

Sheridan County School District #2

Board Meeting



Date: June 20, 2016

Time: 6:00 p.m.

Place: Central Office

Sheridan County School District #2

Board of Trustees Meeting

Central Office – Board Room

June 20, 2016

6:00 p.m.

Agenda

- I. Call to Order**
- II. Recognition**
 - A. Retirements of Terry Burgess and Tom Sachse - Craig Dougherty
- III. Approval of Agenda**
- IV. Welcome – Audience Comments**
- V. Consent Agenda Items**
 - A. Approval of Board Meeting Minutes - May 9, 2016
 - B. Approval of Bills for Payment
- VI. Old Business**
 - A. Capital Construction Update (*Information*) - Craig Dougherty
 - B. Next Level Update (*Information*) - Mitch Craft
 - C. Approval of Policies (*Action*) - Cody Sinclair
- VII. New Business**
 - A. Approval of Volunteers of America (VOA)/Accountability, Change, and Education (ACE) Contract (*Action*) - Scott Stults
 - B. Approval of Donations to the District (*Action*) - Terry Burgess
 - C. Computer Science Initiatives (*Information*) - Mitch Craft
 - D. Approval of Draft Consolidated Grant (*Action*) - Traci Turk
 - E. Request Permission to Bid Milk Products for 2016-2017 (*Action*) - Roxie Taft
 - F. Approval of Bus Leases for 2016-2017 (*Action*) - Roxie Taft
 - G. Status of the Classified Sick Leave Bank (*Information*) - Cody Sinclair
 - H. Status of the Certified Sick Leave Bank (*Information*) - Cody Sinclair
 - I. Sheridan High School Planning Office Report (*Information*) - Mitch Craft
- VIII. Reports and Communication**
 - A. Board of Trustees
 - 1. Board Reports
 - 2. Committee Reports
 - 3. Other
 - B. PTO/Parents/Students/Organizations
 - C. Site Administration and Staff
- IX. District Reports**
 - A. Superintendent

X. Executive Session

A. Personnel Matters, W.S. 16-4-405(a)(ii)

B. To Consider or Receive any Information Classified as Confidential by Law, W.S. 16-4-405(a)(ix)

XI. Adjournment

All agenda items address board goals. The goals are as follows:

Student Learning

Communication High Expectations

Research-Based, Best Practices

Excellent Staff and Resources

Governance & Leadership

Sheridan County School District No. 2

Board of Trustees Regular Monthly Meeting

Ann Perkins, Chairman

May 9, 2016

Craig Dougherty, Superintendent

MINUTES OF MEETING

I. Call to Order

The regular monthly meeting of the Board of Trustees of Sheridan County School District #2 was called to order at 6:00 p.m., Monday, May 9, 2016, in the Board Room at the Central Administration Office. The presiding officer was Ann Perkins, Chairman. A quorum was determined to be present with the following attendees:

Trustees:

Ann Perkins, Chairman
Tony Wendtland, Vice-Chairman
Craig Achord, Treasurer
Marva Craft, Clerk
Richard Bridger
Hollis Hackman
Wayne Schatz
Molly Steel
Sue Wilson

Administrators:

Craig Dougherty, Superintendent
Terry Burgess, Assistant Superintendent
Scott Stults, Director of Elementary Education
Roxie Taft, Business Manager

Absent:

Absent:

Tom Sachse, Assistant Superintendent
Julie Carroll, Facilities Director
Coree Kelly, Technology Director

A. Pledge of Allegiance

II. Recognition

A. Skills USA State Championships - Brent Leibach

Sheridan High School Principal Brent Leibach introduced Skills USA coaches Heidi Richins and Kathleen Pilch. Coaches Heidi Richins and Kathleen Pilch explained the Skills USA club and said Sheridan High School had a team of eleven students. They said that each student competed in their respective subject. The Skills USA team members shared their name, the subject they participated in, and the place they received at state. One student explained that participating in this organization helps give students perspective on possible

career choices. Trustee Hackman congratulated the group and thanked them for the presentation.

B. Daniels Scholar Recipients: Heather Belus, Samantha Hamilton, and Alyssa Magestro - Brent Leibach

Mr. Leibach discussed the Daniels Scholarship Program application process. He said two thousand seniors, from four states - Colorado, New Mexico, Utah, and Wyoming - apply for the scholarship. In Wyoming, eight students were selected from the 4A schools and three of those students are from Sheridan High School. The scholarship covers the full tuition of a four-year degree from a school within those four states.

C. Classified/Support Staff Member of the Year: Cindy Growler - Cody Sinclair

Human Resources Coordinator Cody Sinclair said the Classified Staff Member of the Year was started by the Board of Trustees in 2011. He said the district wanted to recognize the contributions and support that the staff provides to the students and overall function of the school district. Mr. Sinclair explained that each building and department may nominate an employee. Each nominated employee receives chamber bucks as an award and one employee is selected as The District Classified/Support Staff Member of the Year. The Classified/Support Staff Member of the Year receives \$200 in chamber bucks and their name is added to the plaque in the Board Room. Mr. Sinclair invited Meadowlark Elementary principal Casey O'Connor to recognize the District Classified Staff Member of the Year.

Mr. O'Connor introduced Cindy Gowler as the Classified Staff Member of the Year. He described Ms. Gowler's history within the school district. She started in 1986 as a paraprofessional and then moved into the school librarian position and has been there for 21 years. Mr. O'Connor announced that Ms. Gowler is retiring this year. He thanked her for her service to the district, Meadowlark students, and all students throughout the district.

Ms. Gowler thanked everyone for the honor and said she has thoroughly enjoyed her years at Meadowlark Elementary. She thanked the principals and district for their support, the memories over the years, and for recognizing her.

D. District Teacher of the Year: Ryan Fuhrman - Cody Sinclair

Mr. Sinclair explained the history of the District Teacher of the Year (TOY) award. He said building principals nominate their teacher of the year candidates, and then the candidates compile an extensive application for the district teacher of the year election process. Former teachers-of-the-year, parents, Board of Trustees, and legislators serve on the committee that selects the District Teacher of the Year. The District TOY then submits their application packet to the state to compete in the Wyoming Teacher of the Year award. Mr. Sinclair said that in the past five years, we have had one teacher selected as the Wyoming Teacher of the Year, and three teachers in the top five. Mr. Sinclair introduced Sheridan Junior High School Principal Mitch Craft to recognize the District Teacher of the Year.

Mr. Craft congratulated Mr. Ryan Fuhrman, who is a science teacher at the junior high. Mr. Craft credited Mr. Fuhrman for his art of teaching, his passion, and his joy for his work. He described Mr. Fuhrman as forever curious, and praised him for his collaboration. Mr. Craft said the kids love Mr. Fuhrman and they are really learning from him.

Mr. Fuhrman thanked the district for the opportunities and privileges to learn and grow as a teacher. He said he appreciates the high expectations and the high level of support from the administration and Board of Trustees. Mr. Fuhrman thanked his fellow teachers and PLC team for helping him grow.

E. Champion of Children: Mitch Craft - Craig Dougherty

Superintendent Craig Dougherty said that the Child Advocacy of the Big Horns named Mitch Craft their 2016 Champion of Children. He said the organization hosted a breakfast fundraiser called Light of Hope where they presented the award to Mr. Craft. Mr. Dougherty said that he was not surprised that Mr. Craft received this award. He explained Mr. Craft's Next Level efforts and the positive outcome that happens when the whole community comes together. Mr. Dougherty said Mr. Craft is a wonderful representative for the school district and he has had a major impact in K-12 education.

F. Myron Basom School Leadership Award: Craig Dougherty - Terry Burgess

Assistant Superintendent Terry Burgess shared the history of the Myron Basom School Leadership Award, explaining that it was started in 2002. He said that the award recognizes a superintendent that has exhibited true educational leadership characteristics. Mr. Burgess said that this award is long over due. He said that two weeks ago, at the Wyoming Association of School Administrators Spring Conference in Casper, WY, Craig Dougherty was awarded the 2016 Myron Basom School Leadership Award.

III. Approval of Agenda

TRUSTEE STEEL MADE A MOTION TO APPROVE THE AGENDA, AS PRESENTED. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

IV. Welcome--Audience Comments

V. Consent Agenda Items

A. Approval of Board Meeting Minutes - April 5, 2016

B. Approval of Luncheon Board Meeting Minutes - April 18, 2016

C. Approval of Bills for Payment

General Clearing	\$2,426,403.23
Federal Fund	\$201,488.37
TOTAL:	\$2,627,891.60

TRUSTEE SCHATZ MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS, AS PRESENTED. TRUSTEE WILSON SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

VI. Old Business

A. Capital Construction Update (*Information*) - Craig Dougherty

Superintendent Craig Dougherty said the demolition of the old locker room is complete. He said the entire hot water system has been completed. The locker room renovation will be completed in September 2016.

Mr. Dougherty said the construction of the John C. Schiffer Collaborative School is not funded. He said the supplemental budget has been set at \$80 million for capital projects. Mr. Dougherty said that all state facilities are being evaluated and the money will be allocated at a later date. He said the district will be working with the legislative Joint Appropriations Committee (JAC) and we will continue to report to the Board as we receive more information.

B. Next Level Update (*Information*) - Mitch Craft

Sheridan Junior High School Principal Mitch Craft introduced Sheridan High School counselor Mike Swan and Sheridan High School business teacher Kathleen Pilch to share information gathered from Sheridan High School graduates. Ms. Pilch said that all high school graduates are contacted and surveyed by mail or phone, and the questions help show how our students have fared in the real world. She informed the Board of Trustees that this information is required for the Perkins Grant. Ms. Pilch said that the matriculation study results we are seeing now are from the 2015 graduates. She added that Student Planner, Mr. Ed Fessler, will have more details when he shares his complete report. For the students that graduated, Ms. Pilch reported that 64% are enrolling in 2-year or 4-year institutions. Also, out of 217 students who graduated, only two students were unreachable. Ms. Pilch introduced Mike Swan to report on the students who did not graduate.

Mr. Swan described the prevention work that is implemented for at-risk students. Mr. Swan said that weekly team meetings are held to review at-risk students' grades, attendance, and behavior. From there, interventions are provided. Mr. Swan said that summer school will look different this year. He explained that the student will remediate only the units of study that they failed. This will give the specific student a step-ahead and extra boost in credits

that they were missing. Mr. Swan said that the majority of the at-risk students are helped, but there are still a few who drop out. Mr. Swan explained further that when this happens, exit interviews are scheduled and data is collected from a Google form to try and determine what interventions did not work. Mr. Swan said that the school counselors and teachers are trying to reach out to the at-risk students at every moment possible.

Trustee Wilson, referring to the matriculation study results, asked what the “exempt” category means. Ms. Pilch said that mostly counts for foreign exchange students. Trustee Wendtland asked if there is information about how many of the 64% finished their 2-year or 4-year degree. Ms. Pilch responded that Mr. Fessler will have more information and details when he presents his report. She said this report is from October 2015, but she believes Mr. Fessler will have retention data for students who chose to attend the University of Wyoming. Trustee Crat asked about the “other” category. Ms. Pilch responded that it includes students who went on a LDS mission, those married at home raising a child, and those students who chose to go to a technical school.

Trustee Bridger asked how we handle attendance. Mr. Leibach described the attendance policy. He said that there are questions that we need to address regarding the attendance policy and that will be discussed in the future.

C. Approval of 2017-2018 Calendar (*Action*) - Scott Stults

Director of Elementary Education thanked the calendar committee for their work on the 2017-2018 school year calendar. He said that the calendar survey was sent to district staff, parents, and community for input on the start and finish of the school year and for the dates of Christmas break. Mr. Stults informed the Board that the following dates won the vote considerably: school will start Tuesday, August 29th, and end on Friday, June 1st, and Christmas Break will start Saturday, December 23rd, through Sunday, January 7th. He reminded everyone that spring break was predetermined to be March 12th through 16th to align with Sheridan College, Sheridan County School District #1, and the University of Wyoming. He said the district is confident the testing schedule in 2018 will be the last two week of April, and so, there will be no conflicts with testing and our spring break schedule. He said it is our recommendation to approve the proposed 2017-2018 school calendar.

TRUSTEE CRAFT MADE A MOTION TO APPROVE THE 2017-2018 SCHOOL YEAR CALENDAR, AS PRESENTED. TRUSTEE ACHORD SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

D. Approval of Policies (*Action*) - Cody Sinclair

FIRST READING

Human Resources Coordinator Cody Sinclair reminded everyone of the process for reviewing policies. He said that there is one policy being presented for first reading.

Mr. Sinclair presented policy ECA - Building Security. Mr. Sinclair said there is one minor change that clarifies that each building principal shall establish protocols for incoming visitors.

TRUSTEE WILSON MADE A MOTION TO APPROVE POLICY ECA - BUILDING SECURITY, ON FIRST READING, AS PRESENTED. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

Trustee Steel asked if there are specific rules each building has to follow. Mr. Sinclair said that yes, each principal works with Julie and the administration to comply with all federal and state rules. He added that there might be a different process at each building for checking visitors in and out of the school.

SECOND READING

Mr. Sinclair said that Policy IKF-P - Graduation Requirements is recommended to be tabled until June. He informed the Board that the Wyoming Department of Education has established new regulations and we are still working through those. He said since it will not effect this years graduating class, we are recommending that this policy be tabled until a later meeting.

TRUSTEE STEEL MADE A MOTION TO TABLE POLICY IKF-P - GRADUATION REQUIREMENTS, ON SECOND READING, AS PRESENTED. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

VII. New Business

A. Approval of Secondary Parent/Student Handbooks (*Action*) - Terry Burgess

Assistant Superintendent Terry Burgess said we would like approval of the secondary handbooks. He reminded the Board of Trustees that these are no longer printed, but instead found electronically on the district website. Mr. Burgess introduced Sheridan Junior High School Principal Mitch Craft to report the changes made to the junior high handbook. Mr. Craft reported one large change in the handbook: an advanced and gifted programs section was added to page ten. Mr. Craft said this was added to give parents insight into what the process of the advanced program would look like. He said that similar language will be added to the elementary handbooks as well.

Trustee Steel said that students qualify for their gifted classes, but she asked about gifted/advanced science and math classes for the 8th graders who are going into high school. Mr. Craft said that we are trying to separate the process for each of the classes. He reminded the Board that similar data is used for each advanced placement class, such as the MAP scores. Mr. Craft introduced Fort Mackenzie/the Wright Place Principal Troy Lake.

Mr. Lake invited questions on any of the changes that were made to the alternative school handbook. He reported that the biggest change to the handbook is the dress code. He explained that the students came to him with this idea. He said that he challenged them to look up at least three alternative schools that allow this type of dress code and support their reasoning with evidence. Mr. Lake said they successfully did this, and so, the dress code has been updated. Mr. Lake said that anytime he sees the dress code slide, the old code will be implemented again. He reported that currently it is going well and he will collect data on this change.

Sheridan High School Principal Brent Leibach welcomed questions on the changes made to the high school handbook. He described some of the small changes, like removing the career portfolio as a graduation requirement. He said that we will be moving from three to two honor rolls. Trustee Wendtland asked Mr. Leibach to add the Project Lead the Way program to the activities section of the handbook. Trustee Achord asked if there is a difference in class time between block scheduling (used at Fort Mackenzie) versus a seven period day (used at the high school). Mr. Burgess explained the difference between the two and why it is done that way.

TRUSTEE CRAFT MADE A MOTION TO APPROVE THE SECONDARY PARENT/STUDENT HANDBOOKS, AS AMENDED. TRUSTEE SCHATZ SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

B. 2016-2017 Preliminary Budget (*Information*) - Roxie Taft

Business Manager Roxie Taft said that the Wyoming statute requires a preliminary budget to be presented prior to May 15th. She said that this is for information only, no action needs to be taken. Mrs. Taft said that formal action will need to be taken on the 2016-2017 budget at the July board meeting. Mrs. Taft described the preliminary budget for each of the following funds: special revenue, capital fund, major maintenance, enterprise fund, memorial fund, activity fund, early retirement fund, and general operating fund. Mrs. Taft explained some of the unknowns such as enrollment numbers and the transportation funding that is fully reimbursed by the state. She reminded the Board that this is for their information only and then welcomed any questions.

C. Approval of Discontinuation of Long Term Disability Policy (Effective 6-30-16) (*Action*) - Cody Sinclair

Human Resources Coordinator Cody Sinclair explained that the district received just one proposal from the current Long Term Disability coverage provider. He said that from the amount the district pays and the benefit we receive there is a drastic difference. Mr. Sinclair said the district is recommending that the Board of Trustees drop this coverage. He added that in emergencies, employees can use the classified and certified sick leave banks to take extra days as needed. He said employees may also receive money from their Wyoming Retirement System, without penalty, when they are out of work due to a disability.

TRUSTEE CRAFT MADE A MOTION TO APPROVE THE DISCONTINUATION OF THE LONG TERM DISABILITY POLICY, AS PRESENTED. TRUSTEE WILSON SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

D. 2015-2016 Quarterly Financial Update (*Information*) - Roxie Taft

Business Manager Roxie Taft said the quarterly financial statements were included in your packet. She said the district has received 83.91% of our revenue budget. In general fund revenues, Mrs. Taft said we have gotten \$300,000 more than anticipated. This money is from the county and is divided out historically on a percentage base. Mrs. Taft confirmed that we are in line with where we expect to be.

E. Approval of Audit Firm for the Fiscal Year Ending 6/30/16 (*Action*) - Roxie Taft

Mrs. Taft reminded the Board of Trustees that the district's audit firm is Porter, Muirhead, Cornia & Howard. She said that the firm is looking for an increase this year: from \$38,000 to \$39,500. Mrs. Taft said she had anticipated this increase last year and she thinks this is fair for the amount of work they do to complete our audit. The audit is required to be completed by Wyoming state statute.

TRUSTEE STEEL MADE A MOTION TO ENGAGE PORTER, MUIRHEAD, CORNIA & HOWARD FOR THE PURPOSE OF CONDUCTING THE FY15-16 AUDIT FOR A FEE OF \$39,500. TRUSTEE SCHATZ SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

VIII. Reports and Communications

A. Board of Trustees

1. Board Reports

Trustee Perkins said that she had attended the Fort Mackenzie/Wright Place bingo fundraiser on Friday, April 29th. She said it was a really nice event and thanked the Parents for Academic Student Success for hosting it.

Trustee Craft said that she had visited a junior high music class that was set-up with pianos and synthesizers. She asked Mr. Craft to explain. Mr. Craft said that this is Mr. Sawyers room and he described the different class options. He said the number of courses offered are dependent on demand.

Trustee Perkins said that her son, who is in first grade, has an orchestra concert in two weeks. She said this program has been a great experience for him.

Trustee Wendtland reported that the college will be having an open house at the new fine arts center. He asked if our choir and band students had been invited to

participate. Mr. Leibach said that he had not, but he will find out. Trustee Craft said that the college band students in dual enrollment will be involved. She said the new jazz professor has great things going at the college.

2. Committee Reports

There were no other committee reports.

3. Other

There were no other board reports.

B. PTO/Parents/Students/Organizations

There were no PTO/Parents/Students/Organizations reports.

C. Site/Administration/Staff

Mr. Leibach said there is a new mural displayed near the new locker room facility. He invited everyone to come to the high school to view it. He said it really is a neat addition to the high school.

IX. District Administration Reports

A. Superintendent

Superintendent Dougherty congratulated the We the People team and their national championship. He said he is working with Mr. Emborg to schedule the team for recognition at one of the upcoming board meetings. Mr. Dougherty congratulated the classified and certified staff members of the year. He said we will continue to be leaders in the state by continuing to collaborate, bring new programs in with the help of Whitney Benefits (Project Lead the Way) and reform the University of Wyoming's teacher and administration programs.

TRUSTEE WILSON MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:26 P.M. TO CONSIDER PERSONNEL MATTERS PERTAINING TO THE APPOINTMENT AND/OR EMPLOYMENT OF SCHOOL DISTRICT EMPLOYEES, PURSUANT TO W.S. 16-4-405(a)(ii) AND TO CONSIDER OR RECEIVE ANY INFORMATION CLASSIFIED AS CONFIDENTIAL BY LAW, PURSUANT TO W.S. 16-4-405(a)(ix). TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

X. Executive Session:

The Board went into Executive Session at 7:26 p.m. to address personnel and legal matters.

TRUSTEE SCHATZ MADE A MOTION TO RETURN TO REGULAR SESSION AT 8:40 P.M. TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

The meeting reconvened at 8:40 p.m.

TRUSTEE STEEL MADE A MOTION TO APPROVE THE REVISED PERSONNEL ACTION REPORT, AS PRESENTED. TRUSTEE WILSON SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

TRUSTEE HACKMAN MADE A MOTION TO APPROVE THE RENEWAL LIST OF CLASSIFIED AND PROFESSIONAL STAFF FOR THE 2016-2017 SCHOOL YEAR, AS PRESENTED. TRUSTEE WILSON SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

TRUSTEE SCHATZ MADE A MOTION TO APPROVE THE CERTIFIED STAFF SALARY AND BENEFITS PACKAGE FOR THE 2016-2017 SCHOOL YEAR, AS PRESENTED. TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

TRUSTEE WENDTLAND MADE A MOTION TO APPROVE THAT THE SUPERINTENDENT, AFTER CONSULTATION WITH THE BOARD'S ATTORNEY, SEND A WRITTEN NOTICE OF RENEWAL AND EMPLOYMENT CONTRACT TO THE CLASSIFIED AND PROFESSIONAL STAFF THAT ARE BEING RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR. TRUSTEE SCHATZ SECONDED THE MOTION, AND IT CARRIED WITH A UNANIMOUS VOTE.

TRUSTEE ACHORD MADE A MOTION TO APPROVE THAT THE SUPERINTENDENT, AFTER CONSULTATION WITH THE BOARD'S ATTORNEY, SEND A WRITTEN NOTICE OF TERMINATION TO THOSE CLASSIFIED AND PROFESSIONAL STAFF THAT ARE NOT BEING RECOMMENDED FOR EMPLOYMENT FOR THE 2016-2017 SCHOOL YEAR. TRUSTEE SCHATZ SECONDED THE MOTION AND IT CARRIED WITH A UNANIMOUS VOTE.

XI. Adjournment:

**TRUSTEE CRAFT MADE A MOTION TO ADJOURN THE MEETING AT 844 P.M.
TRUSTEE STEEL SECONDED THE MOTION, AND IT CARRIED WITH A
UNANIMOUS VOTE.**

The meeting adjourned at 8:44 p.m.

Chairman

Clerk

**SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
PERSONNEL ACTION REPORT
May 9, 2016**

PROFESSIONAL STAFF

Approvals:

John Camino Administration Building	Assistant Business Manager 1.0 FTE (261 days)	Effective 7/1/16
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CERTIFIED STAFF

Approvals:

Christopher Debban Sheridan Junior High School	Teacher-Social Studies 1.0 FTE (187 days)	Effective 8/19/16
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Rachael Esh Sheridan Junior High School	Teacher-Science 1.0 FTE (187 days)	Effective 8/19/16
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Rachel Howerton Henry A. Coffeen and Meadowlark Schools	Teacher-Art 1.0 FTE (187 days)	Effective 8/19/16
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Mark Lane Fort Mackenzie and the Wright Place School	Teacher-Physical Education/Health 1.0 FTE (187 days)	Effective 8/19/16
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Stephanie Martinson Sheridan High School	Teacher-Spanish 0.6 FTE (187 days)	Effective 8/19/16
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Michael Murray Sheridan High School	Teacher-Science 1.0 FTE (187 days)	Effective 8/19/16
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Scott Soderstrom Sheridan High School	Teacher-Industrial Technology 1.0 FTE (187 days)	Effective 8/19/16
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Kathryn Stutheit	Teacher-Math	Effective
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Sheridan Junior High School	1.0 FTE (187 days)	8/19/16
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Changes/Transfers:

Kaylee Nygren Sagebrush and Highland Park Schools to Highland Park School	Teacher-Strength in Numbers 0.5 FTE (185 days)	Effective 8/23/16
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Ashton Longhofer Sagebrush School to Sagebrush and Highland Park Schools	Teacher-3rd Grade (1.0 FTE) to Teacher-Title I (0.5 FTE)/Strength in Numbers (0.5 FTE) 185 days	Effective 8/23/16
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Alison Vold Sheridan High School	Teacher-Spanish (1.0 FTE) to Teacher-Spanish (0.4 FTE)/Instructional Facilitator (0.6 FTE) 185 days	Effective 8/23/16
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Resignations:

Jennifer Duran Henry A. Coffeen School	Teacher-5th Grade 1.0 FTE (185 days)	Effective 6/6/16
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CLASSIFIED STAFF**Approvals:**

Jennifer Rizer Sheridan High School	Secretary-Principal 8.0 hours/day (220 days)	Effective 7/1/16
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Ian Wallace Meadowlark School	Paraprofessional-Library Media Technology 8.0 hours/day (185 days)	Effective 8/23/16
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Changes/Transfers:

Leslie "Jane" Buell Sheridan High School	Secretary-Student Data to Secretary-Attendance 8.0 hours/day (195 to 200 days)	Effective 7/1/16
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Kathleen Andrews Sheridan High School to Woodland Park School	Paraprofessional-Special Education 1:1 8.0 hours/day to 6.5 hours/day (175 days)	Effective 8/30/16
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Retirements:

Steve Chavez Sheridan Junior High School	Custodian 8.0 hours/day (261 days)	Effective 8/26/16
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Gary Hittle Transportation Department	Bus Driver 4.0 hours/day (175 days)	Effective 6/3/16
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EXTRA DUTY 2015-2016

Approvals:

<u>Name</u>	<u>Position</u>
Kathy Barker	CNA Coordinator (Clinical Time with Students)-SHS
Curt Mayer	Weight Room-4th Quarter-SHS

SUMMER STEM PROGRAM STAFF - 2016

Changes:

<u>Name</u>	<u>Position</u>
Robert Winn to Emily Swinyer	Teacher

SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Kathy Andrews	Paraprofessional-SHS
Anne Baures	Speech Language Therapist

Victoria Benedict	Paraprofessional-Henry A. Coffeen
Jennifer Black	Speech Language Therapist
Hesid Brandov-Ysreal	Paraprofessional-SJHS
Kerry Brannan	Paraprofessional-Henry A. Coffeen
Stephany Carrillo	Paraprofessional-SJHS
Colleen Charlson	Paraprofessional-SHS
Aaron Cleare	Teacher-SJHS
Rachel Clemensen	Teacher-Sagebrush
Tyler Cooper	Paraprofessional-Meadowlark
Jacqueline Coulter	Teacher-Meadowlark
Donna Creel	Paraprofessional-Woodland Park
Nita Daniels	Paraprofessional-SJHS
Sue Destefano	Paraprofessional-SHS
Charla Graves	Paraprofessional-Meadowlark
Daveya Green	Paraprofessional-SHS
Lisa Haugen	Teacher-Woodland Park
Michele Hoistad	Teacher-SJHS
Elizabeth Husske	Paraprofessional-SHS
Barb Jowett	Paraprofessional-Meadowlark
Kimberly Laird	Teacher-Meadowlark/Henry A. Coffeen
Helen Manor	Paraprofessional-Henry A. Coffeen
Kelsi Martinez	Speech Language Therapist
Cyrita Martini	Teacher-SJHS
Gretchen McCafferty	Teacher-SHS
Stacie McFadden	Teacher-Highland Park
Morgan Mines	Teacher-Woodland Park
Meg Montgomery	Teacher-SHS
Mary "MV" Morton	Teacher-SHS
Rebecca Motsick	Teacher-SJHS
Dana Orum	Paraprofessional-Woodland Park
Elizabeth Orum	Paraprofessional-Meadowlark
Paul Phillips	Teacher-Sagebrush/Henry A. Coffeen
Alicia Rath	Teacher-Meadowlark
Loni Rieger	Paraprofessional-Woodland Park
Michelle Robinson	Paraprofessional-Woodland Park
Heidi Schnieder	Paraprofessional-Sagebrush
Stephanie Smith	Paraprofessional-SHS
Joannie Thelen	Teacher-Woodland Park
Sherri Tremain	Teacher-Sagebrush
Andrew Wallenkamp	Teacher-SJHS/Henry A. Coffeen

EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Arthur Baures	Cross Country-Head Coach-SHS
Arthur Baures	Track-Indoor Assistant Coach-SHS
Artjur Baures	Track-Outdoor Assistant Coach-SHS
Alexander Bradfield	Track-Indoor Assistant Coach-SHS
Alexander Bradfield	Track-Outdoor Assistant Coach-SHS
Joanne Brewster	Summer Sports Medicine-SHS
Danette Brinkerhoff	Volleyball-Assistant Coach-SHS
Clayton Christensen	Career-Technical Education Student Organization (Agriculture)-SHS
Timothy Cooper	Basketball-Boys Assistant Coach-SHS
Ward Cotton	Career-Technical Education Student Organization (Agriculture)-SHS
Ward Cotton	Student Council Sponsor-SHS
David "DJ" Dearcorn	Football-Assistant Coach-SHS
Sharon Deutscher	Career-Technical Education Student Organization (FBLA)-SHS
Sharon Deutscher	Class Sponsor-Senior-SHS
Raith Durham	Basketball-Boys 9th Grade B Coach-SHS
Mark Elliott	Basketball-Boys Assistant Coach-SHS
Tyson Emborg	We the People Sponsor-SHS
Janine Evenson	Class Sponsor-Freshman-SHS
Janine Evenson	Link Leaders Leader-SHS
Kyle Ewing	Wrestling-Assistant Coach-SHS
Robert Faurot	Tennis-Head Coach-SHS
Eric Frey	Track-Indoor Assistant Coach-SHS
Eric Frey	Track-Outdoor Assistant Coach-SHS
Kasey Garnhart	Weight Room-Summer-SHS
Kasey Garnhart	Wrestling-Assistant Coach-SHS
Rita Geary	Department Co-Chair-SHS
Rita Geary	National Honor Society Sponsor-SHS
Darin Gilbertson	Football-Assistant Coach-SHS
Kathy Good	Department Chair-Fine Arts/Foreign Language-SHS
Aaron Gray	Football-9th Grade B Coach-SHS
Helen Grutkowski	Class Sponsor-Senior-SHS
Corey Hamrick	Department Chair-Physical Education/Health-SHS
Robert Hanchett	Football-9th Grade A Coach-SHS

Tracey Hewitt-Adams	Academic Challenge-SHS
Matthew Johnson	Soccer-Boys Head Coach-SHS
Matthew Johnson	Volleyball-9th Grade B Coach-SHS
Jeffrey Jones	Basketball-9th Grade A Coach-SHS
Donald Julian	Football-Head Coach-SHS
Taylor Kelting	Track-Indoor Head Coach-SHS
Taylor Kelting	Track-Outdoor Head Coach-SHS
Diane Knutson	Music-Band-SHS
Toby Laird	Tennis-Assistant Coach-SHS
Ashley Lecholot	Music-Vocal-SHS
LaDonna Leibrich	Destination Imagination
LaDonna Leibrich	Knowledge Master Sponsor-SHS
James A. Lowe	Department Chair-Science-SHS
Mallery Marshall	Soccer-Girls Head Coach-SHS
Jeffrey Martini	Department Co-Chair-Social Studies-SHS
Jeffrey Martini	Football-Assistant Coach-SHS
Larry Martoglio	Golf-Head Coach-SHS
Curt Mayer	Class Sponsor-Junior-SHS
Curt Mayer	Football-9th Grade B Coach-SHS
Gretchen McCafferty	Class Sponsor-Juinior-SHS
Marshall McEwen	Football-Assistant Coach-SHS
Marshall McEwen	Track-Indoor Assistant Coach-SHS
Marshall McEwen	Track-Outdoor Assistant Coach-SHS
Maureen McEwen	Volleyball-Head Coach-SHS
Huntley McNab	Tennis-Assistant Coach-SHS
Megan Mohr	Basketball-Girls 9th Grade B Coach-SHS
Mary "MV" Morton	Student Council Sponsor-SHS
Jeffrey Mowry	Football-Assistant Coach-SHS
Stephen Mullins	Yearbook Sponsor-SHS
Stephanie Penrose	Volleyball-9th Grade A Coach-SHS
Jessica Pickett	Basketball-Girls Head Coach-SHS
Kathleen Pilch	Career-Technical Education Student Organization (Skills USA)-SHS
Jennifer Reed	Department Co-Chair-English-SHS
Andrea Rice	Basketball-Girls 9th Grade A Coach-SHS
Heidi Richins	Career-Technical Education Student Organization (Skills USA)-SHS
Heidi Richins	Department Chair-Vocational-SHS
Brian Rizer	OCK Newspaper Sponsor-SHS
D. Kevin Rizer	Department Co-Chair-Social Studies-SHS
D. Kevin Rizer	Football-Assistant Coach-SHS
Razmick Sarkissian	Music-Orchestra-SHS
Tyson Shatto	Wrestling-Head Coach-SHS
Cody Sinclair	Basketball-Girls Assistant Coach-SHS
Gale Smith	Department Chair-Math-SHS

Michael Swan	Department Chair-Counseling-SHS
Jory Turk	Swimming-Boys Assistant Coach-SHS
Jory Turk	Swimming-Girls Assistant Coach-SHS
Stephanie Vela	Cheerleading Sponsor
Wendy Vigil	Swimming-Girls Assistant Coach-SHS
Charles Walters	Track-Outdoor Assistant Coach-SHS
Alyssa Yada	Basketball-Girls Assistant Coach-SHS



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
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Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Craig Dougherty, Superintendent

SUBJ: **Capital Construction Update** *(Information)*

Sheridan High School Projects and Future Planning

The demolition of the old locker rooms is complete. New plumbing rough-in and electrical construction are occurring in the old locker rooms. Metal studs and insulation are being placed. We received funding from the state to put in a required high pressure water line to the entire fire suppression system at the high school. We will be constructing that line through the summer. The renovation of the old locker room area will continue through September 2016. The completion of the punch list continues for the new locker rooms and classrooms.

Collaborative School

As it stands now, the construction of the John C. Schiffer Collaborative School is not funded. We will be working with the legislative Joint Appropriations Committee (JAC) to include collaborative school funding in the 2017 supplemental budget request. The statewide supplemental budget has been set at \$80 million for capital projects. During our facility plan meeting with the Wyoming School Facilities Department, we renewed our requests to have the old Highland Park site placed back on the Needs Index and for construction of the new school to take place on the Sheridan College campus. Director Del McOmie presented at the Legislative Facilities Select Committee that Old Highland Park would be number one on the Needs Index List and the district does have enrollment needs. We will present the request for funding of the John C. Schiffer Collaborative School on the Sheridan College campus to the Wyoming School Facilities Commission at their June 22nd meeting in Green River along with our approved MCER (Most Cost Effective Remedy) study that was completed last April.



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Craig Dougherty, Superintendent

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DATE: June 13, 2016
TO: Board of Trustees
FROM: Mitch Craft, Sheridan Junior High School Principal
SUBJ: **Next Level Update** *(Information)*

For this month's Next Level update, I will offer information about the spring Attendance Survey and the upcoming Next Level Summer Report Card.

Curt Mayer, Sheridan High School Graduation Coach, will also present a year-end summary of his program outcomes.



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Craig Dougherty, Superintendent

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DATE: June 13, 2016
TO: Board of Trustees
FROM: Cody Sinclair, Human Resources Coordinator
SUBJ: **Approval of Policies** (*Action*)

The following policy is being recommended for second reading:

ECA Building Security

*Policies -
Second Reading*

BUILDING SECURITY

ACCESS CONTROL SYSTEM:

The building principal, or his/her designee, will be responsible for issuing keys/devices and maintaining an accurate up-to-date list in the school office of all people who have been issued keys. No person other than the superintendent, or his/her designee, is authorized to approve additional devices to be issued to a building.

IDENTIFICATION AND THE RIGHT TO EJECT:

School personnel may require identification of any person on school property. The principal, or his/her designee, may refuse to allow persons with no legitimate business to enter school grounds or may eject any undesirable person from school grounds if that person refuses to leave peacefully upon request. Persons who violate state law regarding trespassing on school grounds, damaging school property, or loitering will be subject to the full range of the criminal laws of the state. **Each building principal shall establish protocols dealing with visitors and building security.**

BUILDING CHECKS:

Building checks will be completed in accordance with a schedule approved by the facilities director. The Sheridan Police Department and Sheriff's Office are encouraged to observe the various school sites for irregular or suspicious occurrences. An emergency calling list is maintained in the dispatcher's office at the Sheridan Law Enforcement Center.

VANDALISM:

All acts of vandalism to school property shall be reported to the building principal immediately upon discovery. The building principal will notify the business manager and facilities director as soon as practical. A vandalism report should include: date and time of discovery of the vandalized property, location, description of damage, and estimated cost.

If the damage is considered by school officials to warrant police department involvement, contact will be made promptly and a report filed with that office.

Insurance companies will be properly notified by the designated school officials, if the damaged property appears to be covered

BUILDING SECURITY (contd.)

by insurance policies.

See also policies:

EBCA - Crisis Intervention Team

KF - Community Use of School Facilities

KI - Visitors to Schools

First Reading: 12/7/09

Second Reading: 1/11/10



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Craig Dougherty, Superintendent

Administrative Offices
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Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Scott Stults, Director of Elementary Education

SUBJ: **Approval of Volunteers of America (VOA)/Accountability, Change and Education (ACE) Contract** *(Action)*

Susan Arnold, Volunteers of America (VOA) Director of Youth Services, will present information at the June 20th board meeting to discuss the annual report for the Behavioral Center (BC) Program, also called Accountability, Change, and Education (ACE). We will request that you take action to approve the scaled back VOA contract serving grades K-8 for the 2016-2017 school year.

1876 S. Sheridan Avenue
Sheridan, WY 82801
307-672-0475
www.voanr.org

June 13, 2016

Craig Dougherty, Superintendent
Sheridan County School District #2
201 N. Connor St.
Sheridan, WY 82801

Dear Superintendent Dougherty,

Since November 2007, Volunteers of America Northern Rockies (VOA) has partnered with Sheridan County School District #2 (SCSD2) to provide services to suspended students in grades K-12. With the implementation of this partnership, students who were suspended from school attended A.C.E.™ instead of participating in out of school suspensions.

The A.C.E.™ program has continued to provide structure and supervision that requires students to reflect on their behavior and guides students through their choices and alternatives. Students are required to take accountability for the behavior that lead to their suspension. Additionally, students have time to focus on academics so they do not fall behind during their suspension period.

The number of suspensions provided since the inception of the A.C.E.™ Program reveals that A.C.E.™ continues to be a valuable resource for SCSD#2.

A.C.E.™ implemented changes to accommodate student needs and district expectations. Those changes include: schedule changes to 40% behavior, 50% academic and 10% exercise and/or community service; addition of a computer lab; implementation of boys town model in the elementary class room; monthly collaboration with behavioral specialist, Paul Phillips; and students are provided a business card to give to the district staff they have identified as a resource.

2015/2016, A.C.E.™ The program supervised a total of 341 suspensions, for a total of 702 days.

Elementary Schools	105
Junior High School	124
High School	112
Total	341

2015/2016 A.C.E.™ Recidivism. There were 21 elementary students, 31 junior high students and 24 high school students who returned for 1 or more additional suspensions. The following table illustrates repeat suspensions.

Number of repeat suspensions:	0	1	2	3	4	5	6	7
Elementary Schools	77	21	4	3				
Junior High School	64	31	16	8	4	2	2	
High School	66	24	9	8	4	3	1	1

Accountability and Re-Entry

Students are expected to complete several assignments while serving a suspension at the A.C.E.™ program. First, students fill out an accountability form in order to take ownership of their negative behaviors resulting in suspension. Next, students create a plan for a successful transition back to school. Students must thoroughly explain the behavior(s) leading to suspension, the impact the behavior(s) had on others, and how their choices could be different in the future. Students then identify a staff at the school they can contact if they need assistance. These assignments also encourage students to focus on their individual strengths and abilities to help them develop their potential. Finally, students complete a pro-social activity targeting the behavior(s) they were suspended for. For example, if a student comes to the A.C.E.™ program for being defiant in the classroom, they work with staff on Boys Town skills such as “Following Instructions” and “Disagreeing Appropriately”.

Academics

After students complete A.C.E.™ assignments, they spend the remainder of the day focusing on academics. Some students may arrive with homework on hand or each school may send homework to the A.C.E.™ program for completion. If needed, students can access a computer or utilize a chromebook to complete assignments under staff supervision.

Community Service/ Physical Activities

Students participate in a physical activity and/or community service on a daily basis. For the community service portion, students may assist with recycling or various tasks for the Senior Center, VOA or Veteran Services. Community service can provide students the

opportunity to build a stronger sense of responsibility in addition to helping them feel more connected to their community.

Completion

Each student is required to keep a point sheet to determine completion of the program. In order to receive points, students must be on time, be respectful, stay focused, and be prepared. Each student also identifies individual goals they will work on during the day that are added to the point sheet. Students who complete the program all receive a *Certificate of Completion*. Students that do exceptionally well shall receive a *Certificate of Completion with Merit*. Students who do not complete the program within their original suspension period return for additional days until they earn enough points for completion.

A.C.E.[™] Mentors

The A.C.E.[™] program strives to provide an environment facilitating behavioral growth. This is accomplished through professional supervision, personal engagement, challenging negative thinking patterns, and fostering academic progress. A.C.E.[™] mentors provide direct supervision and structure to students; provide concise instruction regarding rules and expectations. Mentors are substitute certified, have training and/or experience in crisis de-escalation as well as behavior management.

Collaboration with SCSD#2

The partnership growth between SCSD#2 and VOA has proven to be beneficial to students who attend the A.C.E.[™] Program. A.C.E.[™] staff, principals, behavioral specialist and teachers communicate effectively. If a student is falling behind academically, A.C.E.[™] staff corresponds with teachers to determine how the student should proceed on a path toward success. If a student seems to be struggling emotionally or behaviorally while attending the program, counselors, behavioral specialist and/or principals are informed. These situations often provide additional insight regarding negative choices made by an individual student. The A.C.E.[™] Program continues to re-examine and implement more efficient and effective tools that will assist students to succeed in the future.

Volunteers of America Northern Rockies looks forward to a continued partnership with Sheridan County School District #2 to provide A.C.E.[™] services to students in need.

Respectfully Submitted,

Susan Arnold
Director of Youth Services

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement
Services

PROPOSAL

"A.C.E."

ACCOUNTABILITY CHANGE and EDUCATION

A MONITORING AND REENTRY PROGRAM FOR SUSPENDED STUDENTS

Presented to Sheridan County School District #2

May 2016

Administrative Office
PO Box 6291, 2 N. Main St. Suite 201; Sheridan, WY 82801
E-mail: voa@voany.org Web Site: www.voanymt.org
Tel: 307-672-0475 Fax: 307-672-0476

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•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

Project Overview

In response to a Sheridan County School District #2 (SCSD2) request, Volunteers of America (VOA) proposes the continuation of the existing school suspension program to only include students from the Elementary schools in Sheridan County, the Wright Place, and Sheridan Junior High School. VOA will continue to focus on student safety and well-being while engaging participants with behavioral and academic challenges. VOA expects this initiative will continue to have a direct and positive effect on students through the process of entry into the program, acknowledgement of accountability, focus on academics and specific planning for reentry back into the student's respective classroom setting. The program's intent is to diminish the number and intensity of behavioral interventions occurring in the public school setting.

VOA will continue to implement a structured and intensive program in a contained environment, with individualized attention through student-mentor ratios to not exceed 13 to 1. It will be appropriate and conducive for meeting the needs of elementary and junior high school students. The program continues its focus on **Accountability, Change, and Education**, commonly known as **A.C.E.** Cognitive/behavioral modalities (methods or procedures used to institute change) will continue to be utilized, incorporating a mix of cognitive/behavioral modification prosocials (40%), assistance with and management of assigned class work (50%), and a variety of physical activities (10%). Students will be expected to actively participate in their daily goal setting and behavior management, as well as focus on completing assigned school work provided by their respective schools. **A.C.E.** will enforce a fair and consistent program of discipline and recognition of personal accountability. Program staff will support the establishment and maintenance pertaining to clear expectations of behavior from all students and will implement immediate and relevant consequences. Behavioral interventions will be fair and equitable. **A.C.E.** will identify behavioral offenses and will delineate corresponding consequences. Within the parameters of the program, strong leadership will support and guide student success. VOA will employ two full-time staff. In the elementary school program, the program will consist of one Educational Program Mentor. The junior high school program will employ one Educational Program Mentor. Staff will be qualified, trained, and highly involved and/or accountable for the performance of the students to the best of their ability. The Director of Youth Services will provide direct supervision of the program staff and operational management of the A.C.E. program.

VOA will conduct periodic evaluations to assess the value and satisfaction with the components of the program, the goals and outcomes of the program, and the collaborative efforts made by the program and SCSD2.

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

Components of the A.C.E. Program

1. **A.C.E.** shall provide professional supervision of and personal engagement with the student during the designated hours. Students may be allowed to travel to and from the restroom without supervision
2. **A.C.E.** shall provide mentoring and instruction designed to change and/or modify the student's behavior and attitude resulting in the suspension. (If a student is unable to maintain appropriate behavior while in the A.C.E. program, the mentor will contact the Director of Youth Services and student shall be subject to being released from the program if deemed necessary.)
3. **A.C.E.** staff shall provide assistance in academic areas to the best of their ability.
4. **A.C.E.** shall provide physical activity opportunities.
5. **A.C.E.** shall provide necessary healthy snacks/meals during designated hours.
6. **A.C.E.** shall facilitate positive relationships and contact between the student, faculty and administration of SCSD2.
7. **A.C.E.** shall provide prescriptive/individualized planning for student reentry to school.
8. **A.C.E.** shall provide SCSD2 an evaluation of the student's involvement, compliance, cooperation, and motivation upon completion of suspension.

Goals and Outcomes of the A.C.E. Program

1. Students will identify and address the behavioral and attitudinal issues leading to suspension.
2. Students will arrive on time, will be positively engaged in formulating their reentry plan, and actively participate in the academic and physical activity components of the program.
3. Students will identify one faculty and/or administrator with whom to make positive contact upon return to school.
4. Students will leave the program with a personalized reentry plan.

Collaboration with Other Entities

1. The Administration and Faculty of SCSD2
2. Parents and Guardians
3. DFS and Sheridan County Juvenile Justice
4. Sheridan County Attorney's Office
5. Sheridan County and City of Sheridan Law Enforcement

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

A.C.E. Program Description

Location

A.C.E. will operate in the Early Building at Sheridan Junior High School, located at 500 Lewis Street in Sheridan. A.C.E. will utilize two rooms in the facility, allowing for separation between elementary and junior high students. Each room will be equipped with enough desks to accommodate thirteen students. The Early Building at Sheridan Junior High will provide a centralized location from which to implement the program. The location will also allow accessibility for elementary and junior high teachers, counselors and disciplinary staff to assist students during their suspension with academic and/or behavioral issues as deemed necessary. Other advantages to utilizing the Early Building are: 1) access to the facility's recreational areas, 2) existing classroom settings that facilitate an academic environment; and 3) facilities conducive to providing meals/snacks.

Referral Process

A.C.E. will have the ability to serve a maximum of thirteen (13) students per day in the elementary room and 13 in the junior high room. Referrals can be made by telephone, 674-9396, (will we have this number?) or via email at voa.acementors@gmail.com. A.C.E. Mentors will be informed of a student's referral to the program prior to the student's arrival. All assignments and schoolbooks will be gathered by school personnel and delivered to A.C.E. or sent with the student as soon as they become available. The school contact will give the student general information on the program and SCSD2 expectations - including instructions on transportation to and from the A.C.E. location.

A.C.E. will exercise the right to request intervention and/or assistance with law enforcement and/or SCSD2 personnel if the student becomes actively aggressive or exhibits hostile and/or out-of-control behavior in order to provide a safe environment to staff and the other students being served within the program.

Transportation

Elementary School Students

SCSD2 will provide transportation for all students in the elementary school program. The A.C.E. program will begin at 8:15am and end at 2:30pm. Principals can arrange to have students transported to the program site on the day of the suspension, depending on the situation. With school approval, parents could transport their children to the program in accordance with established school policies.

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

Junior High

Students will continue their regular routine of getting to school each day; however, once they arrive, SJHS staff will walk students from the junior high school to the **A.C.E.** location. Students will arrive at the A.C.E. program by 8:20 am and be returned to SJHS main office by 3:20 pm. Use of personal vehicles or other alternate transportation to **A.C.E.** will be prohibited.

In the case of inclement weather or other special circumstances, the school bus schedule will dictate the **A.C.E.** schedule.

A.C.E. Program Strategies for Student Motivation and Engagement

All students in the program will be treated with dignity and respect. **A.C.E.** staff will welcome students and provide them with an opportunity to exercise initiative and responsibility each day. The **A.C.E.** program will offer optimal challenge with manageable conflict. **A.C.E.** staff will encourage students to participate in individual planning for reentry to their school from the moment they begin the program. Students will engage in daily goal setting and reflection regarding their behavior and experience. For elementary school students, staff will continue instituting a short-term behavioral management tool to help students see progress and manage their behaviors. For junior high students, staff will employ a point card system. Students will participate with staff in evaluating themselves each day. Staff will use positive reinforcement to reward specific behavior. Upon successful completion of their suspension time, students will earn either a certificate of completion or a certificate of completion with merit from **A.C.E.** contingent on their behavior and percentage of requirement completion Please define what will differentiate completion or with merit.

Upon entry to the program, staff will give students information regarding behavioral expectations and consequences for negative behavior. The program will exercise the right to call for law enforcement should violations occur or suspicion of drug and/or alcohol use be in effect. In the case of any incident staff will contact school officials immediately.

Communication with Referring Schools

It will be the expectation of **A.C.E.** to have regular and ongoing communication with school officials regarding the attendance, punctuality, behavior and engagement of their students in the program. Staff will ensure timely reports regarding progress or lack thereof toward completion of the program. Staff will notify the school contact person of pending completion and return to the regular school prior to that time. If a student is having behavioral issues, not following staff directive, and being disruptive in the A.C.E. classroom setting for more than a quarter of the A.C.E. school schedule, appropriate SCSD2 school staff will be notified and the student will be removed from the program.

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

Collaboration

It is the intent of **A.C.E.** to collaborate with other agencies to incorporate meaningful community connections and to promote optimal student success. Volunteers of America are experienced and knowledgeable in collaborating within our community, at the state level, and nationally.

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

A.C.E. Program Schedule for Elementary School Students

Time	Activity
7:45am	Program Staff arrive
8:20 am – 8:45 am	Check-In/Orientation
9:00am	Individual Mentoring/Goal-Setting/Behavior Contract and Accountability Plan
9:45am	Physical Activity/snack
10:00am	Pro-Social Skill Building Activities/Schoolwork Session
11:45pm	Lunch/Physical Activity
12:30pm	School Work/ Physical Fitness*
2:00pm	Goal Review/Individual Mentoring
2:30pm	Dismissal/Transportation

*Depending on program needs, staff may implement physical fitness at different times.

•Homeless Services•Youth Services•Adult Correction Services•Affordable Housing Services•Community Enhancement Services

A.C.E. Program Schedule for Junior High

Time	Activity
7:45am	Program Staff arrive
8:25am	Check-in
8:30am	Orientation
9:30am	Individual Mentoring/Goal-Setting/Re-entry and Accountability Plan
10:00am	Pro-Social Skill Building Activities/Schoolwork Session
12:00pm	Lunch
12:30pm	School Work/Physical Fitness*
2:30pm	Goal Review/ School work session
3:20pm	Staff walk students back to Sheridan Junior High School Dismissal
3:30pm	paperwork/referral/summary of student behavior sent to appropriate SCSD2 school staff

*Depending on program needs, staff may implement physical fitness at different times.



Excellence and Accountability

Craig Dougherty, Superintendent

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Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016
TO: Board of Trustees
FROM: Terry Burgess, Assistant Superintendent
SUBJ: **Approval of Donations to the District** (*Action*)

Recently, various businesses in the Sheridan community made monetary donations to the We the People Team, Destination Imagination Team, and the FFA Organization. Please see a detailed list of these generous donations of \$500 or more (there are many other smaller donations as well):

- Donations Received for We the People
- Donations Received for Destination Imagination
- Donations Received for FFA

The district also received a generous donation of ninety-four fruit trays from Killy's Smokehouse Deli.

I will request that you take action to accept these generous donations made to the District.

Donations Received for We The People					
19324	Witzel Foundation			\$1,000.00	April
19329	Powder River Energy Corp			\$500.00	April
19329	Sheridan Arts Council			\$500.00	April
19341	Kibbee Foundation			\$2,500.00	April
19262	Zullig Foundation			\$3,000.00	March
19269	Botten Law Office			\$500.00	March
19273	BLE & T Div 624			\$500.00	March
19284	Perkins Scholarship			\$2,000.00	March
19293	Perkins Foundation			\$5,000.00	March
19225	University of Wy			\$3,000.00	Feb
19233	Homer & Mildred Scott Found			\$2,000.00	Feb
19235	Student			\$1,340.00	Feb
	Total donated (including other monies not listed)			\$24,385.00	

Donations received for Destination Imagination					
4212	First Interstate Bank			\$1,000.00	
4830	Kiwanis of Sheridan			\$1,000.00	
4831	Kibbie Foundation			\$2,000.00	
4831	Scott Foundation			\$1,000.00	
	Total donated (including other monies not listed)			\$6,275.00	

Donations received for FFA (to send students to Leadership Camp)

	Sheridan WYO Rodeo			\$1,000.00	
	Gold Buckle Club			\$1,000.00	
				\$2,000.00	



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Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Mitch Craft, Sheridan Junior High School Principal

SUBJ: **Computer Science Initiatives** *(Information)*

I will provide the Board of Trustees with an update on Computer Science initiatives. The overview will include brief descriptions of the following:

- Project Lead the Way
- SHS Computer Science Club
- Sheridan College Program Redesign
- Coders of the West

Partners with Sheridan County School District No. 2 in this implementation include Sheridan College, Whitney Benefits, Sheridan Programmers Guild, and the Wyoming Department of Education.



Excellence and Accountability

Craig Dougherty, Superintendent

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DATE: June 13, 2016

TO: Board of Trustees

FROM: Traci Turk, Special Education Director

SUBJ: **Approval of Draft Consolidated Grant** *(Action)*

We are requesting approval to submit our Consolidated Grant application in advance of the July 1st due date. By meeting this deadline each year, we receive authority to expend federal funds from July 1st onward. In aggregate, we are applying for \$2,592,790 dollars and 24.3 full-time equivalent (FTE) positions. The basic grant programs and allocations are attached.

I will request that you take action to approve the Consolidated Grant as presented.

Grant Descriptions

Program	Preliminary Award	Program Description
Title I-A	1,097,523	Compensatory Education Instructional Support Services emphasizing Basic Skills Acquisition
Title I-D	38,033	Neglected and Delinquent Educational Support, including Credit Recovery
Title II-A	384,486	Improving Teacher Quality (Highly-Qualified Teachers; Professional Learning Communities; Common Core State Standards)
IDEA-Part B 611	977,273	Individuals with Disabilities Education Act (IDEA)
IDEA -Part B 619	6,297	IDEA to children with disabilities aged three through five years
Perkins IV	89,178	Career and Technical Education



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Roxie Taft, Business Manager

SUBJ: **Request Permission to Bid Milk Products for 2016-2017** *(Action)*

The Wyoming Department of Education (WDE) Nutrition Department offered to review bid documents for all district's. We had the WDE review the milk bid we awarded for Fiscal year 2015-2016. Because the request for bid did not specifically outline that the price was weighed at the minimum of 51%, the WDE has asked us to rebid milk products for 2016-2017.

I am requesting board action to proceed with the bid process. The results of the bid will be brought to the Board for action at the July meeting.



Excellence and Accountability

Craig Dougherty, Superintendent

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P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Roxie Taft, Business Manager

SUBJ: **Approval of Bus Leases for 2016-2017** *(Action)*

The district currently has four buses on order to be delivered for school year 2016-2017. Instead of outright purchasing these buses as we have in the past, I am recommending we begin a bus leasing program with First Federal Bank and Trust.

The master lease agreement is attached for your review. The district's attorney has also reviewed this document. Once we have the VIN for each bus, the bank will provide individual acceptance certificates, amortization schedules, and equipment schedules. The total amount of the leases will be \$444,265 with an interest rate of 1.71% with 5 annual payments. The first payment on the leases will be in June 2017, and reimbursed 100% beginning in August of 2017.

I am requesting the board approved the master lease agreement with First Federal Bank and Trust.

MASTER LEASE AGREEMENT

THIS MASTER LEASE AGREEMENT ("Lease"), made and entered into this 20th day of June, 2016, by and between *First Federal Leasing Services, LLC* (hereinafter referred to as the "Lessor"), and *Sheridan County School District, #2* with offices at 201 N. Connor, Suite 100, Sheridan, Wyoming 82801 (hereinafter referred to as "Lessee").

WITNESSETH:

In consideration of the mutual covenants and conditions hereinafter set forth, the parties agree as follows;

1. LEASE. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor, the personal property set forth in the related Equipment Schedule (hereinafter referred to as "Schedule") executed by the parties concurrently herewith or at any time hereafter and made a part hereof, together with all repair and replacement parts, additions, substitutions, accessories, and accessions, and the like, now or hereafter incorporated therein and/or affixed to such personal property (hereinafter collectively referred to as the "Equipment")

Lessee alone has selected the Equipment and the supplier thereof. Lessor agrees to cause the Equipment to be ordered from the supplier, but Lessee agrees that Lessor shall not be liable for specific performance of this Lease or for damages if for any reason the supplier delays or fails to fill the order or meet the conditions thereof. Lessee agrees that it will make, at its own expense, all necessary inspections and test of the Equipment to determine if the Equipment is in compliance with the provisions of any applicable purchase agreement or order, and, if in compliance, Lessee shall accept each such item of Equipment on behalf of the Lessor, as delivered by the supplier. Lessee shall execute an Acceptance Certificate with regard to each item of Equipment. Lessor hereby authorizes Lessee to add to this Lease the serial number of, and/or any descriptive matter necessary or helpful in identifying, each item of the Equipment so delivered. Any delay in such delivery shall not affect the validity of this Lease, except as provided in Section 10 hereof.

Regardless of whether Lessee has executed an Acceptance Certificate, if within forty-eight (48) hours after Lessee has received an item of Equipment, Lessee has not given Lessor written notice of a defect therein or of other proper objection thereto, Lessee agrees that it shall be conclusively presumed as between Lessor and Lessee, that Lessee has fully inspected the Equipment, that the Equipment is in full compliance with the terms of this Lease and is deemed to be in good condition and repair, and that the Lessee has accepted it as satisfactory in all respects for the purpose of this Lease. Lessee hereby agrees to indemnify, defend, and save harmless Lessor from all claims, damages, actions, expenses (including attorney fees) and liabilities of any kind arising out of or connected with the failure or refusal of Lessee to accept, or the delay of Lessee in accepting, the Equipment.

2. TERM. The term of each Lease shall commence upon the date that the Acceptance Certificate is signed and dated and shall terminate upon the expiration of a number of months, or other calendar periods, set forth in the related Schedule for the date thereof, unless sooner terminated as hereinafter provided.

3. RETURN OF EQUIPMENT. At the end of the term (and any renewal term) hereof, Lessee shall properly pack and return the Equipment, freight prepaid, at Lessee's risk and expense, to Lessor, at such place as Lessor may designate in the continental United States, in as good condition as existed at the commencement of the term, normal wear and tear excepted. In the event of default by Lessee under this Lease, or any termination or cancellation of the Lease as provided herein, Lessee shall return all equipment to Lessor in the same manner.

4. NO WARRANTIES BY LESSOR. LESSOR MAKES NO REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO: THE CONDITION, DESIGN, OR QUALITY OF THE EQUIPMENT; THE FITNESS OF THE EQUIPMENT FOR USE OR FOR A PARTICULAR PURPOSE; THE MERCHANTABILITY OF THE EQUIPMENT, COMPLIANCE OF THE EQUIPMENT WITH THE REQUIREMENTS OF ANY LAWS, RULES, SPECIFICATIONS OR CONTRACTS PERTAINING THERETO; PATENT INFRINGEMENT; OR LATENT DEFECTS; THE QUALITY OF THE MATERIAL OR WORKMANSHIP OF THE EQUIPMENT OR THE CONFORMITY OF THE EQUIPMENT TO THE PROVISIONS AND SPECIFICATIONS OF ANY PURCHASE ORDER RELATING THERETO; THE OPERATION, USE OR PERFORMANCE OF THE EQUIPMENT OR ANY OTHER REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, WITH RESPECT TO THE EQUIPMENT. NO DEFECT OR UNFITNESS OF THE EQUIPMENT SHALL RELIEVE LESSEE OF THE OBLIGATION TO PAY RENT OR OF ANY OTHER OBLIGATION UNDER THIS LEASE. THE LESSEE ALSO ACKNOWLEDGES THAT THE LESSOR HAS MADE NO REPRESENTATION OR WARRANTY OF ANY KIND, NATURE OR DESCRIPTION, EXPRESSED OR IMPLIED, WITH RESPECT TO THE OPERATION, USE OR PERFORMANCE OF THE EQUIPMENT.

LESSOR SHALL HAVE NO LIABILITY TO LESSEE OR ANY PERSON WHOMSOEVER FOR ANY CLAIM, LOSS, DAMAGE, OR EXPENSE (INCLUDING ATTORNEY FEES) OF ANY KIND OR NATURE, WHETHER SPECIAL, CONSEQUENTIAL, ECONOMIC OR OTHERWISE, CAUSED OR ALLEGED TO BE CAUSED DIRECTLY, INDIRECTLY, INCIDENTALLY, OR CONSEQUENTIALLY BY THE EQUIPMENT OR ANY PART THEREOF OR PRODUCTS THEREFROM, BY ANY INADEQUACY OF THE EQUIPMENT OR DEFECT OR DEFICIENCY THEREIN, BY ANY INCIDENT WHATSOEVER ARISING IN STRICT LIABILITY OR OTHERWISE FROM LESSOR'S OR

LESSEE'S NEGLIGENCE OR OTHERWISE, BY THE USE OR MAINTENANCE THEREOF, OR FOR REPAIR, SERVICING OR ADJUSTMENT THERETO, OR FOR ANY INTERRUPTION OF SERVICE OR LOSS OF USE OF THE EQUIPMENT, OR FOR ANY LOSS OF BUSINESS OR DAMAGE WHATSOEVER AND HOWSOEVER CAUSED, OR ARISING OUT OF THIS LEASE. LESSEE SHALL INDEMNIFY AND HOLD LESSOR HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, COSTS, EXPENSES, DAMAGES, LOSSES, LIABILITIES INCURRED OR SUFFERED BY THE LESSOR, LESSEE, OR ANY OTHER PARTY IN CONNECTION WITH THE DELIVERY, OPERATION, USE OR PERFORMANCE OF THE EQUIPMENT, OR AS A RESULT OF ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING STRICT LIABILITY IN TORT). FURTHER, LESSEE UNDERSTANDS AND AGREES THAT THERE SHALL BE NO ABATEMENT OF RENT DURING ANY PERIOD OF BREAKDOWN OR NONUSE OF THE EQUIPMENT.

5. RENTALS. During and for the original term hereof, and any renewal periods if any, Lessee hereby unconditionally agrees to pay Lessor, as and for rent of the Equipment, the total amount specified in the related Schedule, being the monthly (or other indicated calendar period) rent multiplied by the number of months (or periods specified in the related Schedule). The first rent payment, unless required to be paid in advance, shall be made on the commencement date as set forth in the related Schedule. Subsequently, monthly (or other period) rent payments shall be due in advance on the same day of subsequent months (or other calendar periods) as the commencement date of this Lease. All payments shall be made at the office of the Lessor as set forth herein, or as otherwise directed by the Lessor in writing.

6. NET LEASE - NO OFFSET. Any Lease is a net lease and all rent payments and other payments required to be paid by Lessee hereunder are absolute, unconditional and shall not be subject to any abatement, reduction, set-off, counterclaim, recoupment, defense or other right which Lessee may have against the supplier of the Equipment or any other party, including Lessor.

7. TAXES AND EXPENSES PAID BY LESSEE. Lessee, at its expense, shall obtain such licensing and registration of the Equipment as shall be at any time required by law and Lessee shall pay and discharge when due all license fees, registration fees, charges, taxes (federal, state and local) and assessments (and interest and penalty, if any thereon) which may be levied, directly or indirectly, against the Equipment or any interest therein or with respect to the ownership, possession or use thereof whether such taxes or charges are levied against Lessor or Lessee. Such taxes or charges to be paid by Lessee shall include, without limitation, property, sales, rent, and use taxes, and any other tax measured by the gross rent payable hereunder, but shall not include net income or franchise taxes, if any, payable by Lessor. If such taxes are levied against Lessor, Lessor shall notify Lessee of such fact. Lessor shall have the right but not the obligation, to pay any such taxes, whether levied against Lessor or Lessee.

In such event, Lessee shall reimburse Lessor therefore within five (5) days after receipt of invoice, and in the event Lessee shall fail to make any such reimbursement when due, Lessor shall have all remedies provided herein with respect to the nonpayment of the rental hereunder. Lessee, at its expense, shall pay any and all other charges related to the Equipment, including but not limited to, its registration, rental, shipment, transportation, delivery, installation, operation and/or removal. If any such charges are levied against Lessor, Lessor shall notify Lessee of such fact. Lessor shall have the right, but not the obligation, to pay any such charges, whether billed to Lessor or Lessee. In such event, Lessee shall reimburse Lessor therefore within five (5) days after receipt of invoice, and for the failure to make such reimbursement when due, Lessor shall have all remedies provided herein with respect to the nonpayment of the rental hereunder.

8. SECURITY DEPOSIT. At the Lessor's option, any security deposit made hereunder may be applied by Lessor to cure any default of Lessee in which event Lessee shall promptly restore the security deposit to its full amount as set forth in the related Schedule. IF ALL THE CONDITIONS HEREIN ARE FULLY COMPLIED WITH, AN AMOUNT EQUAL TO THE SECURITY DEPOSIT SHALL BE REFUNDED, WITHOUT INTEREST, TO THE LESSEE WITHIN THIRTY (30) DAYS AFTER THE RETURN OF THE EQUIPMENT TO THE LESSOR.

9. ERRORS IN ESTIMATED COST - CHANGE IN RENTAL. As used herein, Actual Cost means the cost to Lessor of purchasing and delivering the Equipment to Lessee including taxes, transportation charges and other charges. The amount of each rent payment, the security deposit, and the renewal rental initially set forth in the related Schedule are based on an estimate of Actual Cost, and if the Actual Cost of the Equipment differs from the estimate, then each rent payment shall be adjusted proportionally. Lessee hereby authorizes Lessor to correct this figure set forth in the related Schedule when the Actual Cost is known, and to add to the amount of each rent payment any sales or other tax that may be imposed on or measured by rent payments.

10. USE. Lessee shall use the Equipment only for lawful purposes and those purposes intended by the manufacturer and shall comply with all laws, ordinances and regulations relating to the use, operation or maintenance of the Equipment. Further, Lessee shall exercise due and proper care in the use, repair and servicing of the Equipment and at all times and at its expense shall keep and maintain the Equipment in good working condition, order and repair. Lessee shall make no alteration to the Equipment without the prior written consent of the Lessor. All replacement parts incorporated in or affixed to the Equipment after the commencement of this Lease shall become the property of the Lessor and shall be returned with the Equipment in accordance with the terms of this Lease. Please see Exhibit A.

Lessee covenants and agrees that the Equipment is, and at all times shall be and remain personal property and at no time shall the Equipment become a fixture.

11. PLACE OF USE; WAIVER OF LANDLORD'S LIEN. Lessee shall keep the Equipment at its place of business as

specified in the related Schedule, which location must at all times be maintained in a manner consistent with the specifications and recommendations of the manufacturer of such Equipment. Lessee warrants that the Equipment will not be moved from the address as set forth as the location on the related Schedule without Lessor's prior written consent. Lessee covenants and agrees not to allow the use of the Equipment by other than the employees of Lessee while on Lessee's business and such employee(s) shall be trained to use the Equipment in a manner consistent with the manufacturer's specifications and recommendations. Further, Lessee covenants and agrees not to rent or sublet the Equipment or any part thereof to others. If Lessee is the lessee or tenant of any premises in which the Equipment is at any time to be located, Lessee shall obtain from its Landlord, and deliver to Lessor, a written waiver of all liens against the Equipment prior to the time that the Equipment is installed or placed therein.

12. **RISK OF LOSS AND DAMAGE.** Lessee hereby assumes and shall bear the entire risk of loss, theft, damage and destruction of the Equipment from any cause whatsoever, and no loss, theft, damage or destruction of Equipment shall relieve Lessee of the obligation to pay rent or any other obligation of this Lease. Lessee shall promptly notify Lessor in writing of any such loss, theft, damage or destruction of the Equipment. In the event of any such occurrence, Lessee, at the option of Lessor, shall at Lessee's expense (a) place the same in good repair, condition and working order, or (b) replace the same with like equipment of the same or later model in good repair, condition and working order, or (c) pay Lessor therefore in cash the "Stipulated Loss Value" as defined herein. The "Stipulated Loss Value" shall be the then existing fair market value of the Equipment determined by including its "re-sale" value, plus its fair rental value. Upon such "Stipulated Loss Value" payment, this Lease shall terminate with respect to such item of Equipment so paid for, and Lessee thereupon shall become entitled to such item of Equipment as-is-where-is, without warranty, expressed or implied, with respect to any matter whatsoever.

13. **INSURANCE.** The specific insurance requirements for the Equipment are set forth on the applicable Equipment Lease Schedule for each item of Equipment. The insurance requirements set forth on the applicable Equipment Lease Schedule shall govern as to the Equipment leased under such Equipment Lease Schedule.

14. **ESCROW.** Lessor may, at its option, at any time require Lessee to pay sufficient funds into a separate escrow account maintained by Lessor for Lessee's account, to assure the future payment of any insurance premiums, taxes, license fees or other assessments referred to herein.

15. **TITLE, IDENTIFICATION, PERSONAL PROPERTY.** All the Equipment shall remain personal property, notwithstanding that the Equipment or any part thereof may now be, or hereafter become, in any manner affixed or attached to any real property or any improvements thereon. The title to the Equipment shall remain in the party designated as Owner on the Schedule (herein "Owner"). No right, title or interest in the Equipment shall pass to Lessee other than, conditioned upon Lessee's compliance with the terms and conditions of this Lease, the right under the terms hereof to maintain possession of, and use the Equipment for lease term. Lessor may require plates, labels or markings to be affixed to or placed on the Equipment indicating Lessor's interest. If Lessor supplies Lessee with such plates, marking or labels, Lessee shall label any and all items of Equipment and shall keep the same affixed in a permanent and prominent place. In the event Lessor does not furnish such labels, plates or markings to Lessee within thirty (30) days from the commencement date hereof, Lessee shall attach its own labels, plates or markings to the Equipment indicating ownership thereof by Owner. Lessee agrees not to sell, assign, sublet, pledge, hypothecate, or otherwise encumber or suffer a lien or other encumbrance upon or against any interest in this Lease or the Equipment or to remove the Equipment from its place of installation without Lessor's prior written consent.

Lessee shall give Lessor immediate notice of any attachment or other judicial process, lien or encumbrance, affecting the Equipment and shall indemnify and save Lessor harmless from any loss or damage caused thereby. Lessee shall at its own expense, protect and defend Owner's title to the Equipment and Lessor's interest in the Equipment against all persons claiming against or through Lessee.

16. **LATE CHARGES, ATTORNEY FEES, ETC.** Delinquent installments of rental shall bear interest at the highest lawful rate. In addition and if allowable by law, Lessee shall pay Lessor with respect to any delinquent installment, or part thereof, a service charge equal to five (5%) percent of the delinquent amount, or Two and 50/100 (\$2.50) Dollars, whichever is greater. In the event Lessor employs attorneys to enforce the obligations hereunder or to collect monies due hereunder and/or to recover the possession of the Equipment, Lessee shall pay to the Lessor all reasonable attorney fees incurred in connection therewith. Further, Lessee shall pay all of Lessor's costs of collection of any such monies or repossession of such Equipment, whether this Lease is placed in the hands of any attorney or not.

17. **FILING AS TRUE LEASE; SECURITY INTEREST.** Lessee shall execute any such documents for financing statements as Lessor deems to be necessary or advisable and shall otherwise cooperate to defend the title and interest of Lessor and Owner to the Equipment. Lessee agrees to pay all costs of preparing and filing any such documentation. With respect to any financing statement, and/or continuation statement, the terms "debtor", and "secured party", and "collateral" on such UCC filing forms shall also be read to mean "Lessee", "Lessor" and "Leased Equipment", respectively. Lessor and Lessee agree that each Lease is a true Lease transaction. It is expressly agreed and understood that any filings of any Lease, and/or financing statements, and/or continuation statements, shall not be deemed to affect the nature of any Lease as a true and bona fide equipment lease, but rather to give notice to all interested parties of the Lessor's absolute interest in the property. However, because the judicial decisions in this area of law are uncertain, and on advice of legal counsel, the parties have filed (or recorded) a financing statement(s) and have paid tax, fees, or documentary stamps thereon. In the event a court of proper jurisdiction should at any time in the future determine that the transaction between Lessor and Lessee is not a true leasing transaction, then it shall be presumed that the Lessee has hereby granted the Lessor a security interest in such Equipment, and that such filings were made to perfect the security interest.

Finally, to further secure Lessee's obligations under this Lease, Lessee hereby grants a security interest to Lessor, perfected by possession, in all monies, accounts, balances and other properties of Lessee in Lessor's possession.

18. RIGHT OF INSPECTION. The Lessor, its agents and representatives, shall have the right at any time during usual business hours to inspect the Equipment and for that purpose to have access to the location of the Equipment.

19. NON-WAIVER. Lessor's failure at any time to require strict performance by Lessee of any of the provisions hereof shall not waive or diminish Lessor's rights thereafter to demand strict compliance therewith or with any other provision herein. Waiver of any default shall not be deemed a waiver of any other default. Lessor's rights hereunder are cumulative and not alternative.

20. POSSESSION. Lessor covenants to and with Lessee that conditioned upon Lessee continually performing each and every condition hereof, Lessee shall peaceably and quietly hold, and use the Equipment, during the term without hindrance.

21. INDEMNITY. In addition to any other provisions herein, Lessee does hereby assume liability for, and does hereby agree to indemnify, protect, save and keep harmless the Lessor, its agents and servants and any assigns from and against, any and all losses, damages, injuries, claims, demands and all expenses, legal or otherwise (including court costs and attorney fees), of whatsoever kind and nature arising on account of any reason whatsoever, including but not limited to, the selection, purchase, delivery, possession, maintenance, leasing, return, use, condition (including, without limitation, latent and other defects and whether or not discoverable by the Lessee or the Lessor) or resulting from the operation of the Equipment or any part thereof, and by whomsoever used or operated, during the continuance of any this Lease. The indemnities and assumptions of liability contained in this Section shall continue in full force and affect notwithstanding the termination of any this Lease, whether by expiration of time, by operation of law or otherwise. Lessor shall give Lessee prompt notice of any claim or liability hereby indemnified against, and Lessee shall be entitled to control the defense thereof.

22. TAX BENEFITS. Lessee acknowledges that unless otherwise agreed by Lessor, Lessor intends to claim all available tax benefits of ownership with respect to the Equipment (the "Tax Benefits"), including, but not limited to cost recovery deductions as provided in Section 168 of the Internal Revenue Code of 1965, as amended (the "Code") with respect to each item of Equipment for each of Lessor's taxable years during the Rental Term. Notwithstanding anything herein to the contrary, if Lessor shall not be entitled to, or shall be subject to recapture of, the Tax Benefits, as a result of any act, omission or misrepresentation of Lessee, Lessee shall pay to Lessor upon demand an amount or amounts sufficient to reimburse Lessor for such loss, together with any related interest and penalties, based on the highest marginal corporate income tax rate prevailing during any Lease Term, regardless of whether Lessor or any member of a consolidated group of which Lessor is also a member is then subject to any increase in tax as a result of such loss of Tax Benefits.

23. DEFAULTS AND REMEDIES. The following events (each an "Event of Default") shall constitute Events of Default:

- (a) Lessee fails to pay any rent or other amount herein provided within three (3) days, after the same is due and payable;
- (b) Lessee fails to observe, keep or perform any provision of any Lease required to be observed, kept or performed by Lessee;
- (c) Lessee ceases doing business as a going concern;
- (d) A petition is filed by or against Lessee under the Bankruptcy Act or any amendment thereto (including a petition for reorganization or an arrangement);
- (e) A receiver is appointed for Lessee or its property;
- (f) Lessee commits an act of bankruptcy, becomes insolvent, or makes an assignment for the benefit of creditors;
- (g) Lessee attempts to remove, sell or transfer the Equipment;
- (h) Lessee, without Lessor's prior written consent, attempts to sublet the Equipment;
- (i) Lessee is in default to Lessor or Lessor's Assignee (as hereafter defined) under the terms of any obligation; or
- (j) Entry of a judgment against Lessee in excess of Twenty-Five Thousand Dollars (\$25,000.00).

Upon occurrence of any Event of Default and at any time thereafter so long as the same shall be continuing, Lessor may declare any Lease in default. Such declaration shall be made by written notice mailed to Lessee at the address specified as Lessee's address above. Upon the mailing of such notice, Lessee hereby authorizes Lessor at any time and from time to time to enter upon, with or without legal process, any premises where the Equipment may be located and take possession thereof at Lessee's expense. Additionally, upon the mailing of the notice declaring the Lease in default, Lessee, without further demand, shall pay to Lessor an amount equal to any unpaid rentals or other monies due on or before Lessor's declaring the Lease to be in default, plus as liquidated damages for loss of bargain, and not as a penalty, an amount equal to the total of all rentals remaining to be paid under the lease if no default occurred. Thereupon, Lessor shall (i) sell the Equipment at a private or public sale, in bulk or in parcels, with or without notice, and at Lessor's option, without having to have the Equipment present at the place of sale, or (ii) lease, otherwise dispose of or keep idle all or part of the Equipment subject, however, to its obligation to mitigate damages, and (iii) at Lessor's option, use Lessee's premises for any or all of the foregoing without cost, damages or otherwise. The proceeds of sale, lease or other disposition of the Equipment shall be applied first (1st) to all of Lessor's costs incurred in obtaining possession of and selling the Equipment, then second (2nd) to any unpaid sums or monies due Lessor under the Lease, including unpaid rentals, costs and any indemnification then remaining unpaid, then third (3rd) to the liquidated damages due Lessor under this Lease, and any surplus funds shall be retained by Lessor.

No remedy provided herein is intended to be exclusive, but each shall be cumulative, and shall be in addition to any other remedy referred to herein or otherwise available to Lessor at law or in equity.

Lessee shall pay Lessor all costs and expenses, including reasonable attorney's fees, incurred by Lessor in exercising any of its rights or remedies hereunder.

The exercise of any of the remedies provided herein shall not be deemed to constitute a termination of this Lease unless Lessor so notifies Lessee in writing.

24. **ASSIGNMENTS.** No Lease nor Lessee's rights hereunder shall be assignable by Lessee except with Lessor's written consent. Lessor shall have the unqualified right to assign any Lease or any part hereof. Additionally, should the Owner as listed on the related Schedule be any party other than Lessor, the Lessee understands that prior the execution of any Lease Lessor has agreed to lease the Equipment from Owner, and that each Lease constitutes a sublease of the Equipment to Lessee. Lessee understands in such case that Lessor, immediately upon execution of the Acceptance Certificate relating to the Lease, shall assign and transfer to Owner the Lease and any and all of Lessor's interest in the Equipment and Lease.

For the purpose of the Lease, whenever a party receives an assignment and transfer of the Lease from Lessor that party shall herein be referred to as "Lessor's Assignee".

The right of Lessor's Assignee to receive the rentals hereunder, as well as any other right of Lessor's Assignee, shall not be subject to any defense, set-off, counterclaim, or recoupment of Lessee against Lessor of any kind whatsoever.

Following any such assignment, the term "Lessor" as used herein shall be deemed to mean and refer to Lessor's Assignee.

25. **FINANCIAL STATEMENTS.** On written request by Lessor, Lessee shall annually, within ninety (90) days after the close of Lessee's fiscal year, furnish to Lessor financial statements of Lessee (including a balance sheet as of the close of such year and income and surplus statements for such year) prepared in accordance with generally accepted accounting principles and certified by Lessee's independent public accountants. If required by Lessor, Lessee shall also provide quarterly financial statements of Lessee, similarly prepared for each of the first sixty (60) days following the end of the quarter. Further, if required by Lessor, Lessee shall also provide quarterly written certification from that Lessee is not in default under any term of this Lease.

26. **NATURE OF TRANSACTION.** Lessee hereby acknowledges and represents that any lease transaction evidenced by this Agreement creates, and shall continue to be, a true and bona fide equipment lease under all applicable laws of the state in which the Owner has its principal place of business. Please see Exhibit B. In the event that it were alleged and/or determined for any purpose that the transactions evidenced by this Agreement are other than true and bona fide equipment leases, Lessee shall indemnify, protect, save and keep harmless the Lessor from and against any and all losses, damages, injuries, claims, demands and other expenses, legal or otherwise (including court costs and attorney fees), or whatsoever kind or nature, as a result of such allegation or determination.

27. **CHOICE OF LAW.** This Agreement shall be deemed to have been made and entered into and shall be governed by the laws of the state in which the Owner, as shown on the related Schedule of any Lease, has its principal place of business. Please see Exhibit C.

28. **SEVERABILITY.** If any provision hereof, or any remedy herein provided for be invalid under any applicable law, such provision shall be inapplicable and deemed omitted, but the remaining provisions hereof, including remaining default remedies, shall be given effect in accordance with the manifest intent hereof.

29. **PROVISIONS BINDING.** It is further understood and agreed that all rights and liabilities herein given or imposed on either of the parties hereto shall be binding upon the successors and assigns of the parties to this Lease, except as otherwise provided herein.

30. **MISCELLANEOUS.** All notices relating hereto shall be mailed to Lessor or Lessee at the respective addresses shown on the Schedule. This Lease is irrevocable for the full term hereof and for the aggregate rental herein reserved, and the rent shall not abate by reason of termination of Lessee's right of possession and/or taking of possession by Lessor or for any other reason. In the event this Lease is assigned by Lessor, Lessor's Assignee shall give Lessee notice of its address.

31. **JOINT AND SEVERAL LIABILITY.** If more than one Lessee is named in this Lease, the liability of each shall be joint and several.

32. **DESCRIPTIVE HEADINGS.** The descriptive headings of the various Sections of the Lease and any Schedule executed with reference thereto are inserted for convenience of reference, do not constitute a part of this Lease or any Schedule and no inference is to be drawn therefrom.

33. **SEVERABILITY AS TO EQUIPMENT.** Upon delivery to Lessee of less than all of the Equipment, this Lease shall be operative as to that part of the Equipment so delivered at the time of delivery, with rental and renewal rental reduced to that attributable to such part of the Equipment.

34. **FURTHER ASSURANCES.** Lessee will promptly execute and deliver to Lessor such further documents and take such further action as Lessor may request in order to more effectively carry out the intent and purpose of this Lease.

35. **DEFINITIONS.** Where appropriate in this Agreement, words used in the singular shall include the plural, and words used either in the masculine or feminine or neuter shall include the other two genders.

36. **ENTIRE AGREEMENT; WAIVER.** This document and any Schedules constitute the entire agreement between the parties. This Agreement cannot be modified except by a writing signed by all parties hereto. No supplier or agent thereof is authorized to bind Lessor or to waive or to modify any term hereof. No waiver by Lessor of any provision hereof shall constitute a waiver of any other matter.

37. **NONAPPROPRIATION.** Lessee is obligated only to pay such Rental Payments under this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during Lessee's then current budget year. Should Lessee fail to budget, appropriate or otherwise make available funds to pay Rental Payments following the then current Original Term or Renewal Term, this Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term.

Sheridan County School District, #2
201 N. Connor, Suite 100
Sheridan, Wyoming 82801

June 20, 2016

Lessee agrees to deliver notice to Lessor of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term beyond such Original Term or Renewal Term. If this Agreement is terminated in accordance with this Section, Lessee agrees to peaceably deliver the Equipment to Lessor at the location(s) to be specified by Lessor. Please see Exhibits C and D.

38. MULTIPLE COPIES. This agreement and any Lease Schedule attached hereto may be executed in multiple copies, each of which copy shall be deemed to be an original.

LESSEE HAS READ AND APPROVED ALL PAGES COMPRISING THIS LEASE AND HEREUPON HAS ENTERED IN THIS MASTER LEASE AGREEMENT.

As of the day and year first above written.

Date: _____ LESSOR: _____
First Federal Leasing Services, LLC
By: DJ Dearcorn, Commercial Loan Officer

Date: _____ LESSEE: _____
Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____ LESSEE: _____
Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____ LESSEE: _____
Sheridan County School District #2
By: Marva Craft, Clerk

State of Wyoming

SS

County of Sheridan

This instrument entitled Master Lease Agreement was acknowledged before me on June 20, 2016 by Ann Perkins, Chairman, Craig Achord, Treasurer and Marva Craft, Clerk.

(Seal)

Signature of Notarial Officer

Title (e.g., Notary Public)

My commission expires: _____

Sheridan County School District, #2
201 N. Connor, Suite 100 S
heridan, Wyoming 82801

June 20, 2016

EXHIBIT A

ESSENTIAL USE LETTER

First Federal Leasing Services, LLC
46 W Brundage St.
Sheridan, WY 82801

Re: Master Lease Agreement dated 06/20/2016
(hereinafter "Lease") by and between
the undersigned Lessee and First Federal Leasing Services, LLC,

Gentlemen:

This letter is being written with respect to the use of the Equipment (as that term is defined in the Lease) to be leased to the undersigned under the Lease Agreement. The Equipment will be used by the Lessee for the following purposes:

(State how and for what purposes the Equipment will be used)

The Lessee hereby represents that the use of the Equipment is essential to its proper, efficient and economic operation.

Very truly yours,

Date: _____

LESSEE:

Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____

LESSEE:

Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____

LESSEE:

Sheridan County School District #2
By: Marva Craft, Clerk

LESSOR:

First Federal Leasing Services, LLC

EXHIBIT B

AGREEMENT TO APPLY THE LAW OF THE STATE OF WYOMING

NAME AND ADDRESS:

Sheridan County School District, #2
201 N. Connor, Suite 100
Sheridan, Wyoming 82801

THE UNDERSIGNED, AS LESSEE, AND First Federal Leasing Services, LLC, 46 W Brundage St., Sheridan, WY, AS LESSOR DO AGREE AS FOLLOWS:

1. THE LEASE AGREEMENT ENTERED INTO BETWEEN THE PARTIES HAS A REASONABLE RELATIONSHIP TO THE STATE OF WYOMING. THE CONTACTS WITH WY INCLUDE, BUT ARE NOT LIMITED TO: First Federal Leasing Services, LLC, IS THE OWNER OF THE LEASED EQUIPMENT; First Federal Leasing Services, LLC, IS LOCATED IN WYOMING; ALL DOCUMENTS HAVE BEEN PREPARED IN WYOMING; AND PAYMENTS UNDER THE AGREEMENT ARE TO BE MADE TO First Federal Leasing Services, LLC, IN WYOMING.

2. First Federal Leasing Services, LLC HAS PREPARED ALL DOCUMENTS CONNECTED WITH THIS LEASE AGREEMENT IN ACCORDANCE WITH WYOMING LAW AND ACCORDINGLY, THE DOCUMENTS CONNECTED WITH THE LEASE AGREEMENT WILL BE GOVERNED BY THE LAW OF THE STATE OF WY AS TO THEIR VALIDITY AND INTERPRETATION.

3. ALTHOUGH THERE MAY BE STATES OTHER THAN WY WITH CONNECTIONS TO THIS AGREEMENT, INCLUDING THE RESIDENCE OF THE LESSEE, ALL STATES HAVE ADOPTED THE UNIFORM COMMERCIAL CODE WHICH PROVIDES THAT THE PARTIES MAY CHOOSE THE LAW OF ANY STATE WITH A REASONABLE RELATIONSHIP TO THE AGREEMENT. IN ORDER TO RESOLVE IN ADVANCE ANY CHOICE OF LAW DISAGREEMENT, AND AS FURTHER CONSIDERATION FOR THIS LEASE AGREEMENT, THE PARTIES SPECIFICALLY AGREE TO THE APPLICATION OF WY LAW. THIS CHOICE INCLUDES WY LAW AS TO, BUT NOT LIMITED TO, ISSUES OF WHETHER THE LAW OF SECURED TRANSACTIONS OR INSTALLMENT SALE CONTRACTS APPLIES, REQUIREMENTS FOR DEFAULT AND NOTICE OF DEFAULT, RECOVERY OF PROPERTY, DAMAGES, AND ANY LIMITS ON THE LEGAL AMOUNT OF INTEREST CHARGED.

4. LESSEE DOES NOT WAIVE SOVEREIGN IMMUNITY BY ENTERING INTO THIS LEASE, AND SPECIFICALLY RETAINS IMMUNITY AND ALL DEFENSES AVAILABLE TO IT PURSUANT TO WYO. STAT. § 1-39-104(a) AND ALL OTHER STATE LAW.

Date: _____

LESSOR:

First Federal Leasing Services, LLC
By: DJ Dearcorn, Commercial Loan Officer

Date: _____

LESSEE:

Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____

LESSEE:

Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____

LESSEE:

Sheridan County School District #2
By: Marva Craft, Clerk

EXHIBIT C

CHOICE OF WYOMING AS FORUM STATE

NAME AND ADDRESS:

Sheridan County School District, #2
201 N. Connor, Suite 100
Sheridan, Wyoming 82801

THE UNDERSIGNED, AND First Federal Leasing Services, LLC, 46 W Brundage St., Sheridan, WYOMING AS LENDER OR LESSOR DO AGREE AS FOLLOWS:

1. IN THE EVENT THAT EITHER PARTY TO THIS LEASE AGREEMENT DECLARES THE OTHER TO BE IN DEFAULT OR BREACH OF THE AGREEMENT, AND IT IS NECESSARY TO RESORT TO LITIGATION OF THE RIGHTS AND REMEDIES OF THE PARTIES TO THE AGREEMENT, THE FORUM FOR SUCH PROCEEDINGS SHALL BE THE COURTS IN THE STATE OF WYOMING.

2. ALTHOUGH STATES OTHER THAN WYOMING MAY HAVE SOME CONNECTION TO THE TRANSACTIONS BETWEEN THESE PARTIES, THE PARTIES WAIVE ANY RIGHT WHICH THEY MAY OTHERWISE HAVE TO BRING LEGAL PROCEEDINGS AGAINST THE OTHER IN ANY STATE OTHER THAN WYOMING.

3. THE CHOICE OF WYOMING AS THE FORUM STATE FOR ANY LEGAL PROCEEDINGS RELATED TO THESE AGREEMENTS IS BASED ON THE SUBSTANTIAL CONTACT THAT WYOMING HAS WITH THE AGREEMENTS AND THE APPLICATION OF WYOMING LAW TO THE AGREEMENTS. THE PARTIES HAVE BY SEPARATE AGREEMENT DESIGNATED WYOMING LAW AS THE APPROPRIATE STATE LAW TO GOVERN ANY AND ALL TRANSACTIONS ENTERED INTO BETWEEN THE PARTIES.

Date: _____

LESSOR:

First Federal Leasing Services, LLC
By: DJ Dearcorn, Commercial Loan Officer

Date: _____

LESSEE:

Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____

LESSEE:

Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____

LESSEE:

Sheridan County School District #2
By: Marva Craft, Clerk

Sheridan County School District, #2
201 N. Connor, Suite 100 Sheridan,
Wyoming 82801

June 20, 2016

EXHIBIT D

CERTIFICATE OF APPROPRIATION

I, Ann Perkins, Chairman, and I, Craig Achord, Treasurer and I, Marva Craft, Clerk of *Sheridan County School District, #2* (Lessee) hereby certify that all payments due by Lessee under that certain Master Lease Agreement dated *06/20/2016* between *Sheridan County School District #2* as Lessee, and *First Federal Leasing Services, LLC* as Lessor, for the fiscal year ending **June, 2016**, are within the limits of Lessee's fiscal year Budget and thereby constitute an available, and unencumbered appropriation for Lessee.

IN WITNESS WHEREOF, I have set my hand this 20th day of June, 2016.

Date: _____

LESSEE:

Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____

LESSEE:

Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____

LESSEE:

Sheridan County School District #2
By: Marva Craft, Clerk

LESSOR:

First Federal Leasing Services, LLC

EXHIBIT E

NON-APPROPRIATION OF FUNDS

In the event no funds or insufficient funds to fully fund all of Lessee's legal obligations in a fiscal period are appropriated to Lessee, or are otherwise unavailable in any fiscal period for Lease Payments due under this Lease, then the Lessee will immediately notify the Lessor or its assignee of such occurrence and, this Lease shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to Lessee of any kind whatsoever, and Lessee shall not be obligated or liable for any future payments due or for any damages as a result of the termination of this Lease under this provision, except as to the portions of Lease Payments herein agreed upon for fiscal periods in which funds have been appropriated. In the event of such termination, Lessee agrees to peaceably surrender possession of the Equipment to Lessor or its assignee on the date of such termination. Lessor will have all legal and equitable rights and remedies to take possession of the Equipment.

Notwithstanding the foregoing, Lessee agrees (i) that, to the extent funds are legally available therefore, it will make all Lease Payments; (ii) that it will not cancel this Lease under the provisions of this Section if any funds are appropriated to it, or by it, for the acquisition, retention or operation of the Equipment, and (iii) that it will not during the term of this Lease give priority in the application of funds to any other functionally similar equipment. This paragraph will not be construed so as to permit Lessee to terminate this Lease in order to acquire or use any other equipment or to allocate funds directly or indirectly to perform essentially the same application for which the Equipment is intended within one hundred eighty (180) days after termination pursuant to the provisions of this Section.

Date: _____

LESSEE:

Sheridan County School District #2
By: Ann Perkins, Chairman

Date: _____

LESSEE:

Sheridan County School District #2
By: Craig Achord, Treasurer

Date: _____

Sheridan County School District #2
By: Marva Craft, Clerk

LESSOR:

First Federal Leasing Services, LLC



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Cody Sinclair, Human Resources Coordinator

SUBJ: **Status of the Classified Sick Leave Bank**

The current status of the Classified Sick Leave Bank as of the June 20th payroll is 1,432.75 hours. This does not include hours donated by certified/classified staff that retired this year. Those donated hours will be added after July 1, 2016. Additionally, classified staff members that were approved for Sick Leave Bank days will be paying back approximately 300 hours in July/August. The following is a summary of the Classified Sick Leave Bank hours since its inception at the beginning of the 2012-2013 school year:

School Year	Beginning Balance	Donated	Repaid	Used	End of Year
'12-'13	0.00	1,205.50	32.00	(591.50)	646.00
'13-'14	646.00	1,024.50	89.50	(695.75)	1,064.25
'14-'15	1,064.25	1,064.25	68.50	(286.25)	1,909.75
'15-'16	1,909.75	181.25	110.00	(768.25)	1,432.75



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Cody Sinclair, Human Resources Coordinator

SUBJ: **Status of Certified Sick Leave Bank**

The current status of the Certified Sick Leave Bank as of the June 20th payroll is 567.42 days. This does not include days donated by certified staff that retired this year. Those donated days will be added after July 1, 2016. Additionally, certified staff members that were previously approved for Sick Leave Bank days will be paying back approximately 28 days in July/August. The following is a summary of the Certified Sick Leave Bank days since its inception in 2002:

School Years	Beginning Balance	Donated	Repaid	Used	End of Year
'02-'03	0.00	211.58	0.00	(63.50)	148.08
'03-'04	148.08	43.80	0.00	(24.50)	167.38
'04-'05	167.38	20.72	1.50	(57.50)	132.10
'05-'06	132.10	20.44	21.00	(35.00)	138.54
'06-'07	138.54	22.40	5.50	(12.00)	154.44
'07-'08	154.44	59.36	6.00	(55.50)	164.30
'08-'09	164.30	30.20	4.00	0.00	198.50
'09-'10	198.50	33.20	0.00	(0.50)	231.20
'10-'11	231.20	61.00	0.00	(21.50)	270.70
'11-'12	270.70	23.71	4.00	(24.38)	274.03
'12-'13	274.03	168.56	5.00	(11.375)	436.22
'13-'14	436.22	104.00	8.00	(49.00)	499.22
'14-'15	499.22	54.25	12.00	(21.50)	543.97
'15-'16	543.97	36.95	16.00	(29.50)	567.42



Excellence and Accountability

Craig Dougherty, Superintendent

Administrative Offices
201 N. Connor, Suite 100
P.O. Box 919
Sheridan, WY 82801
Phone: 307-674-7405
Fax: 307-674-5041

DATE: June 13, 2016

TO: Board of Trustees

FROM: Mitch Craft, Sheridan Junior High School Principal

SUBJ: **Sheridan High School Planning Office Report** *(Information)*

Mr. Fessler will be at the board meeting to present the [Student Planning Office report](#) and answer any questions you might have.

Sheridan High School
Student Planning Office



June Report 2016

Contents:

Summary of SPO Activities

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Services

Examinations and Financial Aid

PSAT & SAT Examinations

Advanced Placement Examinations

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Postsecondary Education Planning

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SHS Class of 2015 & Recent Graduates

College Plans: Two-Year Colleges / Four-Year Colleges & Universities

Compiled and submitted by Ed Fessler, June 2016
Sheridan County School District #2

Summary of Student Planning Office (SPO) Activities

Utilization

The services most in demand this year were: 1) assistance with college preparatory examinations; 2) information on financial aid and scholarship awards; 3) advice on postsecondary education and college planning; and 4) requests for assistance with applications for college admission and scholarships. The Student Planning Office also provided responses to students' requests for advice on academic planning and career preparation, strategies for locating appropriate colleges and universities, information and help on vocational training opportunities, consultation regarding military service, as well as access to academic summer programs.

Services

Throughout the year the Student Planning Office continued to provide Sheridan High School students an open, responsive, and proactive post secondary education planning service. Working with the SHS Career Center, it publicized and/or managed:

- college and university application and placement strategies;
- 330 separate scholarship and financial award offers;
- a financial aid evening program in conjunction with the Financial Aid Director at Sheridan College; and
- the 2016 Academic Honors Program.

The Student Planning Office also:

- wrote and distributed bi-monthly internet-based announcements of post secondary opportunities, scholarships, college examination dates, and other educational opportunities. The announcements were received by 400+ individuals.
- provided, on request, individual college planning and financial aid advice to students, and their parents or guardians.
- delivered special classroom presentations to Career, Vocational, and Advanced Placement classes, and others.
- met with every freshman to facilitate awareness of the SPO.

- assisted SHS students with preparation of special applications for college admission & scholarships, and other educational opportunities.
- managed the Advanced Placement, Concurrent and Dual enrollment programs.
- provided assistance directly to SHS graduates and home-schooled students.
- continued as a member of the state level Hathaway Rules Committee.
- worked consistently to promote SHS student opportunities with college admissions and financial aid offices at Sheridan College, the University of Wyoming, and other state, regional and national colleges and universities.
- hosted college admissions officers and visiting representatives of student loan offices and local foundations.
- organized selection committees for scholarship and other educational opportunities.
- promoted SHS - concluding with recognitions from U.S. News and World Report and Newsweek
- helped students/parents resolve issues with the Free Application for Federal Student Aid (FAFSA).
- coordinated the "Academics for All Summit Award" program.
- wrote numerous letters of recommendation.

Examinations

PSAT & SAT Exams

In October 2015, 218 SHS students took the PSAT examination (169 in 2014, 165 in 2013, 152 in 2012, and 130 in 2011). One hundred and twenty four juniors (45% male and 55% female) and 94 sophomores took the PSAT. No juniors scored selection indices that would have put them in contention for National Merit Semifinalist status.

SHS students reported 7 SAT scores, along with two SAT subject exams this school year. The Hathaway scholarship opportunities (Wyoming post-secondary schools utilize the ACT), along with the Wyoming state mandate that all juniors take the ACT, are two plausible explanations regarding the small number of students taking the SAT exam. Cumulative results and averages on these exams will be available after the May 2016 scores are reported.

Advanced Placement Examinations

One hundred and seventy-six students (133 in 2015) registered to take 299 Advanced Placement examinations (231 in 2015) in seventeen subjects this year. Of the school's 345 AP course registrants this year (253 in 2015), 299 led to examination. All students enrolled in AP Calculus (33/33), AP Statistics (16/20), AP U.S. Government (41/48), AP Chemistry (9/9), AP U.S. History (43/49), (16/16) in AP Physics I, (6/7) in AP Spanish, (17/21) in AP Biology, (9/10) in AP French, (76/95) in AP Psychology, and (11/19) in AP Environmental Science took the exam. Twenty seven students on free and reduced lunch had their eleven exams paid for (7 in 2015). In addition, we administered nine additional AP exams to students who accepted the challenge of taking exams in classes that we do not offer (5 in 2015). It should be strongly recognized that the commitment of the Board to pay \$18 toward each examination has had a very positive impact on our numbers who are tested.

Encouragingly, the scores of the 132 enrolled AP students who took 231 AP exams in 2015 (197 in 2014), show that 161 (69.7%) of their scores qualified for college credit. Thirty one percent of the scores indicated the students were "qualified" (score of 3) for college credit or advanced standing in their subjects; another 23% were "well qualified" (score of 4); and 16% earned recognition as "extremely well qualified" by scoring a 5 in the top range of examinees. The mean score for SHS in 2015 was 3.15, the mean score for Wyoming was 2.71, the U.S. mean score was 2.82, and the global mean score was 2.84.

ACT Examinations

State law mandates that all juniors take either the ACT or the WorkKeys examination. Consequently, 206 SHS juniors took the ACT, on the state-wide April date. Unofficial results indicated that this year's composite average for the class was 22.56, (21.5 in 2015, 21.2 in 2014 and 21.2 in 2013). We are waiting to receive the results of 4 junior examinees who took the exam on the makeup date. Ninety two additional ACT exams were administered throughout the year at Sheridan College or other ACT test sites.

Financial Aid Planning

This year, in addition to presenting the annual evening financial aid program in January, the Student Planning Office provided responses to individual inquiries from students and their parents on the availability of financial aid, and the procedures for obtaining it. The SPO provided application forms to students through open access files, direct references, and online resources.

Offers of Gift Aid

One hundred and fifty two, 70.7% of the senior class, reported receiving 330 (320 in 2015) offers of "gift aid" scholarships and awards for their postsecondary education, in the total amount of \$5,858,449 (\$4,063,857 in 2015). This quantity of merit-based and need-based financial aid does not include work-study or loans. It should be noted that the "Out of State Colleges" and the "Other" awards are primarily self-reported figures.

Sheridan High School Class of 2016

Scholarships and awards reported by the members of the class.

<i>Category of Award</i>	<i>Number of Scholarships</i>	<i>Number of Students</i>	<i>Total \$</i>
<i>Hathaway</i>	<i>132</i>	<i>132</i>	<i>\$1,281,280</i>
<i>Local Awards</i>	<i>95</i>	<i>48</i>	<i>\$198,800</i>
<i>Sheridan College</i>	<i>29</i>	<i>27</i>	<i>\$150,145</i>
<i>University of Wyoming</i>	<i>42</i>	<i>36</i>	<i>\$514,145</i>
<i>Other Wy CC's</i>	<i>00</i>	<i>00</i>	<i>\$00</i>
<i>Out of State Colleges</i>	<i>52</i>	<i>28</i>	<i>\$3,691,418</i>
<i>Other</i>	<i>05</i>	<i>04</i>	<i>18,200</i>

*Total number of students receiving scholarship offers: 152
Total number of separate scholarship offers: 330
Total scholarship offers: \$5,854,449*

Postsecondary Education Plans

Retention For First –Time SHS Freshman at U.W.

<u>Term</u>	<u># of Students</u>	<u>ACT</u>		<u>HSGPA</u>	<u>UW 1st</u>	<u>Fall to Fall Retention</u>	
		<u>Mean</u>	<u>#</u>	<u>Mean</u>	<u>Sem GPA</u>	<u>Cont</u>	<u>Left UW</u>
Fall 2001	37	24.6	34	3.40	3.16	86.5%	13.5%
Fall 2002	33	22.6	32	3.33	2.87	84.8%	15.2%
Fall 2003	22	23.8	21	3.38	3.04	86.4%	13.6%
Fall 2004	34	25.4	34	3.55	3.09	85.3%	14.7%
Fall 2005	28	23.4	25	3.35	2.58	71.4%	28.6%
Fall 2006	30	24.2	30	3.47	2.95	76.7%	23.3%
Fall 2007	32	25.5	31	3.52	2.83	87.5%	12.5%
Fall 2008	29	25.8	29	3.52	2.92	75.9%	24.1%
Fall 2009	28	24.4	28	3.32	2.56	82.1%	17.9%
Fall 2010	22	25.6	22	3.66	3.08	77.3%	22.7%
Fall 2011	30	26.4	30	3.41	2.65	73.3%	26.7%
Fall 2012	16	25.3	15	3.38	2.46	68.8%	31.3%
Fall 2013	26	25.7	26	3.67	3.10	84.6%	15.4%
Fall 2014	34	26.7	34	3.54	3.06	76.5%	23.5%
Fall 2015	25	26.5	25	3.54	2.84		

Retention For First –Time SHS Freshman at S.C.

Fall 2014	65	21.03	65	3.099	2.38	77%	23%
Fall 2015	77	21.36	77	3.132	2.25		

Class of 2016

On their check-out sheets, 215 of the ranked members of the SHS Class of 2016 indicated that: 160 (74%) plan to attend either a four year or two year college: 68 (32%) plan to enter four-year colleges or universities this year, 92 (43%) plan to attend Sheridan College or another two-year community college, 24 (11.%) plan to enter the workforce, 10 (5%) expect to enter the military, 6 students (3%) plan to attend a technical/vocational training institute, 1 student will begin a LDS mission, and 13 (6%) are simply undecided as to their future plans. One student plans to take a “gap” year. The SPO will ascertain the actual postsecondary destinations and educational paths of this year’s graduates when it conducts its annual matriculation survey in October of 2016.

Recent Graduates

We were successful in contacting 217 of the graduates from the class of 2015 for the annual October matriculation study. Upon May check out, 217

students (May graduates) provided post-secondary plans and 153 (71%) indicated that upon graduation they planned to attend college. Twenty two (10%) planned to enter the work force. Seven (3%) planned to enter the military. Of last year’s contacted graduates, 139 (64%) of the 217 total graduates actually enrolled in a college. Fifty three students (24%) attended a four-year college or university. Eighty six students (40%) attended a two-year institution. Forty five (21%) entered the workforce after their high school tenure. Eight students (4%) entered the military, seventeen (8%) simply responded “other” (LDS mission, Up with People, not working, etc.), and two students (1%) offered no information. Six students (3%) were exempt (SpEd students and foreign exchange student).

The following lists identify the academically accredited colleges and universities that this year's SHS graduates named as their destinations for postsecondary study.

Class of 2016 College Plans

Two-Year Colleges (92)

Sheridan College – 84

Casper College – 1
 Eastern Wyoming – 2
 LCCC – 1
 North West – 1
 Santa Fe College (FL) – 1
 South West em C.C., Oregon – 1
 Southwest Collegiate Institute for the Deaf (TX) – 1

Vocational/Tech Schools (6)

Motorcycle Mechanical Institute (AZ) – 1
 Universal Technical Inst (CO) – 2
 True Colors (WY) – 1
 Wyo Tech (WY) – 2

Four-Year Colleges and Universities (68)

University of Wyoming – 36

Arizona State University – 1
 Black Hills State University (S.D.) – 3
 Briar Cliff University, (IA) – 1
 Colorado State University – 4
 Cornish College of the Arts (WA) – 1
 Grand Canyon University (AZ) – 1
 Luther College (IA) – 1
 Michigan State University – 1
 Montana State University – 2
 New England Conservatory of Music (MA) – 1
 Rocky Mountain College (MT) – 1
 Seattle University – 1
 South Dakota School of Mines and Technology – 1
 Texas A&M – 1
 Tulane University (LA) – 1
 Western Washington University – 1
 University of Colorado – 1
 University of Northern Colorado – 1
 Utah State University – 1
 University of Mary (ND) – 1

University of Montana – 1
 University of Pittsburgh – 1
 University of Utah – 1
 University of Washington – 1
 United States Air Force Academy – 1
 United States Military Academy – 1

* La Universidad del Azuay (EC) – 1
 non-graduate foreign exchange student
 who will matriculate directly to the
 Universidad

AP School Summary with Comparable Groups (2015)

SHS Mean Score	3.15
Wyoming Mean Score	2.71
United States Mean Score	2.82
Global Mean Score	2.84

2015 Graduated Class ACT Summary

SHS	22.3
Wyoming State composite	20.2
Nationwide composite	21.0

“When you consider all of the changes you have seen in your career – one thing has never changed. The classroom teacher is the critical factor in student learning.”

Douglass Raney

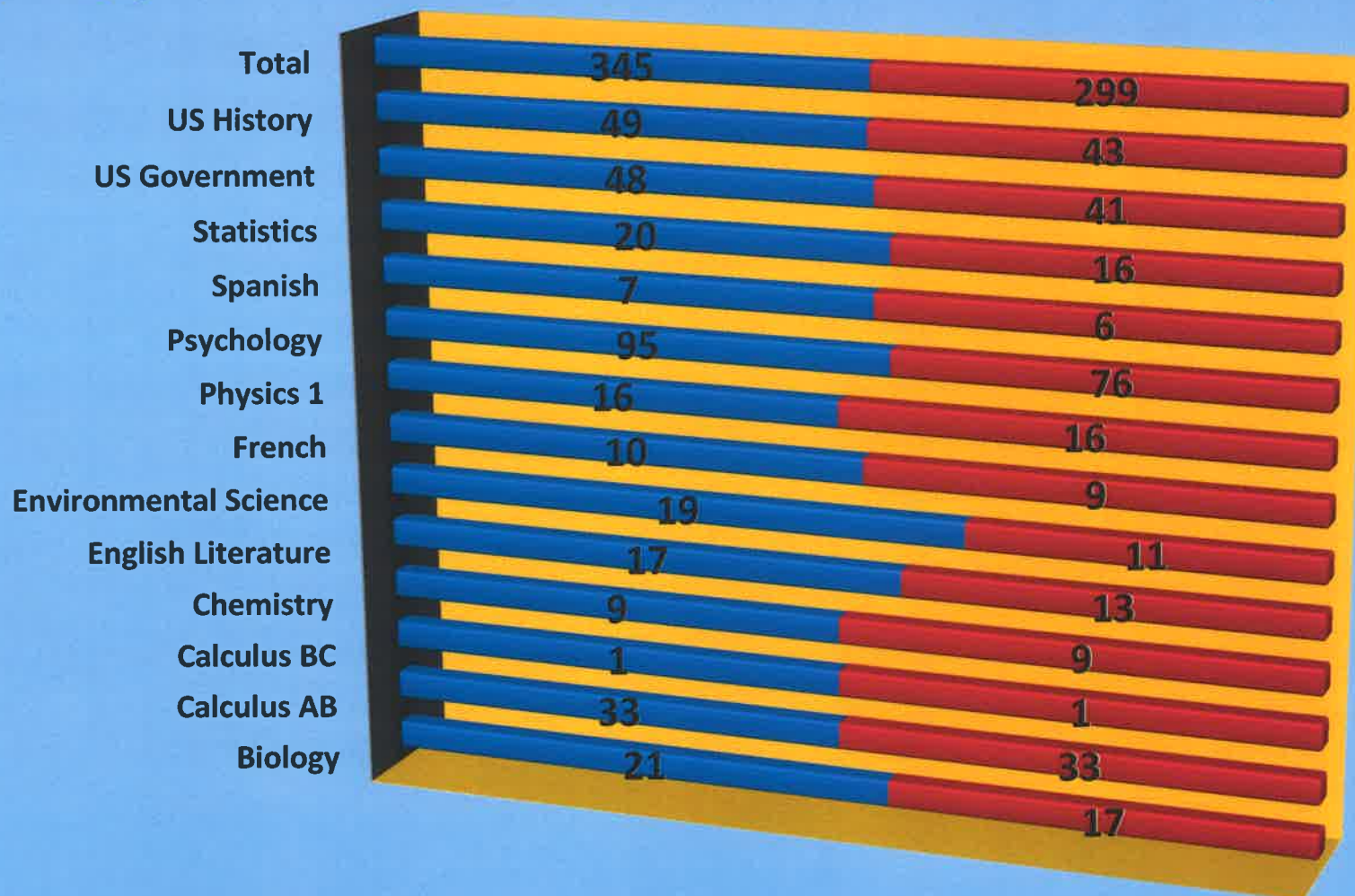
Notes/Questions



SHS 2016 AP Exam Registration



■ Number in Course ■ Number Tested

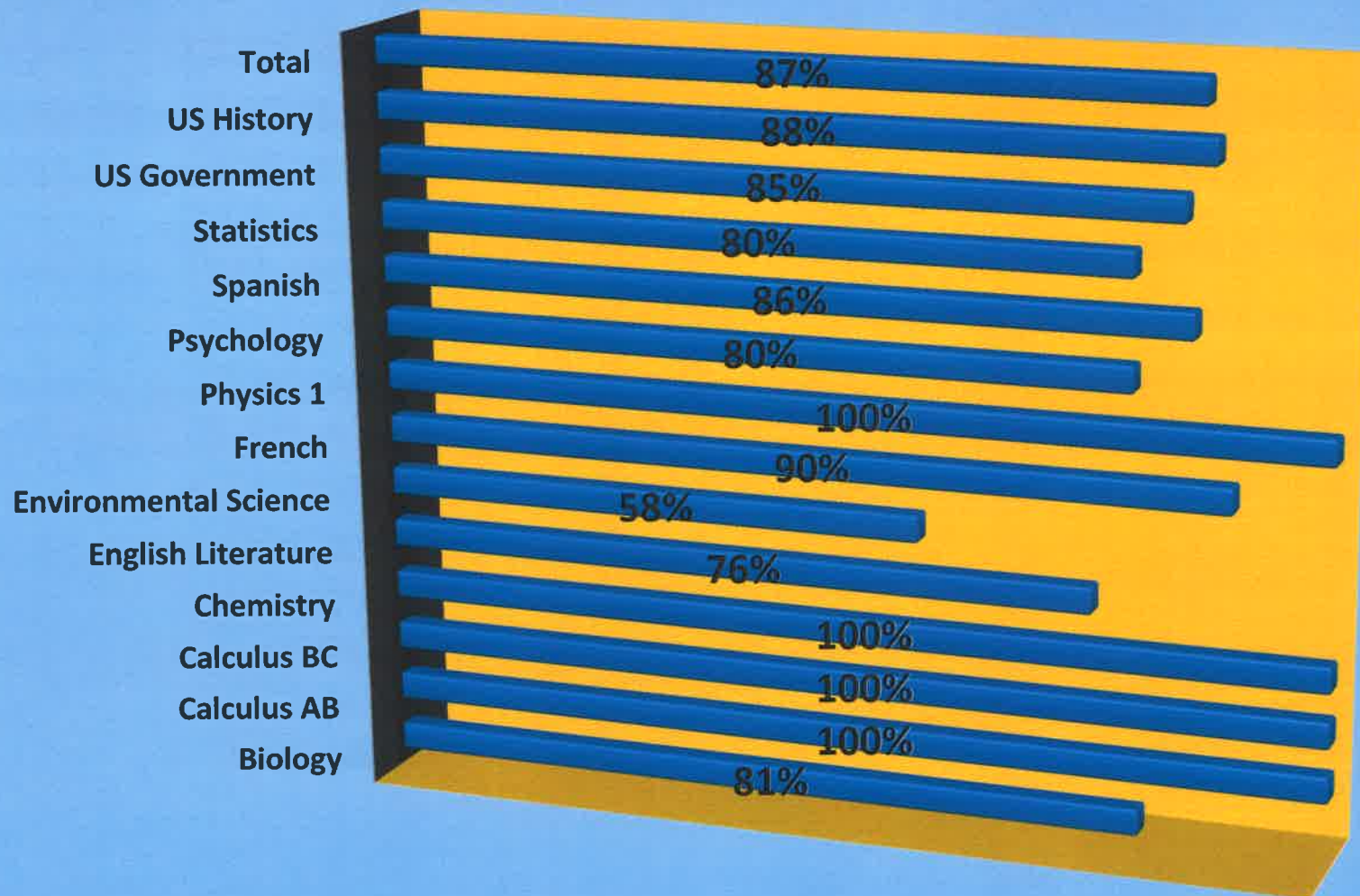




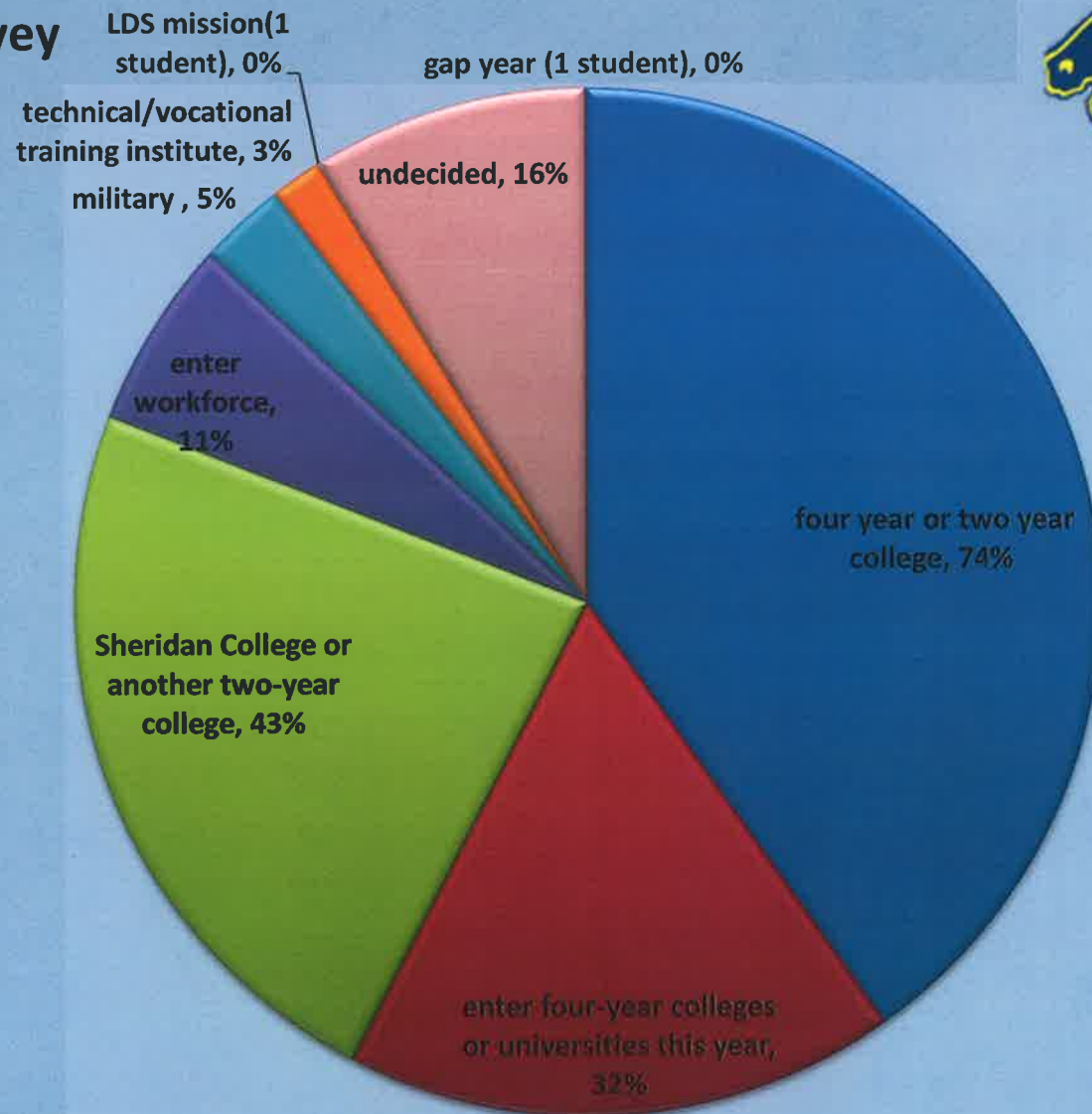
SHS 2016 AP Exam Registration



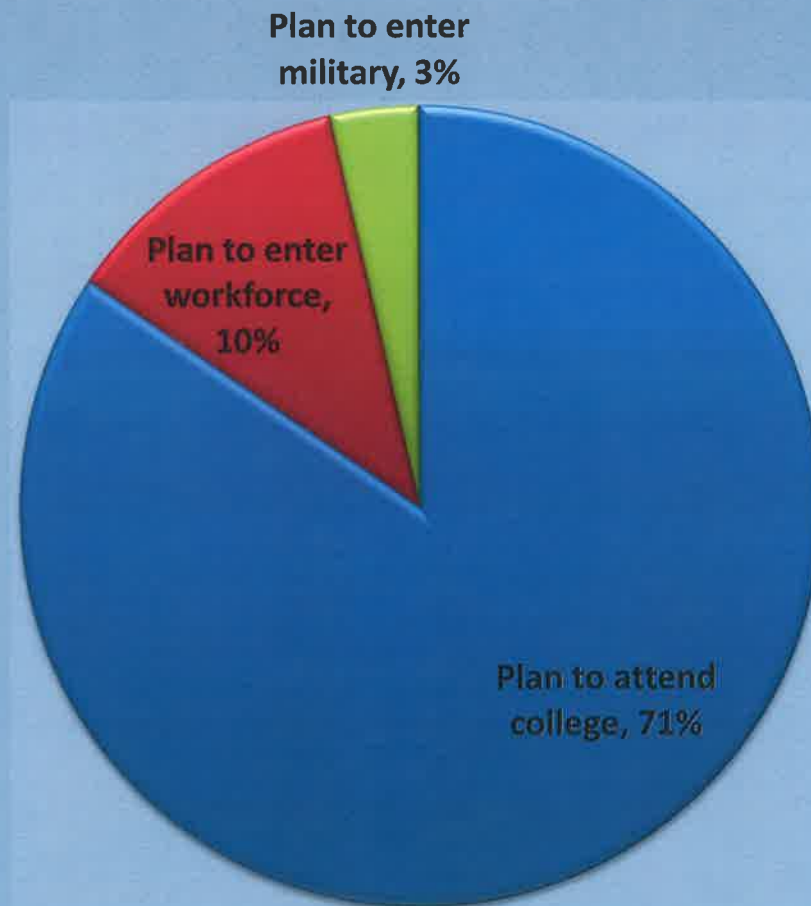
Percentage of Registered Students



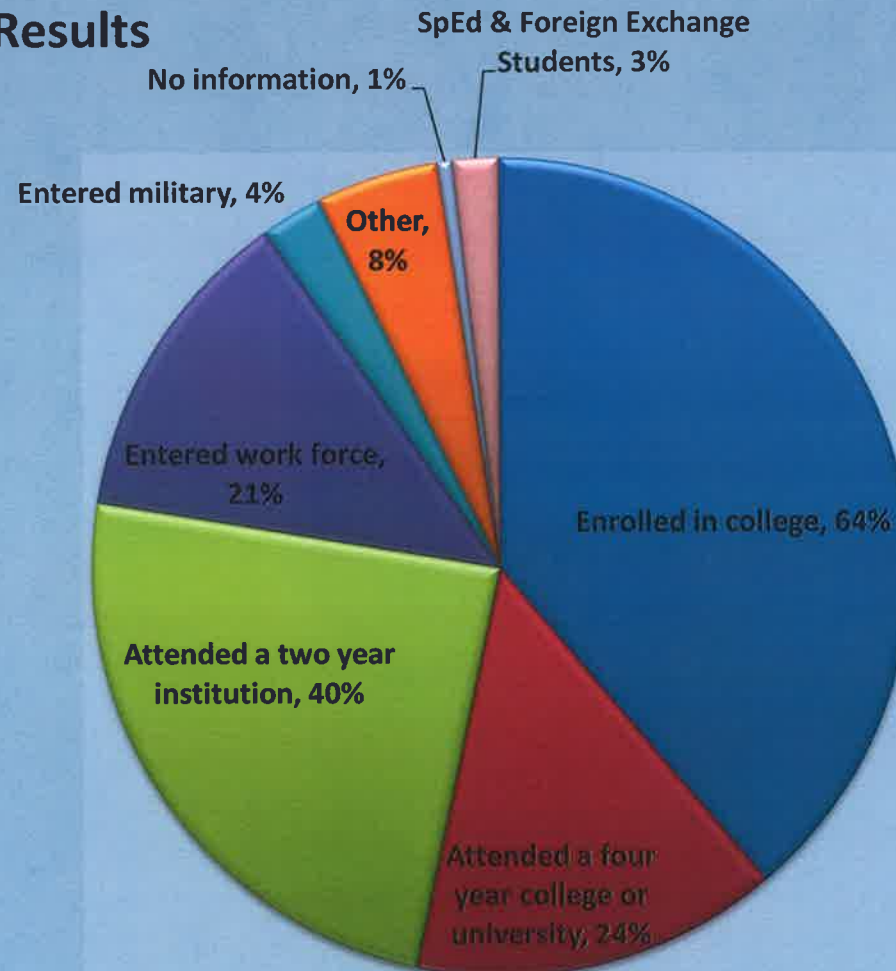
Class of 2016 Pre-Graduation Survey



Class of 2015 Pre-Graduation Survey Results



Class of 2015 Post-Graduation Survey Results



Draft
Personnel
Action
Report

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
DRAFT PERSONNEL ACTION REPORT
June 20, 2016

ADMINISTRATIVE STAFF

Resignations:

Nicole Trahan	Principal	Effective
Henry A. Coffeen School	1.0 FTE (205 days)	6/17/16

PROFESSIONAL STAFF

Changes/Transfers:

Tracy A. Hed	School Psychologist	Effective
Henry A. Coffeen, Highland	1.0 FTE (190 days to 194 days for 2015-2016)	6/6/16
Park, and Meadowlark	1.0 FTE (190 days to 200 days for 2016-2017)	7/1/16
Schools		

CERTIFIED STAFF

Approvals:

Mallory Nelson	Teacher-Language Arts	Effective
Sheridan Junior High	1.0 FTE (187 days)	8/19/16
School		

Kaylee Nygren	Teacher-3rd Grade	Effective
Sagebrush School	1.0 FTE (187 days)	8/19/16

Elissa Oman	Teacher-1st Grade	Effective
Henry A. Coffeen School	1.0 FTE (187 days)	8/19/16

Zachary Schaefer	Teacher-Elementary Behavior Resource	Effective
Henry A. Coffeen, Highland	1.0 FTE (187 days)	8/19/16
Park, Woodland Park,		
Meadowlark, and Sagebrush		
Schools		

Michael Thomas	Teacher-Social Studies	Effective
Sheridan High School	1.0 FTE (187 days)	8/19/16

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
DRAFT PERSONNEL ACTION REPORT
June 20, 2016

Changes/Transfers:

Shirley Coulter Sheridan High School	Teacher-Business/Networking (1.0 FTE) to Teacher-Business/Networking (0.8 FTE)/ Instructional Facilitator (0.2 FTE) 185 days	Effective 8/23/16
Sharon Deutscher Sheridan High and Sheridan Junior High Schools	Teacher-Business (0.7 FTE @ SHS)/Social Studies (0.2 FTE @ SHS)/Business (0.1 FTE @ SJHS) to Teacher-Business (0.8 FTE @ SHS)/Business (0.2 FTE @ SJHS) 185 days	Effective 8/23/16
Larry Ligocki Sheridan High and Sheridan Junior High Schools to Sheridan High School	Teacher-Business (0.9 FTE @ SHS)/Business (0.1 FTE @ SJHS) to Teacher-Business (1.0 FTE @ SHS) 185 days	Effective 8/23/16
Brooke Lozier Henry A. Coffeen School	Teacher-1st Grade to 5th Grade 1.0 FTE (187 days)	Effective 8/19/16
Curt Mayer Sheridan High School	Graduation Coach (1.0 FTE) to Graduation Coach (0.8 FTE)/Teacher-Physical Education (0.2 FTE) 200 days/185 days	Effective 8/23/16
Scott Soderstrom Sheridan High School to Sheridan High and Sheridan Junior High Schools	Teacher-Industrial Technology 1.0 FTE to 0.6 FTE/0.4 FTE (187 days)	Effective 8/19/16

Resignations:

Betsy Mack Sheridan Junior High School	Teacher-Language Arts 1.0 FTE (187 days)	Effective 6/6/16
Tiffany Songer Sheridan High School	Teacher-Social Studies 1.0 FTE (185 days)	Effective 6/6/16

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CLASSIFIED STAFF

Approvals:

Lisa Gilkey Transportation Department	Bus Driver-Rotator 2.0 to 4.0 hours/day (175 days)	Effective 6/20/16
Jessica Madden Administration Building	Administration Receptionist/Executive Assistant for Human Resources 8.0 hours/day (261 days)	Effective 6/20/16
William Rose Sheridan Junior High School	Head Custodian 8.0 hours/day (261 days)	Effective 6/15/16
Peggy Steir Sheridan Junior High School	Secretary-Attendance 8.0 hours/day (200 days)	Effective 8/11/16
Cydney Wheeler Transportation Department	Bus Driver-Rotator 2.0 to 4.0 hours/day (175 days)	Effective 6/20/16

Changes/Transfers:

Tyler Cooper Sheridan Junior High School to Meadowlark and Highland Park Schools	Paraprofessional-Special Education 1:1 to Paraprofessional-Special Education 7.0 hours/day (175 days)	Effective 8/30/16
JoAnn Kiser Sheridan Junior High School	Cook's Helper 4.5 hours/day to 4.0 hours/day (177 days)	Effective 8/26/16
Darlene Meece Sheridan Junior High School	Cook's Helper 5.5 hours/day to 4.5 hours/day (177 days)	Effective 8/26/16
Jamie Ostermyer Sheridan High School	Paraprofessional-Special Education to Paraprofessional-Guided Study Hall 7.0 hours/day (175 days)	Effective 8/30/16

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
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Resignations:

Matthew Henderson Sheridan Junior High School	Paraprofessional-Special Education 7.0 hours/day (175 days)	Effective 6/3/16
Tara Kelley Sagebrush School	Paraprofessional-General (6.5 hours/day)/After School Program (5.5 hours/week) 175 days	Effective 6/3/16
Anne-Marie McClintock Fort Mackenzie and the Wright Place School	Technician-Discovery Program Coordinator 8.0 hours/day (180 days)	Effective 5/12/16
Matthew Wattier Sheridan Junior High School	Paraprofessional-Special Education 7.0 hours/day (175 days)	Effective 6/3/16

**SHERIDAN JUNIOR HIGH BRIDGES AFTER SCHOOL PROGRAM
STAFFING 2015-2016**

Approvals:

<u>Name</u>	<u>Position</u>
Amanda Hamilton	Paraprofessional

ACADEMIC EXTRA DUTY 2015-2016

Approvals:

<u>Name</u>	<u>Position</u>
Paul Phillips	CPI Trainer (June)-District
Kem Price	CPI Trainer (June)-District

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EXTRA DUTY 2015-2016

Approvals:

<u>Name</u>	<u>Position</u>
Tracey Hewitt-Adams	WATCH Program Coordinator-SHS

Changes:

<u>Name</u>	<u>Position</u>
Hunter Reece	Soccer-Boys Assistant Coach-SHS (Prorated)

ELEMENTARY SUMMER STEM STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Megan Garnhart	Teacher-4th Grade-Henry A. Coffeen
Birch Haraden	Teacher-5th Grade-Highland Park
Jennifer Jones	Teacher-1st Grade-Woodland Park
Tara King	Teacher-3rd Grade-Highland Park
Sara Koehler	Teacher-Kindergarten
Megan Mohr	Teacher-1st Grade-Henry A. Coffeen
Megan Muth	Teacher-5th Grade-Woodland Park
Yvonne Osborne	Teacher-Kindergarten
Breanna Powell	Teacher-2nd Grade-Highland Park
Brianna Reed	Teacher-3rd Grade-Henry A. Coffeen
Catherine Ross	Teacher-2nd Grade-Highland Park

HENRY A. COFFEEN SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Rebecca Butterfield	Teacher-2nd Grade
Amanda Cherni	Teacher-Jump Start/Round Up
Melissa Condos	Teacher-Round Up
Megan Garnhart	Teacher-4th Grade

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Bailey Gregorich	Teacher-5th Grade
Megan Mohr	Teacher-Jump Start/Round Up
Brianna Reed	Teacher-3rd Grade
Vicki Sikes	Teacher-1st Grade

HIGHLAND PARK SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Maggie Bergstrom	Teacher-Jump Start
Kellie Boedecker	Teacher-3rd Grade-5th Grade Reading
Torey Burrows	Teacher-2nd Grade
Ashley Cleare	Teacher-Kindergarten-2nd Grade Math
Emily Hanchett	Paraprofessional
Brenda Jairell	Teacher-5th Grade
Abigail Johnson	Teacher-Jump Start
Tara King	Teacher-3rd Grade
Amber Lindberg	Teacher-1st Grade
Jessica Morgan	Teacher-4th Grade
Molly Swan	Teacher-Kindergarten-2nd Grade Reading

MEADOWLARK SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Genevieve Ackley	Teacher-4th Grade
Cynthia Clements	Teacher-Jump Start
Janelle Dill	Teacher-1st Grade
Jamie Fortman	Teacher-3rd Grade
Ralinda Jean Harvey	Paraprofessional-Floater
Gena Hirschman	Paraprofessional-Office
Molly Kinsey	Teacher-Jump Start
Debra Malmberg	School Nurse
Jessica Odom	Teacher-4th Grade
Charlie Reid	Teacher-5th Grade
Alicia Rath	Teacher-Special Education
Nicole Rice	Teacher-2nd Grade

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SAGEBRUSH SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Krystal Ahrens	Teacher-Substitute
Lara Basye	Teacher-Interventionist (1 week)/Jump Start
Cindy Craft	Teacher-5th Grade
Deidre Ditton	Teacher-1st Grade
LeeAnne Dixon	Teacher-Substitute
Brenda Harnish	Paraprofessional
Kristen Mattix	Paraprofessional
Megan Muth	Teacher-Substitute
Kristina Nicholls	Paraprofessional-Office
Kaylee Nygren	Teacher-3rd Grade
Pamela O'Connell	Teacher-Substitute
Amy Rojo	Teacher-2nd Grade
Amy Willson	Teacher-4th Grade

WOODLAND PARK SUMMER SCHOOL STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Kristie Garriffa	Teacher-3rd Grade-5th Grade
Ellen Goode-Neeson	Paraprofessional
Jennifer Jones	Teacher-3rd Grade-5th Grade
Sara Koehler	Teacher-Jump Start
Jennifer McIntire	Teacher-Kindergarten-2nd Grade
Courtney Pushcar	Teacher-Kindergarten-2nd Grade
Megan Russell	Teacher-Jump Start
Jessica Sparks	Teacher-Kindergarten-2nd Grade
Sara Stevens	Teacher-3rd Grade-5th Grade
Mallory Wood	Paraprofessional-Office

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**SHERIDAN JUNIOR HIGH SCHOOL RUNNING START (BRIDGES)
STAFFING - 2016**

Approvals:

<u>Name</u>	<u>Position</u>
Katherine Barker	Teacher-Language Arts
Hesid Brandov-Ysrael	Paraprofessional
Timothy Cooper	Teacher-History
Rachael Esh	Teacher-Science
Jennifer Farr	Paraprofessional
Travis Hetland	Teacher-Language Arts
Devon Johnston	Teacher-Language Arts
Janelle Manore	Teacher-Mathematics
Katie Medill	Teacher-Language Arts
Harold Mulholland	Teacher-Mathematics
Kale Rager	Teacher-Physical Education
Emily Swinyer	Librarian

SHERIDAN HIGH SUMMER SCHOOL (BRIDGES) STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
L. Jane Buell	Paraprofessional (June/August)
Michael Clift	Teacher-English (June)
Julianne Craft	Teacher-Science (June)
Nancy Crowe	Teacher-Math (June)
Sharon Deutscher	Teacher-Social Studies (August)
Lonna Forister	Teacher-Math (June)
Matthew Johnson	Teacher-English (June)
Janet Lowman	Paraprofessional (June/August)
Laurie Paronto	Teacher-English (June)
Stephanie Penrose	Teacher-Science (June/August)
Brian Rizer	Teacher-English (August)
D. Kevin Rizer	Teacher-Social Studies (June)
Elizabeth Swager	Teacher-Math (June)
Isaac VanDyke	Teacher-Math (June)
Alyssa Yada	Teacher-Math (June/August)

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SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) STAFFING - 2016

Approvals:

<u>Name</u>	<u>Position</u>
Jennifer Black	Counselor-Jumpstart Staff
Nicholas Flores	Teacher-Sagebrush
Jana Goldhammer	Teacher-Henry A. Coffeen
Amanda Kirlin	Speech Language Therapist
Jami Shatto	Counselor-Jumpstart Staff
Cindy Sterns	Parprofessional-Henry A. Coffeen
Talon Tharp	Counselor-Jumpstart Staff
Ellen Triede	Speech Language Therapist

Changes:

<u>Name</u>	<u>Position</u>
Victoria Benedict	Paraprofessional-Henry A. Coffeen to Sheridan High School

ACADEMIC EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Paul Phillips	CPI Trainer (August/September)-District
Kem Price	CPI Trainer (August/September)-District

EXTRA DUTY 2016-2017

Approvals:

<u>Name</u>	<u>Position</u>
Rebecca Adsit	Department Chair-English-SJHS
Kathryn Aguirre	Swimming-6th-8th Grade B Coach-SJHS
Rebecca Attebury	Student Council Co-Sponsor-SJHS
Rebecca Attebury	Summer Counseling (8 days)-SJHS

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Mary Barbula	Summer Counseling (8 days)-SJHS
Katherine Barker	Basketball-Girls 8th Grade C Coach-SJHS
Katherine Barker	Volleyball-7th-8th Grade C Coach-SJHS
Katherine Barker	Yearbook Sponsor-SJHS
Christine Bloomgren	Department Chair-Vocational-SJHS
Gregory Carroll	Football-7th Grade B Coach-SJHS
Melissa Condos	Volleyball-8th Grade Co-B Coach-SJHS
Timothy Cooper	Football-8th Grade A Coach-SJHS
Timothy Cooper	Department Chair-Social Studies-SJHS
Erin Cummings	Music-Orchestra-Elementary
Casey Cunningham	Wrestling-6th-8th Grade B Coach-SJHS
W. Steve Davies	Football-7th Grade A Coach-SJHS
Jennifer Doolin	Track-6th-8th Grade B Coach-SJHS
Raith Durham	Football-7th Grade B Coach-SJHS
Raili Emery	Summer Counseling (8 days)-SJHS
Karl Fiedler	Basketball-Boys 7th Grade A Coach-SJHS
Karl Fiedler	Cross Country-6th-8th Grade B Coach-SJHS
Karl Fiedler	Track-6th-8th Grade B Coach-SJHS
Jamie Fortman	Basketball-Girls 8th Grade A Coach-SJHS
Katie Foster	Science Fair Assistant-SJHS
Ryan Fuhrman	Basketball-Boys 8th Grade B Coach-SJHS
Brandon Garner	Basketball-Girls 7th Grade B Coach-SJHS
Tara Garner	Volleyball-7th Grade A Coach-SJHS
Darin Gilbertson	Basketball-Boys 7th Grade B Coach-SJHS
Jerry Grandahl	Track-6th-8th Grade B Coach-SJHS
Bradley Gregorich	Football-7th Grade B Coach-SJHS
Sarah Hackworth	Science Fair Assistant-SJHS
Corey Hamrick	Wrestling-6th-8th Grade A Coach-SJHS
Debra Hill	Knowledge Master Open-SJHS
Debra Hill	Spelling Bee-SJHS
Michelle Hoistad	Basketball-Girls 7th-8th Grade C Coach-SJHS
Colter Huhn	Science Fair Coordinator-SJHS
Peter Karajanis	Science Fair Assistant-SJHS
Peter Karajanis	Track-6th-8th Grade B Coach-SJHS
Erin Knutson	Music-Band-SJHS
Erin Kranz	Drama-SHS
Toby Laird	Department Chair-Special Education-SJHS
Mark Lane	Wrestling-Assistant Coach-SHS
Rebecca Leno	Summer Counseling (9 days)-SHS
Nancy McCullough	Department Chair-Science-SJHS
Dustin Metesh	Football-8th Grade B Coach-SJHS
Morgan Mines	Volleyball-Assistant Coach-SHS
Elizabeth Moore	Cross Country-6th-8th Grade A Coach-SJHS

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
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Elizabeth Moore	Track-6th-8th Grade A Coach-SJHS
Pamela Moore	Music-Vocal-Sagebrush
Abigail Mowry	Volleyball-7th-8th Grade C Coach-SJHS
Harold Mulholland	Football-8th Grade B Coach-SJHS
Keri Mulholland	Volleyball-7th Grade B Coach-SJHS
Megan Muth	Golf-Assistant Coach-SHS
Kerri Parr-Cook	Music-Vocal-Highland Park
David Peterson	Basketball-Boys 8th Grade A Coach-SJHS
David Peterson	Basketball-Girls 7th Grade A Coach-SJHS
Kale Rager	Department Chair-Physical Education/Health-SJHS
Brianna Reed	Volleyball-8th Grade A Coach-SJHS
Angela Romanjenko	Department Chair-Math-SJHS
Amanda Roseberry	Volleyball-8th Grade Co-B Coach-SJHS
Kaelee Saner	Golf-Assistant Coach-SHS
Razmick Sarkissian	Music-Orchestra-SJHS
Tony Sawyer	Department Chair-Fine Arts-SJHS
Tony Sawyer	Music-Choral-SJHS
Scott Soderstrom	Football-8th Grade B Coach-SJHS
S. Luke Sommers	National Junior Honor Society-SJHS
S. Luke Sommers	Track-6th-8th Grade B Coach-SJHS
Michael Swan	Summer Counseling (9 days)-SHS
Jade Thoemke	Student Council Co-Sponsor-SJHS
Anne Travis	Summer Counseling (9 days)-SHS
Isaac VanDyke	Basketball-Boys 7th-8th Grade C Coach-SJHS
Isaac VanDyke	Cross Country-Assistant Coach-SHS
Stephanie Venn	Music-Vocal-Meadowlark
Wendy Vigil	Swimming-6th-8th-Grade B Coach-SJHS
Allison Voigt	Music-Vocal-Henry A. Coffeen
Andrew Wallenkamp	Basketball-Boys 7th-8th Grade C Coach-SJHS
Andrew Wallenkamp	Wrestling-6th-8th Grade B Coach-SJHS
Kyle Warnke	Basketball-Girls 8th Grade B Coach-SJHS
Julie Weitz	Drama-SJHS
Brenda White	Summer Counseling (9 days)- SHS
Gared "Dan" White	Crisis Team Coordinator-District
Dana Wyatt	Kid Witness News-SJHS
Stephanie Zukowski	Music-Vocal-Woodland Park

Changes:

<u>Name</u>	<u>Position</u>
Stephen Mullins to Ashley Cooper	Yearbook Sponsor-SHS

SHERIDAN COUNTY SCHOOL DISTRICT NO. 2
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**SHERIDAN JUNIOR HIGH SCHOOL AFTER SCHOOL STAFFING -
2016-2017**

Approvals:

<u>Name</u>	<u>Position</u>
Hesid Brandov-Ysrael	Paraprofessional-Saturday Intervention (Bridges)
Stephanie Campbell	Paraprofessional-After School Detention (General Fund)
Cody Dahlen	Paraprofessional-After School Intervention (Bridges)
Amanda Dirksen	Paraprofessional-After School (21st Century)
Rachael Esh	Teacher (21st Century)
Ryan Fuhrman	Teacher (21st Century)
Brandon Garner	Paraprofessional-After School Fitness (Intramurals)
Anna Holder	Teacher (21st Century)
Colter Huhn	Teacher (21st Century)
Devon Johnston	Teacher-Language Arts (Bridges)
Cindy Morris	Paraprofessional-Saturday School (General Fund)
Harold Mulholland	Teacher-Mathematics (Bridges)
John Ripley	Teacher-Mathematics (Bridges)
Tony Sawyer	Teacher (21st Century)
Scott Soderstrom	Teacher (21st Century)
Emily Swinyer	Teacher (21st Century)
Kacey Titus	Teacher-Language Arts (Bridges)
Julie Weitz	Teacher (21st Century)