30 minutes
- Active gardening for 30-45 minutes

Vigorous physical activity burns more than 7 calories per minute, is characterized by a large increase in breathing or heart rate (making conversation difficult), and would be described as "somewhat hard" to "hard."

Examples of vigorous physical activity (6.1 METs or higher):

- Fast walking (less than a 15 min/1 miles) for 30+ minutes
- Jogging/running for 20-30+ minutes
- Hill climbing for 30-60 minutes
- Bicycling 12-15 mph for 30-60 minutes
- Playing tennis, racquetball or basketball for 30-60 minutes
- Step aerobics for 30+ minutes
- Downhill or cross-country skiing for an hour or more

Prediabetes

Prediabetes is the condition where a person's blood glucose levels are higher than normal (100-125.9 mg/dL) but not yet high enough to be called diabetes. Pre-diabetes, which affects 54 million Americans, is usually present before a person is diagnosed with type 2 diabetes. Long-term damage to the body, especially to the heart and circulatory system, can occur with prediabetes.

In a research study, diet and exercise worked better than medication did to stop diabetes from developing. Thirty minutes of moderate physical activity a day along with a 5-10% weight reduction resulted in a 58% reduction in diabetes cases. Fasting blood sugar levels of 100 to 125.9 mg/dL, or A1C levels of 5.7% to 6.4%, indicates prediabetes.

Prehypertension

Normal blood pressure is less than 120/80 mmHg. High blood pressure, or hypertension, is 140/90 or higher. The measurement in between – 120/80 to 139/89 – is prehypertension. People with prehypertension don't have high blood pressure yet, but are likely to develop it. Adopting a healthy lifestyle – eating fruits, vegetables, whole-grain high-fiber foods, fat-free and low-fat dairy products,

legumes, lean meats, fish, and low-sodium foods, and engaging in at least 30 minutes of physical activity most days – can lower blood pressure.

Prevalence

Prevalence is the total number of cases of a disease or condition in the population at any given time.

Stress

Stress is a normal part of life that, when kept manageable, does not pose a health risk. Stress becomes harmful, however, when it is continual and affects a person's ability to function normally. When someone feels stressed, the cycle of stress needs to be broken – for example, by practicing deep breathing or relaxation techniques, taking a break from the stressful situation, or by being physically active.

It is not known if stress is an independent risk factor for cardiovascular disease. But chronic stress can lead to other risk factors – such as smoking, physical inactivity, overeating, high blood pressure, and high cholesterol levels – that do increase the risk of heart disease.

Triglycerides

Triglyceride (also referred to as triacylglycerol) is the name for fat found in the blood. The body quickly converts any unused calories into triglycerides, which are then stored in the fat cells. If blood fats get too high they contribute to blood clotting and coronary heart disease. A fasting blood test is the most accurate measure of triglyceride levels. Fasting blood triglyceride levels of less than 150 mg/dL are normal. Fasting blood triglyceride levels of 150 to 199.9 mg/dL are elevated, while 200 mg/dL or higher are considered high risk. A fasting blood triglyceride level of 250 mg/dL or higher is a risk indicator for diabetes. Recommendations for lowering triglyceride levels include regular physical activity, weight loss if overweight, limiting refined and high-glycemic carbohydrates (i.e., white bread, white potatoes, candy bars, soft drinks) and avoiding or limiting alcohol.

Wellness score

The overall wellness score (from 0 to 100) reflects how many good health factors linked healthy living and a long life, you currently incorporate in your lifestyle. The higher the score, the higher the wellness rating and the better your health. High wellness scores are also linked to lower healthcare costs for employers. A wellness score of 60 or higher indicates you are doing well; 80 or higher is excellent, and a score of 100 is perfect!



Excellence and Accountability

Craig Dougherty, Superintendent

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DATE: August 3, 2016

TO: Board of Trustees

FROM: Craig Dougherty, Superintendent

SUBJ: **Sick Leave Bank Committee Nominations** (*Action*)

At the board meeting on August 15th, I will be asking the Board to approve two new Sick Leave Bank Committee members. I recommend that Assistant Superintendent Scott Stults take the place of Terry Burgess on the Sick Leave Bank Committee. Additionally, I recommend the Board approve Jennifer Rizer, Principal's Secretary at SHS, to fill the classified staff vacancy left by Linda Trimmer.

Here is a list of the current Sick Leave Bank Committee members:

Hollis Hackman (*Board Member*)

OPEN (*Administration - Assistant Superintendent*)

OPEN (*Classified Staff Representative*)

Sara Stevens (*Woodland Park - 5th grade teacher*)

Jennifer Craft (*Highland Park - 5th grade teacher*)

Mandy Roseberry (*Henry A. Coffeen - 4th grade teacher*)

Julie Weitz (*SJHS – Librarian*)

Draft
Personnel
Action
Report

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
DRAFT PERSONNEL ACTION REPORT
August 15, 2016

PROFESSIONAL STAFF

Changes/Transfers:

John Camino Administration Building	Assistant Business Manager to Assistant Business Manager/Human Resources Coordinator 1.0 FTE (261 days)	Effective 8/22/16
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Resignations:

Cody Sinclair Administration Building	Human Resources Coordinator 1.0 FTE (261 days)	Effective 8/19/16
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CERTIFIED STAFF

Approvals:

Robyn Murray Story School	Teacher-Art 0.08 FTE (187 days)	Effective 8/19/16
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CLASSIFIED STAFF

Approvals:

Diane Bailey Henry A. Coffeen School	Paraprofessional-General/Office (5.0 hours/day) and After School Program Site Coordinator (2.75 hours/day) 175 days	Effective 8/30/16
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Kelly Merrill Henry A. Coffeen School	Paraprofessional-Title I 7.0 hours/day (175 days)	Effective 8/30/16
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Changes/Transfers:

Samantha Knesebeck Highland Park School to Highland Park and Meadowlark Schools	Paraprofessional-ESL 6.0 hours/day to 7.0 hours/day (175 days)	Effective 8/30/16
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SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
DRAFT PERSONNEL ACTION REPORT
August 15, 2016

Joanne Luhman Highland Park School to Fort Mackenzie and the Wright Place School	Paraprofessional-Special Education (7.0 hours/day) Effective to Paraprofessional-Library (8.0 hours/day) 8/30/16 175 days
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Susan McGuire Sagebrush School	Paraprofessional-Title I (5.0 hours/day) 175 days/ Paraprofessional-After School Site Coordinator Effective (3.0 hours/day) 143 days to Paraprofessional-Title I 8/30/16 (6.5 hours/day) 175 days
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Deceased/Termination:

Maxine Fudge Sheridan High School	Paraprofessional-Library 8.0 hours/day (175 days)	Effective 7/24/16
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Resignations:

Gwen Roberts Sagebrush School	Paraprofessional-General (4.5 hours/day)/Title I (1.5 hours/day) 175 days	Effective 6/3/16
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Carissa Watson Woodland Park School	School Nurse (6.5 hours/day) 180 days	Effective 8/10/16
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MEADOWLARK SUMMER SCHOOL STAFFING -2016

Approvals:

<u>Name</u>	<u>Position</u>
Molly Mason	Teacher (Substitute)

SPECIAL PROGRAMS EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Kellie Boedecker	Mentor Teacher
Megan Edmunds	Mentor Teacher
Nicholas Flores	Mentor Teacher
Kristie Garriffa	Mentor Teacher
Darin Gilbertson	Mentor Teacher

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
DRAFT PERSONNEL ACTION REPORT
August 15, 2016

Bailey Gregorich	Mentor Teacher
Kimberly Laird	Mentor Teacher
Shebree Moore	Mentor Teacher
Craig Needles	Mentor Teacher
Paul Phillips	Mentor Teacher
Courtney Pushcar	Mentor Teacher
Addrienne Sims	Mentor Teacher
Molly Swan	Mentor Teacher
Ellen Treide	Mentor Teacher
Martha Williams	Mentor Teacher

DRAFT